

AGREEMENT AMENDMENT

City Manager's Office
701 Laurel St., Menlo Park, CA 94025
tel 650-330-6620



Agreement #: 1888

Amendment#: 1

AGREEMENT FOR SERVICES BETWEEN THE CITY OF MENLO PARK AND FATHOM WATER MANAGEMENT, INC.

THIS 1st AMENDMENT ("Amendment") is made and entered into this 9th day of January, 2016, by and between the CITY OF MENLO PARK, a Municipal Corporation, hereinafter referred to as "CITY", and Fathom Water Management, Inc., hereinafter referred to as "FIRST PARTY."

1. Pursuant to Section Task 4 – Data Sharing 4.5 of Contract No. 1888 ("Agreement"), Section Task 4 – Data Sharing 4.5 [amendment to section] to read as follows:


" FATHOM shall produce and distribute, based on client provided specifications, four (4) 8.5"x11", single page insert mailings per calendar year at no additional cost, provided that the inserts do not increase the postage of an individual bill. Additional postage costs, if necessary, will be the responsibility of the client. "

Except as modified by this Amendment, all other terms and conditions of Contract No. 1888 remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

FIRST PARTY:

Signature


Norman Vitols

Name

33-1228530

Tax ID #

Date

2/1/2017

Title

CFO

APPROVED AS TO FORM:


William L. McClure, City Attorney

Date

2/4/17

CITY OF MENLO PARK:

Signature



Alex D. McIntyre

Name

Date

2/15/17

City Manager

Title

ATTEST:


Pamela Aguilar, City Clerk, City of Menlo Park

Date

2.15.2017

December 8, 2016

RE: Bill Inserts for Menlo Park Municipal Water District

Dear Pam,

At FATHOM, we greatly value our partnership with Menlo Park Municipal Water District. We are happy to help support your customer communications goals by covering the costs of four bill inserts per calendar year. Enclosed below is updated information regarding the production costs of bill inserts for Menlo Park Municipal Water District. This update goes into effect immediately and follows the contract renewal and expiration dates.

FATHOM shall produce and distribute, based on client provided specifications, four (4) 8.5"x11", single page insert mailings per calendar year at no additional cost, provided that the inserts do not increase the postage of an individual bill. Additional postage costs, if necessary, will be the responsibility of the client.

Specifications, as seen in the Scope of Services document:

- (i) All specifications for bill inserts will be received by FATHOM at least ten (10) business days prior to the first mailing date.
- (ii) Requests to include bill inserts will be communicated via Zendesk (See Section 12 – Operations Support).
- (iii) Bill insert images will be received in an electronic format.
- (iv) Inserts are single page, 8.5" x 11" or 1/3 page only.
- (v) FATHOM will organize and manage delivery of the bill inserts.

As always, please let us know if we may be of further assistance.

Best regards,

Carmelle Rodriguez
SVP, Operations