



REGULAR MEETING MINUTES

Date: 6/27/2018
Time: 6:30 p.m.
**Arrillaga Family Gymnastics Center
Multi-purpose Room
501 Laurel St., Menlo Park, CA 94025**

A. Call To Order

Chair Johnson called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Chair Johnson, Vice Chair Harris, Commissioner Baskin, Commissioner Palefsky, Commissioner Payne and Commissioner Shenk (arrived at 6:37 p.m.)

Absent: Commissioner Lane

Staff: Recreation Supervisor Todd Zeo

C. Public Comment

There was no public comment received.

D. Presentations and Proclamations

- D1. Review and provide feedback on the Aquatics Contractor Annual Report
([Staff Report # 18-009-PRC](#))

Founder and CEO of Menlo Swim and Sport Tim Sheeper gave the Aquatics Contractor Annual Report to the Commission. He mentioned the programs offered at the Burgess pool and the Belle Haven pool and he gave the program participation statistics. He also mentioned the operating challenges the company faced in 2017 and the changes made for 2018.

- D2. Presentation on the 2018 Park and Recreation Trends

Todd Zeo gave the presentation on the 2018 Park and Recreation Trends.

E. Regular Business

- E1. Approve the Parks and Recreation Commission minutes for the meeting of July 25, 2018
([attachment](#))

ACTION: Motion and second (Shenk/Palefsky) to accept the Parks and Recreation Commission meeting minutes of May 23, 2018; passed 6-0-1 (Commissioner Lane absent)

- E2. Discuss and prepare for the City parks and facilities tour scheduled for July meeting

Todd Zeo and the Commission discussed and prepared the City parks and facilities tour scheduled for the July meeting. Some of the parks and facilities mentioned were the Onetta Harris Community Center, Senior Center, Belle Haven Pool, Kelly Park, Hamilton Park and Karl Clarke Park.

- E3. Review and approve the Commission quarterly report to the City Council and the proposed Commission Goals for 2018-2020 ([Staff Report # 18-010-PRC](#))

Todd Zeo and the Commission reviewed and discussed the Parks and Recreation Commission Work Plan Goals for 2018-2020.

ACTION: Motion and second (Baskin/Payne) to accept the Commission quarterly report to the City Council and the Commission Goals for 2018-2020; passed 6-0-1 (Commissioner Lane absent)

F. Reports and Announcements

- F1. Commissioner Reports (Lane)

Commissioner Lane was absent. Chair Johnson gave an update on Nealon Park.

- F2. Community Services Director's update and announcements ([Staff Report # 18-011-PRC](#))

Todd Zeo gave the Community Services Director's update and announcements.

G. Informational Items

- G1. Playground Update ([Staff Report # 18-012-PRC](#))

Todd Zeo gave the Playground Update.

H. Adjournment

Chair Johnson adjourned the meeting at 7:55 p.m.

Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of July 25, 2018