

Environmental Quality Commission



REGULAR MEETING MINUTES

Date: 5/16/2018
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Chair London called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Kabat, Chair London, Marshall, Vice Chair Martin, Payne, Price
Absent: Dickerson
Staff: Sustainability Manager Rebecca Lucky and Project Contractor Hannah Guenther

C. Public Comment

No public comment was received.

D. Regular Business

D1. Welcome new Environmental Quality Commission commissioners and select new commission chair and vice chair.

Chair London introduced the item.

Commission came to a consensus to discuss chairmanship at next month's meeting scheduled for June 20, 2018.

D2. Review and discuss the City Council work plan and Environmental Quality Commission 2018-2020 work plan updates (Staff Report #18-007-EQC).

Rebecca Lucky introduced the item.

ACTION: Motion and second (London/Marshall) to form a subcommittee with Vice Chair Martin, Commissioner Payne, and Commissioner Price to lead discussions during scheduled meetings regarding the Environmental Quality Commission 2018-2020 Work Plan. The motion passed (5-0-1; Dickerson absent).

Vice Chair Martin excused herself from the duration of the meeting at 7:25 pm.

D3. Nominate a commissioner to serve on the Heritage Tree Community Taskforce (Staff Report #18-008-EQC).

Rebecca Lucky introduced the item.

ACTION: Motion and second (London/Kabat) to nominate Commissioner Marshall to serve on the Heritage Tree Community Taskforce. The motion passed (5-0-2; Martin and Dickerson absent).

- D4. Review and discuss the Environmental Quality Commission's quarterly report to the City Council (Attachment).

Chair London introduced the item.

Commission came to a consensus to support the proposed quarterly report and presentation with minor modifications.

- D5. Discuss and consider Environmental Quality Commission meeting cancellation for the months of July, August, and December of 2018.

Rebecca Lucky introduced the item.

ACTION: Motion and second (Marshall/London) to approve the cancellation of July and December Environmental Quality Commission meetings. The motion passed (5-0-2; Martin and Dickerson absent).

- D6. Approve the April 18, 2018, Environmental Quality Commission meeting minutes (Attachment).

Rebecca Lucky introduced the item.

ACTION: Motion and second (Marshall/London) to approve the April 18, 2018, meeting minutes passed (5-0-2; London and Martin absent).

- D7. Consider request for future agenda items

The Commission identified the following as future agenda items:

1. Select new Environmental Quality Commission chair and vice chair positions;
2. Downtown Parking Garage update;
3. Discuss 2018-2020 work plan lead by Environmental Quality Commission Work Plan subcommittee;
4. Commissioner Kabat to report on green building code recommendations;
5. Form applicable subcommittees to provide support for large-scale agenda items

E. Reports and Announcements

- E1. Subcommittee reports

There were no subcommittee reports.

- E2. Individual commissioner reports

There were no commissioner reports.

- E3. Staff update and announcements

Sustainability Manager Rebecca Lucky provided a verbal report on the Climate Action Plan amendments and mentioned the upcoming Planning Commission meeting on Electric Vehicle Charging Station policy meeting scheduled for June 4, 2018.

F. Adjournment

Chair London adjourned the meeting at 9:07 p.m.

Minutes prepared by Hannah Guenther.