



SPECIAL MEETING MINUTES

Date: 8/23/2018
Time: 6:00 p.m.
City Hall
701 Laurel St., Menlo Park, CA 94025

A. The meeting to order at 6:40 p.m.

B. Roll Call

Present: Vice Chair Cole, Chair Combs, Judas, T. LeMieux, Marshall, Martineau, Ordonez, Nash, Sammut Johnson, Shepherd

Absent: Carlton, K. LeMieux

Staff: Sustainability Manager Rebecca Lucky, Project Contractor Candise Almendral, Project Contractor Gordon Mann, Contract Arborist Deanne Ecklund, Project Contract Facilitator AddieRose Mayer, Project Contract Facilitator Debbie Schechter

C. Public Comment

No public comment.

D. Regular Business

D1. Election of the Chair and Vice Chair

Sustainability Manager Rebecca Lucky introduced this item.

ACTION: Motion and second (Cole/Shepherd) to select member Combs as Chair of the Heritage Tree Task Force, passed (10-0-2; Carlton and K. LeMieux absent).

D2. Presentation: Introduction to urban forestry (CalTLC, Gordon Mann)

ACTION: Motion and second (Shepherd/ Nash) to move this item to the end of the agenda, passed (10-0-2; Carlton and K. LeMieux absent).

D3. Review Task Force Roles and Responsibilities (Staff Report #18-001-HT)

Sustainability Manager Rebecca Lucky introduced this item.

D4. Adopt Task Force rules of conduct (Peninsula Conflict Resolution Center)

Project Contract Facilitator, AddieRose Mayer from Peninsula Conflict Resolution Center presented on the item.

ACTION: Motion and second (Marshall/ Nash) to require a two thirds vote from the task force members present in meeting(s) for the final recommendation to City Council, passed (10-0-2; Carlton and K. LeMieux absent).

ACTION: Motion and second (Cole/ Shepherd) for all other decisions made by the task force (except the final recommendation to City Council) to be a simple majority vote of the members present in a meeting, passed (7-3-2; Judas, T. LeMieux, Sammut Johnson dissenting, Carlton and K. LeMieux absent).

ACTION: Motion and second (Judas/ Martineau) to adopt group agreements for the task force (Attachment) passed (10-0-2; Carlton and K. LeMieux absent).

- D5. Review and Discuss Heritage Tree Ordinance project process and potential areas in the ordinance to evaluate in the policy options analysis (Staff Report #18-002-HT)

Sustainability Manager Rebecca Lucky introduced this item.

ACTION: Motion and second (Nash/ Cole) to include evaluation of the purpose and intent of the Heritage Tree Ordinance in the options analysis, passed (10-0-2; Carlton and K. LeMieux absent).

- D6. Future Agenda Items

E. Adjournment

Chair Combs adjourned the meeting at 9:25 p.m.