


AGREEMENT AMENDMENT

City Manager's Office
701 Laurel St., Menlo Park, CA 94025
tel 650-330-6620



Agreement #:2005	Amendment#: 1
AGREEMENT FOR SERVICES BETWEEN THE CITY OF MENLO PARK AND SSA LANDSCAPE ARCHITECTS	
THIS 1 st AMENDMENT ("Amendment") is made and entered into this 24 th day of March, 2017, by and between the CITY OF MENLO PARK, a Municipal Corporation, hereinafter referred to as "CITY", and SSA LANDSCAPE ARCHITECTS, hereinafter referred to as "FIRST PARTY."	
1. Pursuant to Section 4. Compensation and Payment of Contract No. 2005 ("Agreement"), [amendment to section] to read as follows: "CITY shall pay FIRST PARTY an all-inclusive fee that shall not exceed \$61,029 as described in Exhibit "A, A-1, A-2", Scope of Services." Except as modified by this Amendment, all other terms and conditions of Contract No. 2005 remain the same. IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.	

FIRST PARTY:



Signature
STEVE SUTHERLAND

Name
77-0308104


Tax ID #

3/24/17

Date
PRESIDENT

Title

APPROVED AS TO FORM:




William L. McClure, City Attorney

4/6/17

Date

CITY OF MENLO PARK:



Signature
Alex D. McIntyre


Name

4/18/17

Date
City Manager

Title

ATTEST:



Pamela Aguilar, City Clerk, City of Menlo Park

4.21.2017

Date



EXHIBIT A – SCOPE OF WORK

March 21, 2017

Michael Zimmerman, P.E.
 Senior Civil Engineer
 City of Menlo Park Public Works Department
 701 Laurel street
 Menlo Park, CA 94025

Re: JACK LYLE PARK IMPROVEMENT PROJECT
 AMENDMENT 01: LOT MERGER & BOUNDARY SURVEY

I. PROPOSAL SUMMARY

As requested by the City of Menlo Park, the scope of this additional service is to complete a lot merger for Jack Lyle Park, as well as to survey the parcel boundaries and present them on the existing topographic survey map. The deliverables are outlined in our subconsultant proposal from Bowman & Williams Consulting Civil Engineers & Land Surveyors, attached herein.

II. PROPOSED FEES

SUBTASK A: LOT MERGER	
SSA Landscape Architects, Inc.	\$551.00
Bowman & Williams (+10%)	\$2,442.00
SUBTASK B: PROPERTY BOUNDARY SURVEY	
SSA Landscape Architects, Inc.	\$551.00
Bowman & Williams (+10%)	\$3,740.00
Total Cost	\$7,284.00

Fees will be billed on an hourly not to exceed basis per the attached rate schedule. In witness whereof, the parties hereto have executed the amendment on the date(s) indicated below.

City of Menlo Park

SSA Landscape Architects, Inc.

By: _____ Date: _____

By:  _____ Date: March 21, 2017

Title: _____

Title: President



BOWMAN & WILLIAMS

CONSULTING CIVIL ENGINEERS & LAND SURVEYORS

ESTABLISHED IN 1908, A CALIFORNIA CORPORATION SINCE 1974

1011 CEDAR • PO BOX 1621 • SANTA CRUZ, CA 95061-1621

PHONE (831) 426-3560 FAX (831) 426-9182 www.bowmanandwilliams.com

Contract Amendment #2

March 17, 2017

Scott Reeves, PLA
SSA Landscape Architects, Inc
303 Potrero Street, Suite 40-C
Santa Cruz, CA 95060-2756

Re: Proposed Scope and Estimated Fee for Professional Surveying Services: Willow Oaks Park, City of Menlo Park, California. Our File No. 26346-02

Dear Scott,

As requested we have prepared this proposal to for the necessary work associated with the proposed Lot Merger for Jack Lyle Park in Menlo Park as well as to tie to the parcel boundaries in order to show them on the existing topographic survey map. We have itemized these estimates, the first being the preparation of the legal description and plat for the Lot Merger as specified in the City Code Section 15.30.020. The second portion of is to tie to the property boundary sufficient to include it in the existing topographic survey our office recently prepared for the site. We will not be setting any boundary points as a part of this project.

1.0 Lot Merger (No field surveying)

- 1.1 Perform research of current deeds, Title Reports and other information pertinent to the Lot Merger
 - 1.2 Compile existing legal descriptions of parcels to be merged
 - 1.3 Prepare single legal description of perimeter of parcels to be merged
 - 1.4 Prepare accompanying plat as required by City Code.
- Estimated Fee **\$ 2,220.00**

2.0 Boundary Determination

- 2.1 Research current recorded Maps and Deeds of subject parcel
 - 2.2 Prepare calculations of maps and deeds for field crew to utilize during their survey
 - 2.3 Field Survey sufficient boundary in order to determine the location of the property lines.
 - 2.4 Include the resolved boundary information into the existing topographic survey in order to show the location of the existing features to the adjacent property lines.
- Estimated Fee **\$3,400.00**

The fees quoted are based on time and materials estimate of similar work done by this office in the past. If we do not reach this estimate you will only be billed for the time worked. If these changes and corresponding time and cost increases meet with your approval, please indicate your agreement by signing below. Services requested prior to this agreement will be performed under our original agreement, dated November 29th, 2016.

Sincerely,

Bowman & Williams

Bryan Happee, PS 8229

Accepted by:

Client Signature

Date

Schedule of Compensation

JACK LYLE PARK RESTROOM

Basic Services	
Task One: Facilitate Community Engagement	\$10,100
Task Two: Develop Alternative Designs	\$8,864
Task Three: Building Permit Submittal & Review	\$6,805
Task Four: Bid Documents	\$10,376
Subtotal	\$36,145
Reimbursable Expenses	
Reimbursable Expenses	\$550
Bowman & Williams Consulting Engineers	\$11,000
Aurum Consulting Engineers Monterey Bay	\$6,050
Subtotal	\$17,600
Total	\$53,745

ADDITIONAL SERVICES

STANDARD BILLING RATE SCHEDULE

Effective through December 2016

PROFESSIONAL SERVICES

Principal Landscape Architect	\$195.00/ Hour
Associate Principal	\$177.00/ Hour
Senior Project Manager	\$164.00/ Hour
Project Manager	\$144.00/ Hour
Landscape Architect	\$122.00/ Hour
AutoCAD Technician	\$106.00/ Hour
Staff Clerical, Administrative	\$92.00/ Hour