

SERVICES AGREEMENT

Community Services Department
700 Alma St., Menlo Park, CA 94025
tel 650-330-2200



This Agreement is entered into by and between the City of Menlo Park, hereinafter called City,
and Elva Ruiz/Party Creations hereinafter called Contractor, for services below \$1,000.

It is hereby agreed as follows:

The Contractor makes the following representations and offers to do the work described below in accordance with the stated terms and conditions.

1. Description of work to be done: 2 Face Painters for Downtown Block Party

2. Date/Term of services: August 16, 2017 5:15-8:15 pm
3. Locations where services will be provided: Downtown Paseo, Santa Cruz Avenue
4. Contractor to provide the following: 2 Face Painters
5. City to provide the following: 2 tables, 4 chairs, and a hand wash station
6. The following shall be the terms of payment to the Contractor for services rendered:
This compensation shall be based on the rates described in Exhibit "A". In no event shall total payment for all services under this agreement exceed \$600.00 unless mutually agreed upon in writing by the CITY and FIRST PARTY.
7. ADA Compliance: The Contractor represents and certifies to City that contractor and its contracts and programs are in full compliance with the Americans with Disabilities Act (ADA) of 1990.
8. Hold Harmless: Contractor agrees to save and hold harmless the City, its officers, agents and employees and City agrees to save and hold harmless contractor, its officers, agent, and employees from any and all damage and liability of every nature, including all costs of defending any claim, caused by or arising out of the negligence or wrong doing of the other. City shall not be liable for acts of Contractor in performing services described herein.
9. Interest of Contractor: It is understood and agreed that this agreement is not a contract of employment in the sense that the relation of master and servant exists between City and undersigned. At all times Contractor shall be deemed to be an independent contractor and Contractor is not authorized to bind the City to any contracts or other obligations in executing this Agreement. Contractor certifies that no one who has or will have and financial interest under this agreement is an officer or employee of City.
10. Changes: This Agreement shall not be assigned or transferred without the written consent of the City. No changes or variations of any kind are authorized without a written consent of the City.

Exhibit A

CITY: City of Menlo Park
EVENT: Downtown Block Party

FIRST PARTY: Elva Ruiz / Party Creations
VENDOR NUMBER: 11609
ADDRESS: 240 Blossom Hill Road
San Jose, CA 95123

SERVICE DESCRIPTION: Elva Ruiz / Party Creations to provide 2 face painters. The City will provide 2 tables, 4 chairs, and a hand wash station.

DELIVERY DATE: Wednesday, August 16, 2017
DELIVERY TIME: 5:15pm - 8:15pm
DELIVERY LOCATION: Downtown Paseo
Santa Cruz Avenue, Menlo Park

PAYMENT SCHEDULE: \$600.00 (after delivery)

ADDITIONAL DOCUMENTS: N/A

EXHIBIT PREPARED BY: Marika Kopp, Special Events Program Assistant
DATE: Thursday, July 27, 2017

NOTES: Location of service will be on the Curtis Paseo in Downtown Menlo Park on the cross street of Curtis Street and Santa Cruz Avenue