



REGULAR MEETING MINUTES

Date: 6/18/2018
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Chair Leep called the meeting to order at 6:39 p.m.

B. Roll Call

Present: Bugna, Chambers, Cohen, Hadrovic, Leep, Pandey
Absent: Lemons
Staff: Assistant Library Services Director Nick Szegda

C. Public Comment

- Ron Shepherd questioned the need for a new library and asked when the library improvements project started.
- Pamela Jones expressed concern that the Arrillaga donation has complicated funding efforts. She said the location for a new branch library favored by community is at the Onetta Harris Community Center. Philanthropic agencies are waiting for direction from the community and the City Council about what they want in a library.

D. Regular Business

D1. Approve the minutes from the May 21, 2018 Library Commission Meeting

ACTION: Motion/second (Hadrovic/Bugna) to approve the minutes without changes, passed (6-0).

D2. Discuss whether to continue library support group socials

Commissioners discussed holding an informal reception that would follow an informational meeting.

ACTION: No action taken.

D3. Discuss and consider holding a publicly noticed informational meeting of library support groups

Vice Chair Bugna noted the 2015 departmental review recommendation that quarterly meetings be held of the various library support groups. Commissioner Cohen suggested that an initial meeting could be held where the support groups report on their missions and their current goals.

ACTION: Motion/second (Leep/Pandey) to hold a noticed special meeting of the Library Commission (titled: Library Support Group Informational Meeting) where each of the organizations presents on their mission and current goals, specific date to be set at a future meeting, passed (6-0).

- D4. Discuss and consider having informational presentations by representatives from other library support groups and by library

Commissioners discussed inviting support group members to make informational presentations at Library Commission meetings. Commissioners also discussed inviting library staff members to Commission meetings to make informational presentations on their duties and scope of work.

ACTION: No action taken.

- D5. Discuss and consider changing the July meeting date of the Commission to not conflict with the next Belle Haven Neighborhood Library Advisory Committee.

ACTION: Motion/second (Leep/Lemons) to cancel the regular Library Commission meeting July 16, 2018 and to hold a Special Meeting of the Library Commission July 9, 2018 at 6:30 at the main library, passed (6-0).

- D6. Discuss and consider the appointment of a Library Commission representative to the Belle Haven Neighborhood Library Advisory Committee

Assistant Director Szegda noted that appointments to the Belle Haven Neighborhood Library Advisory Committee (BHNLAC) are made by City Council. Vice Chair Bugna suggested that Commission members attend BHNLAC meetings to ensure that the Commission is receiving up to date information.

ACTION: Motion/second (Leep/Pandey) Library Commissioners to attend BHNLAC meetings on a rotating basis (Hadrovic to attend 7/16 meeting) and report back to Commission, passed (6-0).

- D7. Review and discuss adjustments to the Library Commission's work plan

ACTION: No action taken.

- D8. Consider requests for future agenda items

By acclamation, the Commission requested to add the following items to a future agenda:

- Updates from library staff
- Belle Haven needs assessment
- Set date for quarterly support group info meeting
- Informational presentation from Library Foundation

E. Informational Items

- E1. Library system improvements project update

Assistant Library Services Director Szegda reported that the City Council had not yet decided on the site for the proposed new main library, and that the siting decision was scheduled to be made at a City Council meeting in July.

- E2. Belle Haven Neighborhood Library Needs Assessment project update

Assistant Library Services Director Szegda reported that the needs assessment final report should be finished by the end of June. Copies of the report will be distributed to the members of the

Commission and to BHNLC. The final report is scheduled to be presented to the City Council at their July meeting.

E3. Staff report – update on Library’s approved budget for fiscal year 2018/19

The Library’s budget request has been approved. Recruitment for the three new positions will begin in July.

F. Commissioner Reports

F1. Individual commissioner reports

Commissioner Bugna encouraged Commissioners to explore the web sites of the American Library Association (ala.org), the California Library Association (cla.org), and Califa (califa.org).

F2. Informal sharing of audio/digital/print books currently reading

- Hadrovic: The Run of His Life: the People v. OJ Simpson by Jeffrey Toobin
- Clementine the Life of Mrs. Winston Churchill by Sonia Purnell
- Leep: The Triumph of Christianity by Bart Ehrman
- Cohen: Best American Short Stories, 2014
- Bugna: How to be a Stoic: using ancient philosophy to live a modern life by Massimo Pigliucci
- Again Calls the Owl by Margaret Craven
- Chambers: Crenshaw by Katherine Applegate

G. Adjournment

Chair Leep adjourned the meeting at 8:50 p.m.

Minutes approved at July 9, 2018 Library Commission meeting