



MEMORANDUM

Date: 5/30/2018
To: Potential Bidders
From: Donald Weber, Fleet Supervisor
Re: Questions and Answers for RFP - Various City Vehicles Sedans, Trucks and Utility Vehicles 2018

Q1. A 30 day cancellation clause for “convenience” in the bid request. This is not an issue for trucks or cars - but there are Police Interceptors included in this bid. These are not units we could reasonably sell to another municipality, and we cannot Bid if Menlo Park can cancel after those units are scheduled.

A1. The City of Menlo Park (City) is unable to change the text of the RFP but in the last 18 years, the City nor a contractor has never cancelled a vehicle purchase contract once awarded. Once a purchase order is generated, funds are guaranteed. The paragraph protects both the City and the Contractor if the purchase is not handled or carried out in a professional manner.

Q2. Are you considering other brands for this bid?

A2. All dealers and manufacturers are welcome to bid on this RFP. The City has made an attempt to standardize its fleet for reasons such as training, parts inventory and shop equipment cost control.

Q3. Can our GM dealers bid the equivalent to the Fords?

A3. All dealers and manufacturers are welcome to bid on this RFP. The City has made an attempt to standardize its fleet for reasons such as training, parts inventory and shop equipment cost control.