

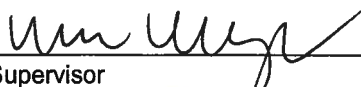
AGREEMENT COVER SHEET

City Manager's Office
701 Laurel Street, Menlo Park, CA 94025
tel 650-330-6620




Contract #: 2024-A1				
Project Manager: Kevin Chen	Department: Public Works	Date: 4/18/2017		
<input checked="" type="checkbox"/> Time Sensitive <input type="checkbox"/> New Agreement <input type="checkbox"/> Attest Only <input checked="" type="checkbox"/> Amendment Additional Funding				
First Party: PlaceWorks	Type of Agreement: Professional Services			
Agreement or Project Title: On-Call Mapping Design Services				
Purpose: Mapping services to update an existing map to include more recently proposed improvements/studies within the Belle Haven/M-2 area in the City of Menlo Park. This amendment changes contract amount from \$9,100 to \$25,000, the additional works is only \$1,500 however we anticipate additional services for other projects and will modify PO as needed.				
Agreement Amount: \$25,000	Begin Date: 12/13/2016	End Date: 12/13/2018		
Approved Budget: \$2,500 25,000	Budgeted YR: FY 2016-17	Available Budget: \$2,500 25,000		
Account/Funding: 100 20301 5519				
Required Approval: <input checked="" type="checkbox"/> Department <input type="checkbox"/> City Manager <input type="checkbox"/> City Council				
<input type="checkbox"/> Language Modifications <input type="checkbox"/> Approved by City Attorney				
Summary of Modifications:				
Attachments: <table style="width:100%; border:none;"> <tr> <td style="width:50%; vertical-align: top;"> <input checked="" type="checkbox"/> Two (2) Copies of Amendment <input type="checkbox"/> Staff Report <input checked="" type="checkbox"/> Prior Agreement/Amendments(s) for reference <input checked="" type="checkbox"/> PO/Check Req </td> <td style="width:50%; vertical-align: top;"> <input type="checkbox"/> Receive an electronic copy of the executed Agreement <input type="checkbox"/> Request to forward PO/Check Req to Finance <input type="checkbox"/> Other/Comment _____ </td> </tr> </table>			<input checked="" type="checkbox"/> Two (2) Copies of Amendment <input type="checkbox"/> Staff Report <input checked="" type="checkbox"/> Prior Agreement/Amendments(s) for reference <input checked="" type="checkbox"/> PO/Check Req	<input type="checkbox"/> Receive an electronic copy of the executed Agreement <input type="checkbox"/> Request to forward PO/Check Req to Finance <input type="checkbox"/> Other/Comment _____
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Approval:




Supervisor



Department Head



Budget/Finance



City Attorney

AGREEMENT AMENDMENT

City Manager's Office
701 Laurel St., Menlo Park, CA 94025
tel 650-330-6620



Agreement #: 2024

Amendment#: 1

AGREEMENT FOR SERVICES BETWEEN THE CITY OF MENLO PARK AND PLACEWORKS

THIS 1st AMENDMENT ("Amendment") is made and entered into this 20th day of April, 2017, by and between the CITY OF MENLO PARK, a Municipal Corporation, hereinafter referred to as "CITY", and PLACEWORKS, hereinafter referred to as "FIRST PARTY."


1. Pursuant to Section 4. Compensation of Contract No. 2024 ("Agreement"), [amendment to section] to read as follows:

"A. CITY shall pay FIRST PARTY an all-inclusive fee that shall not exceed \$25,000 as described in Exhibit "A, A-1", Scope of Services. This compensation shall be based on the rates described in Exhibit "A, A-1". All payments, including fixed hourly rates, shall be inclusive of all indirect and direct charges to the Project incurred by FIRST PARTY. The CITY reserves the right to withhold payment if the City determines that the quantity or quality of the work performed is unacceptable."

Except as modified by this Amendment, all other terms and conditions of Contract No. 2024 remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

FIRST PARTY:



Signature
Keith McCann

Name
95-2975827


Tax ID #

4-21-17

Date
CEO

Title

APPROVED AS TO FORM:




William L. McClure, City Attorney

5/2/17

Date

CITY OF MENLO PARK:



Signature
Justin I. C. Murphy

Name

5/2/17

Date
Department Head

Title

ATTEST:



Pamela Aguilar, City Clerk, City of Menlo Park

5/10/17

Date

From: Robert Mazur [<mailto:rmazur@placeworks.com>]
Sent: Tuesday, April 18, 2017 10:19 AM
To: Chen, Kevin <KChen@menlopark.org>
Cc: Romero, Eren <ERomero@menlopark.org>; Melgar, Nancy M <nmmelgar@menlopark.org>; Rosie Dudley <rdudley@placeworks.com>; Charlie Knox <cknox@placeworks.com>; Yiu Kam <ykam@placeworks.com>
Subject: RE: On-Call Contract - Update to an Existing Exhibit

Hi Kevin,

We still have money remaining in our ConnectMenlo project budget so you could contact either Vanh Malathong or Deanna Chow to secure these funds.

The cost and schedule related to your request can be found below. Please let me know if you need something more formal to work with.

This is a \$1,165 task. See cost breakdown below.

- Task coordination: \$320
- Basemap/plot size set up: \$405
- Admin draft edits: \$220
- Final edits: \$220

Timing wise it would be 3-5 days from task initiation. Feel free to contact me if you have any questions.

Thanks,
Rob

ROB MAZUR
GIS Manager, Northern California