SERVICES AGREEMENT
City Manager's Office
701 Laurel St., Menlo Park, CA 94025
tel 650-330-6620

<table>
<thead>
<tr>
<th>Agreement #: 002470</th>
</tr>
</thead>
</table>

AGREEMENT FOR SERVICES BETWEEN
THE CITY OF MENLO PARK AND THE MERRIE OLDE CHRISTMAS CAROLERS (in the amount
$1,000 or less)

THIS AGREEMENT made and entered into at Menlo Park, California, this 20 day of
November, 2018, by and between the CITY OF MENLO PARK, a Municipal
Corporation, hereinafter referred to as "CITY," and THE MERRIE OLDE CHRISTMAS CAROLERS,
hereinafter referred to as "FIRST PARTY."

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, PROMISES AND
CONDITIONS of each of the parties hereto, it is hereby agreed as follows:

1. SERVICES TO BE PERFORMED BY FIRST PARTY

In consideration of the payment by CITY to FIRST PARTY, as hereinafter provided, FIRST PARTY
agrees to perform the following services for the CITY:
MOCO will provide a costumed vocal quartet for the purpose of performing a program of Christmas
Carols on Friday, November 30, 2018 from 5:30 p.m. - 7 p.m. at Fremont Park.

2. AGREEMENT TERM

The term of this agreement shall be from November 30, 2018 to November 30, 2018 unless mutually
agreed upon by CITY and FIRST PARTY in writing.

3. LOCATION AND PROVISIONS

Location(s) where services are to be provided is/are Fremont Park, Menlo Park. Located at Santa Cruz
Avenue and University Avenue.

FIRST PARTY to provide costumed vocal quartet.

CITY to provide stage, lighting, four microphones.

4. COMPENSATION AND PAYMENT

In consideration of the services rendered in accordance with all terms, conditions and specifications set
forth herein, CITY shall make payment to FIRST PARTY through check. In no event shall total
payment for all services under this agreement exceed $535 unless mutually agreed upon in writing by
the CITY and FIRST PARTY. CITY shall have the right to receive, upon request, documentation
substantiating charges billed to CITY. CITY shall have the right to perform an audit of the FIRST
PARTY's relevant records pertaining to the charges. In the event that the CITY makes any advance
payments, FIRST PARTY agrees to refund any amounts in excess of the amount owed by the CITY at
the time of agreement termination. CITY reserves the right to withhold payment if the CITY determines
that the quantity or quality of the work performed is unacceptable. The FIRST PARTY shall complete
the services herein described or forfeit the right to claim any part of the compensation to which FIRST
PARTY would otherwise be entitled under this Agreement.
5. **ADA COMPLIANCE**

The FIRST PARTY represents and certifies to CITY that FIRST PARTY and its contracts and programs are in full compliance with the Americans with Disabilities Act (ADA) of 1990.

6. **HOLD HARMLESS**

The FIRST PARTY shall defend, indemnify and hold harmless the CITY, its subsidiary agencies, their officers, agents, employees and servants from all claims, suits or actions that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the FIRST PARTY brought for, or on account of, injuries to or death of any person or damage to property resulting from the performance of any work required by this agreement by FIRST PARTY, its officers, agents, employees and servants.

Nothing herein shall be construed to require the FIRST PARTY to defend, indemnify or hold harmless the CITY, its subsidiary agencies, their officers, agents, employees and servants against any responsibility to liability in contravention of Section 2782.8 of the California Civil Code.

7. **INTEREST OF FIRST PARTY**

It is understood and agreed that this agreement is not a contract of employment in the sense that the relation of master and servant exists between CITY and undersigned. At all times FIRST PARTY shall be deemed to be an independent contractor and FIRST PARTY is not authorized to bind the CITY to any contracts or other obligations in executing this Agreement. FIRST PARTY certifies that no one who has or will have and financial interest under this agreement is an officer or employee of CITY.

8. **CHANGES**

This Agreement shall not be assigned or transferred without the written consent of the CITY. No changes or variations of any kind are authorized without a written consent of the CITY.

9. **INSURANCE**

The FIRST PARTY agrees to provide the CITY with a photocopy of required insurance coverage as Indicated in this agreement. The FIRST PARTY further agrees that the insurance policy will remain valid during the term of the contract.

Insurance waived: **YES ☑ NO ☐**

The FIRST PARTY shall comply with all applicable Federal, State and local laws and ordinances including, but not limited to, unemployment insurance benefits, Worker’s compensation and F.I.C.A. laws.

10. **TERMINATION**

This Agreement may be terminated by CITY upon ten (10) day written notice to FIRST PARTY. Moneys then owed based upon work satisfactorily accomplished shall be paid to the FIRST PARTY. It is understood that this offer in no way constitutes a guarantee of similar terms in future contracts.

11. **ATTACHMENTS**

Agreement includes supplemental information attached: **YES ☑ NO ☐**

The Agreement supplement may include scope of work, performance riders, stage plots, etc.

**SIGNATURE PAGE TO FOLLOW**
This agreement is not valid until signed by both parties.

FOR FIRST PARTY:

Signature

Eilen Shea

Printed Name

(650) 868-3773

Phone

ellen@tmpcc.com

E-mail

Date

1/13/18

Address

809 Bauer Dr.

City/State/Zip

San Carlos, CA 94070

Tax ID/IRS/Social Security Number*

*must match information on W-9 on file with CITY

FOR CITY OF MENLO PARK:

Mayra Lombera, Program Assistant

650- 330-2257

Phone

mlombera@menlopark.org

Email

Derek Schweigart, Community Services Director

Date

1/19/2018

Department

Community Services

Date

1/20/18

ATTEST:

Judi A. Herren, City Clerk

Date

1/27/18