



STAFF REPORT

City Council

Meeting Date: 2/11/2020
Staff Report Number: 20-034-CC

Informational Item: Update on 2020 goal-setting process

Recommendation

As an informational item, no action is required of the City Council. If a City Councilmember desires changes to the summary of his or her notes, the City Councilmember is free to provide those changes to staff and the changes will be incorporated in the meeting minutes for this agenda item.

Policy Issues

The City Council's annual goal-setting process provides clarity on the use of city resources as well as prioritization of services and projects for the upcoming 12 to 18 months.

Background

The City Council's goal-setting process kicked off with the January 14 study session on resource capacity. At their January 28 meeting, the City Council adopted a resolution of intent that prioritizes construction of a new community center and library in the Belle Haven neighborhood. At their January 30 special meeting, the City Council held a goal-setting workshop to hear ideas of priorities for 2020 from the public and share their individual ideas.

Analysis

At the Mayor's direction, the City Council will continue its goal-setting process over the course of the next several meetings as outlined in Attachment A. Additional attachments include staff's summary notes of priorities collected at the January 30 workshop, Attachment B. At the goal-setting workshop, staff provided a presentation on the implementation of new State housing law – SB330 "Housing Crisis Act of 2019," Attachment C. Finally, Attachment D transmits notes compiled by the goal-setting facilitators. While staff made minor formatting changes to the notes, such as headers and footers, staff has not edited the facilitators' notes.

As transmitted to the City Council by memorandum for the goal-setting workshop, the City Council's approval of the resolution of intent for the Belle Haven community center and library (BHCCL) establishes the project as a priority project for 2020. Given the BHCCL project's ambitious timeline, staff will prioritize limited resources to first support the BHCCL project. Once the BHCCL projects needs are satisfied, staff will continue to work on the adopted 2019 priorities and work plan until the City Council adopts its 2020 priorities and work plan. The last quarterly update on the 2019 priorities and work plan was provided to City Council December 16, 2019 (Attachment E.)

Impact on City Resources

Staff resources to support the annual goal-setting process are part of the City's baseline budget. This report presents no added demands on available resources.

Environmental Review

This action is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines §§ 15378 and 15061(b)(3) as it will not result in any direct or indirect physical change in the environment.

Public Notice

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

- A. Goal-setting process calendar
- B. Summary notes – 2020 priorities
- C. Hyperlink – SB330 Housing Crisis Act of 2019 implementation presentation, January 30:
menlopark.org/DocumentCenter/View/24241/4-Att-C--January-30-SB-330-Implementation
- D. Hyperlink – Facilitators' notes from goal-setting workshop:
menlopark.org/DocumentCenter/View/24242/5-Att-D---PCRC-notes
- E. Hyperlink – Quarterly update on City Council adopted 2019-20 priorities and work plan:
menlopark.org/DocumentCenter/View/23720/D2-20191216-CC-City-Council-work-plan-quarterly-update

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