



STAFF REPORT

City Council

Meeting Date: 4/20/2021
Staff Report Number: 21-081-CC

Regular Business: Approve City Council 2021 work plan and identify top priorities

Recommendation

City staff recommend that City Council adopt Attachment A as the 2021 work plan and further identify top priorities to focus limited resources.

Policy Issues

City Council conducts an annual goal setting process to prioritize resources for the remainder of the current fiscal year and inform the budget development for the upcoming fiscal year, which begins July 1.

Background

City Council narrowed their 2021 work plan projects at their March 9 City Council meeting. A recap of City staff's understanding was transmitted to City Council at their March 23 meeting. In the March 23 transmittal, City staff solicited feedback and input on the recap from City Council.

Analysis

Attachment A consolidates City Council direction from their March 9 meeting and remains substantially unchanged from the recap transmitted at their March 23 meeting, Attachment B. The only modification includes expanding "Gas leaf blower enforcement" to "Gas leaf blower ordinance and enforcement."

City staff grouped the projects identified by City Council in general buckets for ease of consideration. "City Council" projects are those projects requiring City Council policy direction. "Climate change" encompasses both climate change mitigation and adaptation projects. "Land use" and "Public facilities and services" include projects in those respective areas.

City staff recommends adopting or amending Attachment A as City Council's 2021 work plan. City Council may also act to prioritize any items on the work plan.

Next steps

1. May 7 – City manager's proposed fiscal year 2021-22 operating budget released. City staff has incorporated a contingency budget for City Council adopted 2021 priorities and work plan to ensure available funds in fiscal year 2021-22.
2. May 10 – City Council study session on parks projects and potential use of Measure T bonds to inform capital improvement plan.
3. June 8 – Public hearing on city manager's proposed fiscal year 2021-22 operating budget.
4. June 22 – Regular business item to adopt the fiscal year 2021-22 operating budget.

Impact on City Resources

The impact on City resources will be assessed as work plan project mature to an action item by City Council.

Environmental Review

This action is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines §§ 15378 and 15061(b)(3) as it will not result in any direct or indirect physical change in the environment.

Public Notice

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

- A. 2021 work plan
- B. Hyperlink – Recap of City Council direction on projects under consideration for 2021 priorities and work plan (Staff Report #21-063-CC): menlopark.org/DocumentCenter/View/27676/J5-20210323-CC-goals-and-priorities

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City of Menlo Park
2021 work plan
as of April 20

City Council

Redistricting
Racial equity - NLC's REAL program and baseline project
Public safety commission
Emergency preparedness
City Council advisory body policies

Climate change

CAP #1-Explore policy/program options to convert 95% of existing buildings to all-electric by 2030
CAP #2-Set citywide goal for increasing EVs and decreasing gasoline sales
CAP #3-Expand access to electric vehicle charging for multifamily and commercial properties
CAP #4-Reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission
CAP #4a-Transportation management association (TMA) formation
CAP #4b-Middle Avenue rail crossing and complete street
CAP #5-Eliminate the use of fossil fuels from municipal operations
CAP #6-Develop a climate adaptation plan to protect the community from sea level rise and flooding
CAP #6a-Menlo Park SAFER Bay implementation

Land use

2022 housing element and related zoning code updates and documents
ECR/Downtown Specific Plan area housing development initiatives
Accessory dwelling unit ordinance update
Development & environmental review process education series
ConnectMenlo community amenities list update

Public services

Menlo Park Community Campus building
Reimagining downtown
Public health advocacy (COVID-19, mental health)
Menlo Park Community Campus programming
Caltrain grade separation
Caltrain rail corridor quiet zone analysis
Gas leaf blower ordinance and enforcement
Willow Road traffic calming