This Agreement is entered into by and between the City of Menlo Park, hereinafter called City, and Lisa Hansen/Unreal Airbrush Tattoo hereinafter called Contractor, for services below $1,000.

It is hereby agreed as follows:

The Contractor makes the following representations and offers to do the work described below in accordance with the stated terms and conditions.

1. Description of work to be done: Lisa to provide airbrush tattoos for three hours during Kite Day.

2. Date/Term of services: May 05 2018 Noon-3:00 pm

3. Locations where services will be provided: Bedwell-Bayfront Park (1600 Marsh Road)

4. Contractor to provide the following: Airbrush Tattoos

5. City to provide the following: Table, two chairs, and an EZ-up.

6. The following shall be the terms of payment to the Contractor for services rendered:
   This compensation shall be based on the rates described in Exhibit "A". In no event shall the total payment for all services under this agreement exceed $450.00 unless mutually agree upon in writing by the City and Contractor.

7. ADA Compliance: The Contractor represents and certifies to City that contractor and its contracts and programs are in full compliance with the Americans with Disabilities Act (ADA) of 1990.

8. Hold Harmless: Contractor agrees to save and hold harmless the City, its officers, agents and employees and City agrees to save and hold harmless contractor, its officers, agent, and employees from any and all damage and liability of every nature, including all costs of defending any claim, caused by or arising out of the negligence or wrong doing of the other. City shall not be liable for acts of Contractor in performing services described herein.

9. Interest of Contractor: It is understood and agreed that this agreement is not a contract of employment in the sense that the relation of master and servant exists between City and undersigned. At all times Contractor shall be deemed to be an independent contractor and Contractor is not authorized to bind the City to any contracts or other obligations in executing this Agreement. Contractor certifies that no one who has or will have and financial interest under this agreement is an officer or employee of City.

10. Changes: This Agreement shall not be assigned or transferred without the written consent of the City. No changes or variations of any kind are authorized without a written consent of the City.
11. Insurance: The Contractor agrees to provide the City with a photocopy of required insurance coverage as indicated in this agreement. The Contractor further agrees that the insurance policy will remain valid during the term of the contract.

Insurance waived: Yes ☑ No ☐

12. Termination: This Agreement may be terminated by City upon ten (10) day written notice to Contractor. Moneys then owed based upon work satisfactorily accomplished shall be paid to the Contractor. It is understood that this offer in no way constitutes a guarantee of similar terms in future contracts.

13. Agreement includes supplemental information attached: Yes ☑ No ☐

The Agreement supplement may include scope of work, performance riders, stage plots, etc.

The Contractor shall complete the services herein described or forfeit the right to claim any part of the compensation to which Contractor would otherwise be entitled under this Agreement.

The Contractor shall comply with all applicable Federal, State and local laws and ordinances including, but not limited to, unemployment insurance benefits, Worker’s compensation and F.I.C.A. laws.

Lisa Hansen
Name of Contractor

Lisa Hansen 4.9.2018
Contractor’s signature Date

Phone: __________________________
E-mail: __________________________
Address: ______________________________________________________
City/Zip: ______________________________________________________

Anneke Lau
Project Manager

Project Manager’s signature Date

Phone: 650-330-2214
E-Mail: aelau@menlopark.org
Department: Community Services

Department Head: ______________________ 4.18.18

Attest by City Clerk: ______________________ 4.20.18

IRS/Social Security Number*: ______________________
*must match information on W-9 on file with City

Rev 20160914
Exhibit A

CITY: City of Menlo Park
EVENT: Kite Day 2018

FIRST PARTY: Lisa Hansen/Unreal Airbrush Tattoo
VENDOR NUMBER: n/a
ADDRESS: 41 El Rancho Drive
Pleasant Hill, CA 94523

SERVICE DESCRIPTION: Lisa to provide airbrush tattoos for three hours during Kite Day. CITY to provide a table, two chairs, and an EZ-up.

DELIVERY DATE: Saturday, May 05, 2018
DELIVERY TIME: 12:00-3:00 PM
DELIVERY LOCATION: Bedwell-Bayfront Park, 1600 Marsh Road
Menlo Park, CA 94025

PAYMENT SCHEDULE: $450.00 (Due upon delivery)

ADDITIONAL DOCUMENTS: N/A

EXHIBIT PREPARED BY: Anneke Lau, Recreation Specialist
DATE: Tuesday, April 03, 2018

NOTES: