

Transportation Master Plan Oversight and Outreach Committee



SPECIAL MEETING MINUTES

Date: 8/30/2018
Time: 6:30 p.m.
Belle Haven School
415 Ivy Dr., Menlo Park, CA 94025

A. Call to Order

Oversight and Outreach Committee (Committee) Co-Chair Keith called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Diane Bailey (late arrival), Andrew Barnes, Chris DeCardy (late arrival), Kirsten Keith, Adina Levin (late arrival), Henry Riggs, Sarah Staley Shenk, Katherine Strehl, Jen Wolosin
Absent: Catherine Carlton, Jacqueline Cebrian
City Staff: Kristiann Choy, Kevin Chen, Alex Skoch
Consultant Staff: Mark Spencer, Nick Bleich, Andre Huff, Jeff Knowles, Katharine Pan, Kacy Wilson, Katie DeLeuw

C. Public Comment

- Pamela Jones requested that the Transportation Management Plan (TMP) be connected to the Belle Haven Traffic Calming Plan.

D. Regular Business

D1. Approve the Oversight and Outreach Committee meeting minutes of May 30, 2018

The Committee discussed converting to summary minutes.

ACTION: Motion and second (Wolosin/Barnes) to approve the Oversight and Outreach Committee meeting minutes of May 30, 2018. The motion passed (3-2-1-5; Strehl/Shenk abstained, Riggs dissented, Bailey/Carlton/Cebrian/DeCardy/Levin absent,).

D2. Present project overview and introduce open house meeting format

Committee members Bailey/DeCardy/Levin arrived during agenda item D2.

- Sheryl Bims commented that the Transportation Impact Fee (TIF) should be related to the location of development and the improvements funded by the program. Bims also spoke on traffic calming measures to be included in the TMP and the need for the Safe Routes to School program to include the Belle Haven neighborhood.

Staff and Consultant made the presentation (Attachment).

The Committee discussed adding an additional meeting and to agenize larger city-wide issues that might not be caught in the three subarea meetings. They also discussed the TIF program, including program fee amount, projects that will be funded through the program, correlation of the fee program to the TMP.

D3. Commence open house

Meeting attendees broke to participate in an open house (Attachment).

D4. Review of draft recommendations for North Area of Menlo Park

Consultant made the presentation (Attachment).

The Committee discussed recommendations and strategies for Bayfront Expressway, the Dumbarton corridor and intersection of Bayfront Expressway and Willow Road.

- Bernardo Huerta described the importance of bringing the TMP strategies and recommendations to East Palo Alto.
- Romain Taniere emphasized the importance of discussing the recommendations on University Avenue and Willow Road with East Palo Alto city staff and residents, as they would be impacted.
- Pamela Jones concurred that East Palo Alto should be part of the discussions, and stated that the California Department of Transportation (Caltrans) is not concerned with the communities affected by nearby projects.
- Cecelia Taylor suggested Caltrans be present in the meetings and active in the TMP process moving forward.

The Committee discussed their role. They considered cost options and analysis as well alternate bike lane and pedestrian options for the draft recommendations. The Committee directed staff to provide more analysis on the Willow Road project. They also recommended that coordination with Caltrans and adjacent jurisdictions is crucial.

D5. Discuss schedule and next steps

The Committee discussed the process for submitting feedback and requested that staff receive questions and comments in order to draft the response. They also requested that evaluations be conducted on Bayfront Expressway onto Willow Road for a no-left turn and improvement suggestions for the Dumbarton and 101 area. The Committee sought clarity on the decision-making process for removing or adding projects to the TMP, Wednesday, September 5, from 6:30 p.m. to 9:30 p.m.

E. Adjournment

Co-Chair Keith adjourned the meeting at 9:20 p.m.