

## WORKING AGENDA

### Parks and Recreation Facilities Master Plan Community Meeting #1

Thursday April 26, 2018

6:30 – 8:30 pm

Arrillaga Recreation Center

Sequoia Room

Time Frame	Topic	Presenter	Materials
15 minutes	<b>Introduction / Welcome</b> <ul style="list-style-type: none"> <li>• Team</li> </ul>	City Staff	Sign-in sheets Name tags
30 minutes	<b>Presentation</b> <ul style="list-style-type: none"> <li>• Background</li> <li>• Project Goals</li> <li>• Workshop Goals</li> <li>• How to Participate</li> <li>• Next Steps</li> </ul>	City Staff / Gates	Powerpoint
40 Minutes	<b>Open House</b> <ol style="list-style-type: none"> <li>1. Park Sites (Inventory Boards)</li> <li>2. Parks – What Do We: Like, Improve, Add</li> <li>3. Programs/Facilities - What Do We: Like, Improve, Add</li> </ol>	Station Leaders	Boards
20 minutes	<b>Station Summary</b> <ol style="list-style-type: none"> <li>1. 5 mins per station</li> </ol>	Station Leaders	Boards
10 minutes	Next Steps	Gates	

Have a coloring station for children during presentation portion. Small Dots provided for children to participate in stations. Possible for “Menlo Rocks” Station as well.