

# Parks & Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 5/23/2018  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center  
Cypress Room  
700 Alma St., Menlo Park, CA 94025**

### A. Call To Order

Vice Chair Johnson called the meeting to order at 6:36 p.m.

### B. Roll Call

Present: Vice Chair Johnson, Commissioner Harris, Commissioner Lane (arrived at 6:38 p.m.)  
Commissioner Palefsky, Commissioner Payne and Commissioner Shenk  
Absent: Commissioner Baskin  
Staff: Community Services Director Derek Schweigart

### C. Public Comment

There was no Public Comment.

### D. Presentations and Proclamations

#### D1. Menlo Park Senior Programs Presentation

Program Assistant Airel Tinajero gave a presentation on the Menlo Park Senior Programs. She mentioned the many foundations that provide materials and help the Senior Center programs run every day. She also mentioned all the events the Senior Center holds throughout the year and recognized the help received from the volunteers on a daily basis.

### E. Regular Business

#### E1. Approve the Parks and Recreation Commission minutes for the meeting of March 28, 2018 ([attachment](#))

**ACTION:** Motion and second (Shenk/Harris) to accept the Parks and Recreation Commission meeting minutes of March 28, 2018; passed 6-0-1 (Commissioner Baskin absent)

#### E2. Appoint Parks and Recreation Commission Chair and Vice Chair

**ACTION:** Motion and second (Harris/Palefsky) to nominate Vice Chair Johnson as Commission

Chair; Johnson accepted the nomination, there were no other nominations; passed 6-0-1 (Commissioner Baskin absent). Jennifer Johnson was declared Chair.

**ACTION:** Motion and second (Johnson/Lane) to nominate Commissioner Harris as Commission Vice Chair; Harris accepted the nomination, there were no other nominations; passed 6-0-1 (Commissioner Baskin absent). Christopher Harris was declared Vice Chair.

E3. Parks and Recreation Commission Work Plan Goals Planning for 2018-2020 ([attachment](#))

Derek Schweigart and the Commission reviewed and discussed the Parks and Recreation Commission Work Plan Goals for 2018-2020.

**F. Reports and Announcements**

F1. Commissioner Reports (Palefsky)

Commissioner Palefsky reported on how successful the goats have been at Sharon Park and Sharon Park hill.

F2. Community Services Director's update and announcements ([Staff Report # 18-007-PRC](#))

Derek Schweigart gave the Community Services Director's update and announcements.

**G. Informational Items**

G1. Update on the Community Services Department 2015 Operational Review and Strategic Plan ([Staff Report # 18-008-PRC](#))

Derek Schweigart gave the Commission an update on the Community Services Department 2015 Operational Review and Strategic Plan.

**H. Adjournment**

Chair Johnson adjourned the meeting at 8:17 p.m.

Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of June 27, 2018