

AGREEMENT AMENDMENT

City Manager's Office
701 Laurel St., Menlo Park, CA 94025
tel 650-330-6620



Amendment #: 1374 - A5

AGREEMENT FOR SERVICES BETWEEN THE CITY OF MENLO PARK AND INFRASTRUCTURE ENGINEERING CORPORATION

THIS FIFTH AMENDMENT is made and entered into this 10 day of May, 2019, by and between the CITY OF MENLO PARK, a Municipal Corporation, hereinafter referred to as "CITY," and INFRASTRUCTURE ENGINEERING CORPORATION, hereinafter referred to as "FIRST PARTY."

1. Pursuant to Section 3. Payment of Contract No. 1374 ("Agreement"), [amendment to section] to read as follows:

"In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit "A, A-2, A-3, A-4, A-5," City shall make payment to Contractor in the manner specified herein and in Exhibit "A, A-2, A-3, A-4, A-5." In the event that the City makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the City at the time of contract termination. The City reserves the right to withhold payment if the City determines that the quantity or quality of the work performed is unacceptable. In no event shall total payment for all services under this agreement exceed \$681,691.00."

Except as modified by this Amendment, all other terms and conditions of Agreement No. 1374 remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

SIGNATURE PAGE TO FOLLOW

FOR FIRST PARTY:


Signature

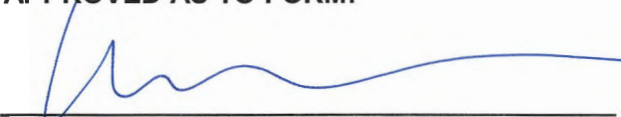
5/2/2019
Date

Robert Weber
Printed name

President
Title

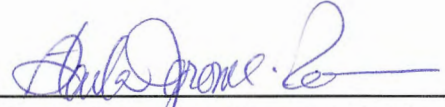
01-0617154
Tax ID#

APPROVED AS TO FORM:


William L. McClure, City Attorney

5/7/19
Date

FOR CITY OF MENLO PARK:


Starla Jerome- Robinson, City Manager

5/10/19
Date

ATTEST:


Judi A. Herren, City Clerk

5/13/19
Date



March 5, 2019

Pam Lowe, P. E.
 City of Menlo Park / Menlo Park Municipal Water District
 701 Laurel Street
 Menlo Park, CA 94025

Reference: Amendment No. 5 : Request for Additional Fees for Engineering Construction Support Services

Dear Ms. Lowe:

The number of estimated Contractor Submittals and RFI's have exceeded our original scope and we are hereby respectfully requesting an additional fee for our services to review and provide responses to the City for these items.

SCOPE OF SERVICES:

Per the Agreement dated October 25, 2012, for the Emergency Water Supply Project, Task 3.10, *Engineering Construction Support Services* states that IEC will:

- Receive, log, and process to Contractor Submittals, we assume twenty (20), Submittals (with one initial and one re-submittal for each).
- Receive, log and process Requests for Information (RFIs), we assume ten (10) RFI's."

As of today's date, IEC has completed 79 submittal reviews including 49 initial and 30 resubmittals. We are awaiting 7 resubmittals and estimate that 30 additional Submittals and 25 resubmittals will follow.

We have also received 22 RFIs to date, and estimate 25 additional RFIs will follow. These quantities are summarized in a table below:

	Scoped	Received	Resubmittals	Estimated Remaining	Total Additional
Initial Submittals	20	49	-	30	59
1st Resubmittals	20	15	4	15	14
2 or more Resubmittals	0	15	3	10	28
RFIs	10	22	-	25	37

Please note that these are estimates only for the purpose of determining the anticipated level of effort remaining; the actual number for each is not known. If additional Submittals and/or RFI's in



excess to what is estimated herein are submitted by Contractor, we may request further additional fees for review and response services.

FEE:

The fee for these additional services is \$50,904, as detailed in the attached Fee Estimate. The current total approved budget is \$602,243, and the revised total budget with approval of this amendment would be \$653,147.

We sincerely appreciate the opportunities to provide this proposal and assist the City with this project. Please contact me at (858) 842-6993 should you have any questions or need further information.

Sincerely,

Aric Gnesa, PE
Project Manager

Infrastructure Engineering Corporation
Fee Estimate -- City of Menlo Park Water Supply Backup Well Facility -- Additional Design and Construction Support

Task Description	Sr. Proj. Mgr. (Aric Gnesa)	Engineer II/ CAD II Designer (Sheila McAtee)	Word Processor/ Admin	Subtask Labor- Hours	Subtask Labor Cost	Subtask Direct Cost	Total Additional Fee
	\$235.00	\$145.00	\$100.00				
Additional Services not in 2012 Agreement							
39 Submittals above base scope (40)	18	90	1	109	\$17,380		\$17,380
12 RFIs above base scope (10)	4	18	1	23	\$3,556		\$3,556
7 Resubmittals not yet received	3	14	1	18	\$2,788		\$2,788
30 Estimated remaining submittals	13	66	1	80	\$12,772		\$12,772
25 Estimated remaining resubmittals	8	40	1	49	\$7,780		\$7,780
25 Estimated remaining RFIs	7	34	1	42	\$6,628		\$6,628
Subtotal – Hours	52	262	6	320	 	 	
Subtotal – Costs	\$12,314	\$37,990	\$600	 	\$50,904	\$0	\$50,904

Total Additional Fee \$50,904



March 28, 2019

Pam Lowe, P. E.
City of Menlo Park / Menlo Park Municipal Water District
701 Laurel Street
Menlo Park, CA 94025

Reference: Amendment No. 6 : Request for Additional Fees for Vehicle Charging Station at the Corporation Yard Well

Dear Ms. Lowe:

The City of Menlo Park has requested that IEC prepare a contract amendment proposal for additional services at the Corporation Yard Well. We are pleased to present this scope of work and fee estimate for design, construction phase services, and preparation of record drawings for the addition of a dual Electric Vehicle (EV) Charging Station to the current design.

SCOPE OF SERVICES:

Task 1 – Additional Services for EV Station and Bucket Truck Charger

The services included in this task are for one dual EV charging station, to be located at the Corporation Yard as specified in documents provided by the City. The type of EV station will be the same type as detailed in the City Hall EV Project.

Also included in this task is the addition of a bucket truck charger as requested by the City, to be located at the parking stall adjacent to the well pump control cabinet. The type of charger will be Siemens type TL137US outlet panel. We will provide design for the panel mounting, and connection to the proposed electrical and control system.

We will coordinate with JSP Automation to complete this task, including:

- Technical Memo for contract change requirements
- Engineering drawings and specification for the charging station, conduit routing, and electrical distribution drawing and installation details
- Construction Phase Services (Submittal and RFI response)
- Preparation of Record Drawings

Task 2 – Additional Services for Determination of Existing Electrical Loads (Optional)

To address the new electrical services requirements from PG&E, we will conduct an existing power system survey and analysis to provide PG&E with load calculations for the existing Corporation Yard facility. We will provide the following:

- Field Technician to survey the existing loads (24 hrs, JSP)
- Electrical Engineering services to provide load calculations (16 hrs, JSP)



- Prepare existing load schedules (16 hrs, JSP)

The proposed additional fee for these services is \$6,644 (EV Station only) and \$14,968 (including Optional Task), as detailed in the attached Fee Estimate.

We sincerely appreciate the opportunities to provide this proposal and assist the City with this addition to the current project. Please contact me at (858) 842-6993 should you have any questions or need further information.

Sincerely,

A handwritten signature in cursive script that reads "Aric Gnesa".

Aric Gnesa, PE
Project Manager

Infrastructure Engineering Corporation
Amendment No. 6 Fee Estimate -- City of Menlo Park Water Supply Backup Well Facility -- Addition of Vehicle Charging Station

	Sr. Proj. Mgr. (Aric Gnesa)	Engineer II/ CAD II Designer (Sheila McAtee)	Subtask Labor- Hours	Subtask Labor Cost	Subcontract (Incl. 5% Mark-Up)	Total Additional Fee
	\$235.00	\$145.00				
Additional Services not in 2012 Agreement						
Coordination and Management	2		2	\$470		\$470
Design Services EV Charger + Bucket Truck Charger	4	8		\$2,100	\$5,964	\$8,064
Existing System Load Calculations (OPTIONAL)	2			\$470	\$7,854	\$8,324
	8	8	2	 	 	
	\$1,880	\$1,160	 	\$3,040	\$13,818	\$16,858

Total Additional Fee (EV Station) \$8,534

Total Additional Fee including Optional Services \$16,858