



**REGULAR MEETING MINUTES**

**Date:** 10/13/2020

**Time:** 4:00 p.m.

**Closed Session:** Teleconference

**Regular Meeting Location:** Joinwebinar.com – ID# 140-382-555

CITY OF  
MENLO PARK

**Closed Session (Teleconference)**

**A. Call To Order**

Mayor Taylor called the meeting to order at 4:06 p.m.

**B. Roll Call**

Present: Carlton, Combs, Nash, Mueller, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros,  
Human Resources Director Theresa DellaSanta

**C. Closed Session**

C1. Public employment (Gov. Code section 54957.) City attorney recruitment

Mayor Taylor adjourned to the regular session at 4:45 p.m.

**Regular Meeting (Joinwebinar.com – ID# 140-382-555)**

**D. Call To Order**

Mayor Taylor called the meeting to order at 5:10 p.m.

**E. Roll Call**

Present: Carlton, Combs, Mueller, Nash, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, Interim City Attorney Cara Silver, City Clerk  
Judi A. Herren

**Report from Closed Session**

No reportable action.

**F. Public Comment**

None.

## **G. Presentations and Proclamations**

### G1. Proclamation: United Nations 75th Anniversary ([Attachment](#))

Mayor Taylor read the proclamation ([Attachment](#)).

### G2. Presentation: Stanford University regarding the land, buildings, and real estate (LBRE) replacement project

Public Works Director Nikki Nagaya and Stanford University representatives Lesley Lowe, Jean McCown, and Ellen Poling made the presentation ([Attachment](#)).

The City Council received clarification on the functions of the truck vehicles on the site, the number or daily trips, and the timing of the traffic study. The City Council requested information on the impacts to Alpine Road and directed staff to provide a comment letter to Stanford.

### G3. Presentation: San Mateo County Flood and Sea Level Rise Resiliency District

Public Works Director Nikki Nagaya and Chief Executive Office of One Shoreline Len Materman made the presentation ([Attachment](#)).

The City Council received clarification on plan review and Menlo Park's funding commitment. The City Council discussed estimated sea level rise projections and the funding formula for the Atherton Channel project.

## **H. Regular Business**

### H1. Consider which City requested work to accompany Facebook's offer to rebuild community facilities located at 100-110 Terminal Avenue ([Staff Report #20-228-CC](#) [Informe de Personal #20-228-CC](#))

[Web form public comment on item H1](#) ([Attachment](#)).

Deputy City Manager Justin Murphy made the presentation ([Attachment](#)).

- Adina Levin spoke in support of MenloSpark's recommendations and increased community outreach.
- Josie Gaillard spoke in support of the use of solar.
- Tom Kabat spoke in support of the use of solar.
- Sheryl Bims spoke in support of the project and expressed concerns related to funding.

The City Council received clarification on project funding, LEED (Leadership in Energy and Environmental Design) ratings, and solar power upgrade. The City Council discussed the use of generators and their purpose, and the installation of electric vehicle (EV) chargers. The City Council requested detailed information on the past use of Measure T funds and to explore the repurposing of aquatic funding.

The City Council took a break 7:01 p.m.

The City Council reconvened at 7:20 p.m.

The City Council had consensus around City requested work ([Attachment](#)).

**ACTION:** Motion and second (Carlton/ Taylor) to direct staff to return with information on all potential funding options proposed, prioritizing the least impactful to the City, and a further discussion on future community amenities, passed unanimously.

Vice Mayor Combs was recused because Facebook is his employer and exited the meeting at 8:40 p.m.

The City Council discussed the reimbursement of design costs.

**ACTION:** Motion and second (Nash/ Mueller) to approve the reimbursement of the design costs, passed 4-0-1 (Combs recused).

The City Council took a break 8:48 p.m.

The City Council reconvened at 8:51 p.m.

Vice Mayor Combs rejoined the meeting at 8:51 p.m.

Mayor Taylor reordered the agenda.

H4. Adopt Resolution No. 6593 and approve the 2019 Citywide engineering and traffic survey and adopt resolution no. to establish recommended speed limits ([Staff Report #20-230-CC](#))

[Web form public comment on item H4](#) (Attachment).

Associate Transportation Engineer Rene Baile made the presentation (Attachment).

- Angela Evans spoke in support of including Olive Street on the list of 25 miles per hour (mph).
- John Brigden spoke in support of the adoption of a 25-mph speed limit citywide and increase in traffic measured.
- Katie Behroozi spoke in support of the adoption of a 25-mph speed limit citywide.
- Henry Riggs spoke on the impacts of slower moving vehicles to the environment.
- Adina Levin the adoption of a 25-mph speed limit citywide.
- Pamela Jones made comments on Chilco Street and the timing of the study.

The City Council received confirmation that Olive Street was added to the list of 25-mph streets. The City Council discussed Palo Alto's 25-mph regulation on all city streets and implementing that into Menlo Park. The City Council also discussed reducing Middle Avenue and Chilco Street to 25-mph and alternative traffic calming measures.

**ACTION:** Motion and second (Mueller/Combs) to adopt Resolution No. 6593, direct staff to return with options for traffic calming on Middle Avenue to achieve a 25-mph zone, include Olive Street on the 25-mph list, reduce O'Brian Drive to 25-mph, reduce Chilco Street to 30-mph, and look at expanding the 25-mph school zones to the further extent of law, passed 4-0-1 (Carlton abstaining).

H2. Consider applicants and make an appointment to fill a vacancy on the Environmental Quality Commission ([Staff Report #20-222-CC](#))

City Clerk Judi Herren introduced the item.

The City Council appointed Leah Elkins to fill the vacancy on the Environmental Quality Commission (Attachment).

- H3. Authorize initiation of a Proposition 218 notification process in preparation to adopt maximum waste rate increases for the next five years (2021-2025) at a public hearing on December 8 ([Staff Report #20-229-CC](#))

Sustainability Manager Rebecca Lucky and R3 Consulting Group representative Garth Schultz made the presentation (Attachment).

**ACTION:** By acclamation, the City Council extended the meeting beyond 11 p.m., passed unanimously.

The City Council discussed the 2021 commercial rate outcomes and discount rate analysis. The City Council requested clarification on the calculated rate of a City funded backfilling and the subsidy.

**ACTION:** Motion and second (Mueller/ Carlton) to approve the mailing of the Proposition 218 notices inclusive of a \$500,000 subsidy and that the City Council is considering further subsidies to lower the rates, passed unanimously.

#### **I. Regular Business – no staff presentations**

- I1. Authorize the city manager to enter into a contract with Dudek to prepare an environmental impact report and housing needs analysis for the proposed mixed-use project at 123 Independence Drive for the amount of \$251,701 and future augments as may be necessary to complete the environmental review and housing needs assessment for the proposed project ([Staff Report #20-226-CC](#))

The City Council continued item I1. to a future meeting.

- I2. Receive and file the City Council's fiscal year 2020-21 priorities and workplan quarterly updates as of September 30 ([Staff Report #20-224-CC](#))

[Web form public comment on item I2](#) (Attachment).

The City Council continued item I2. to a future meeting.

- I3. Adopt Resolution No. 6592 authorizing the city manager to safely reopen public playgrounds with restrictions to comply with public health orders and prevent the spread of COVID-19; and appropriate \$49,500 for required playground cleaning, handwashing stations, and signage ([Staff Report #20-227-CC](#))

[Web form public comment on item I3](#) (Attachment).

**ACTION:** Motion and second (Mueller/ Nash) to adopt Resolution No. 6592 authorizing the city manager to safely reopen public playgrounds with restrictions to comply with public health orders and prevent the spread of COVID-19; and appropriate \$49,500 for required playground cleaning, handwashing stations, and signage, passed unanimously.

#### **J. Informational Items**

- J1. Annual inflation protection adjustment to the local minimum wage effective January 1, 2021

([Staff Report #20-225-CC](#))

J2. City Council agenda topics: October 2020 to December 2020 ([Staff Report #20-223-CC](#))

**K. City Manager's Report**

None.

**L. City Councilmember Reports**

None.

**M. Adjournment**

Mayor Taylor adjourned the meeting at 11:46 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of November 10, 2020.

## NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/publiccommentOctober13](https://menlopark.org/publiccommentOctober13)\*
  - Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5071\*
  - Access the regular meeting real-time online at:  
[joinwebinar.com](https://joinwebinar.com) – Regular Meeting ID 140-382-555
  - Access the regular meeting real-time via telephone (listen only mode) at:  
(562) 247-8422  
Regular Meeting ID 448-178-366 (# – no audio pin)  
\*Written and recorded public comments and call-back requests are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

# PROCLAMATION

## United Nations 75th Anniversary 2020 and Beyond: Shaping Our Future Together

**WHEREAS;** 2020 marks the 75th Anniversary of the founding of the United Nations; and

**WHEREAS;** for 75 years the United Nations, born from the rubble and devastation of World War II, has been the beacon of light for multilateralism, international peace and security, human rights, and diplomacy among nation states; and

**WHEREAS;** the active participation of global civil society, governments and world leaders is an essential component for the continued success and strength of the United Nations and the collective fulfillment of the United Nations Sustainable Development Goals by year 2030; and

**WHEREAS;** the United Nations has declared this year to be UN75 2020 and Beyond: Shaping Our Future Together, and has encouraged all citizens across the world to join the largest global conversation and build the future we want by its centenary in 2045; and

**WHEREAS;** the United Nations Association-Mid-Peninsula is committed to engaging its membership and broader community about the principles and work of the United Nations and to encourage active participation in UN75 activities; and

**WHEREAS;** the United Nations Association-Mid-Peninsula recognizes its important role in promoting and supporting the principles and work of the United Nations in order to address the most pressing global issues facing humanity; and

**WHEREAS;** the citizens of Menlo Park California should participate in commemorating the United Nations' 75th Anniversary throughout 2020.

**NOW THEREFORE, BE IT PROCLAIMED** that I, Cecilia Taylor, Mayor of the City of Menlo Park, on behalf of the City Council, do hereby proclaim the 75th Anniversary of the United Nations and its continued call for international cooperation with a pride flag raising ceremony on October 24, 2020 at the City Hall.

DocuSigned by:

*Cecilia Taylor*

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Cecilia Taylor, Mayor  
October 2020