



REGULAR MEETING MINUTES

Date: 9/26/2018
Time: 6:30 p.m.
**Arrillaga Family Recreation Center
Cypress Room
700 Alma St., Menlo Park, CA 94025**

A. Call To Order

Chair Johnson called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Chair Johnson, Vice Chair Harris, Commissioner Baskin, Commissioner Lane, Commissioner Palefsky and Commissioner Payne
Absent: Commissioner Staley
Staff: Community Services Director Derek Schweigart

C. Public Comment

There was no public comment.

D. Study Session

D1. Parks and Recreation Facilities Master Plan Update ([Staff Report # 18-014-PRC](#))

Recreation Supervisor Todd Zeo gave an update on the Parks and Recreation Facilities Master Plan.

E. Regular Business

E1. Approve the Parks and Recreation Commission minutes for the meeting of July 25, 2018 ([attachment](#))

ACTION: Motion and second (Palefsky/Payne) to accept the Parks and Recreation Commission meeting minutes of July 25, 2018; passed 6-0-1 (Commissioner Staley absent)

E2. Review and discuss the Commission 2-Year Work Plan Goals and discuss next steps ([attachment](#))

Derek Schweigart and the Commission reviewed the Commission 2-Year Work Plan Goals and discussed the next steps.

E3. Review and discuss stakeholder engagement opportunities for FY 2018-19

Derek Schweigart and the Commission reviewed and discussed the stakeholder engagement opportunities for FY 2018-19.

F. Reports and Announcements

F1. Commissioner Reports

No Report was given

F2. Community Services Director's update and announcements ([Staff Report # 18-015-PRC](#))

Derek Schweigart gave the Community Services Director's update and announcements.

G. Adjournment

Chair Johnson adjourned the meeting at 8:40 p.m.

Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of November 28, 2018