



REGULAR MEETING MINUTES - DRAFT

Date: 6/13/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call to Order

Chair Kirsch called the meeting to order at 7:03 p.m.

B. Roll Call

Present: Behroozi, Kirsch, Lee, Levin, Mazzara, Meyer, Nash, Walser, Weiner
Absent: None
Staff: Associate Transportation Engineers Rene Baile and Kevin Chen

C. Reports and Announcements

Staff Chen provided a summary of City Council actions on transportation related items since the May 9, 2018, Complete Streets Commission meeting, and announced the Safe Routes to School Program consultant selection.

At this time, Commissioner Levin arrived at 7:08 p.m. and reported a need for the Commission to revisit the Ravenswood Avenue Railroad Crossing Project at a later commission meeting based on the latest City Council actions on the project.

D. Public Comment

- Cecilia Taylor spoke about the upcoming June 19, 2018, City Council agenda item intended to alleviate the existing congestion in the Belle Haven neighborhood.
- Diane Bailey spoke in support of City Council action to alleviate Belle Haven neighborhood traffic and an update on ongoing and upcoming mobility programs in which residents can participate.

E. Regular Business

- E1. Approve the Complete Streets Commission regular meeting minutes of May 9, 2018 (Attachment)

ACTION: Motion and second (Weiner/Nash) to approve the Complete Streets Commission regular meeting minutes of May 9, 2018. The motion passed (9-0-0).

- E2. Consider recommendation to City Council to approve the implementation of the Baywood Avenue, Clover Lane, Blackburn Avenue, McKendry Drive and Marmona Drive traffic plan for a six-month trial (Staff Report #18-005-CSC)

Staff Baile provided a presentation (Attachment).

- Amar Murugan, a Baywood Avenue resident, spoke in support of making the temporary Willows neighborhood turn restriction signs permanent and staff's recommendation to remove proposed speed hump on Baywood Avenue from the project scope.
- Jen Wolosin spoke in support of having speed hump on Baywood Avenue and maintaining bicycle access with the Clover Lane full closure.

ACTION: Motion and second (Levin/Kirsch) to recommendation to City Council to approve the implementation of the Baywood Avenue, Clover Lane, Blackburn Avenue, McKendry Drive and Marmona Drive traffic plan for a six-month trial with provisions below:

- Ensure proper bicycle through access on Clover Lane with proposed full closure
- Reserve right to reinstate speed hump onto Baywood Avenue pending trial results
- Reexamine the adequacy of six-month trial results, if and when the City Council provides a final decision on the temporary Willows neighborhood turn restrictions.

The motion passed (8-1-0; Meyer dissented).

- E3. Provide feedback on Active Transportation Network Subcommittee's project recommendations and request inclusion into the next round of Transportation Master Plan citywide recommendation project list

Chair Kirsch tabled the item due to recent City Council actions and shifts in staff workload.

F. Informational Items

- F1. Update on major project status

Staff Chen provided updates on the Safe Routes to School Program, Oak Grove, University, Crane Bicycle Improvement Project, Ravenswood Avenue Railroad Crossing Project, Middle Avenue Pedestrian and Bicycle Rail Crossing Project, Downtown/El Camino Real Specific Plan Biennial Review. Chair Kirsch inquired update for the Sharon Road Sidewalk Project, located between Alameda de las Pulgas and Altschul Avenue.

G. Committee/Subcommittee Reports

- G1. Update from Active Transportation Network Subcommittee

There was no report in addition to Item E3.

- G2. Update from EV Subcommittee

Nash reported a future meeting opportunity with Menlo Spark to discuss relevant items mentioned in Diane Bailey's public comment period.

- G3. Update from Downtown Access and Parking Subcommittee

Levin reported meeting with a Housing Commissioners and will attend the June 18, 2018, Planning Commission meeting to provide comments on the El Camino Real/Downtown Specific Plan Biennial Review on behalf of the Commission.

G4. Update from Multimodal Subcommittee

There was no report.

G5. Update from Placemaking and Outreach Subcommittee

Lee reported meeting with Parents for Safe Routes about launching a new program for the next school year.

G6. Update from Safe Routes to School Program Subcommittee

There was no report in addition to staff updates.

G7. Update from Transportation Master Plan Subcommittee

Levin reported attending the May 30, 2018, Oversight and Outreach Committee meeting and many of the previous comments were incorporated into the future work scope.

H. Adjournment

Chair Kirsch adjourned the meeting at 9:19 p.m.