



SPECIAL MEETING MINUTES

Date: 5/9/2019
Time: 6:00 p.m.
**City Hall– “Downtown” Conference Room, 1st Floor
701 Laurel St., Menlo Park, CA 94025**

A. Chair Combs called the meeting to order at 6:08 p.m.

B. Roll Call

Present: Vice Chair Cole, Chair Combs (departed at 7:00 p.m.), Judas (joined at 7:30p.m.), Marshall, Martineau, Nash, Ordonez, Sammut-Johnson
Absent: K. LeMieux, T. LeMieux
Staff: Sustainability Manager Rebecca Lucky, City Arborist Christian Bonner, Project Contractor Darya Barar, Project Facilitator Debbie Schecter

C. Public Comment

- Steve Schmidt spoke about improved enforcement and increasing fines for the heritage tree ordinance update.
- Judy Rocchio spoke about the tree-replanting plan for the highway 101 interchange at Willow Road.
- Peter Edmonds spoke about the valuation of heritage trees and referenced his written comment submitted the City via email on May 8 (Attachment).

D. Regular Business

D1. Community Building

Project Facilitator Debbie Schecter introduced the item.

D2. Approve the February 13, 2019, Heritage Tree Task Force meeting minutes (Attachment)

Chair Combs introduced the item.

ACTION: Motion and second (Nash/Judas) to approve meeting minutes, passed (7-0-3; Judas, K. LeMieux, T. LeMieux absent).

D3. Review and discuss the preferred options package identified in phase II of the policy analysis (Staff Report #19-004-HT) (2.5 hours)

Project Contractor Darya Barar introduced the item.

Chair Combs departed at 7:00 p.m.

Member Judas arrived at 7:30 p.m.

ACTION: Motion and second (Cole/Nash) to recommend to the City Council the following preferred

options from the policy options report dated May 9 (Attachment A in the staff report): intent and purpose, retaining status quo definition of heritage trees (excluding multi-trunk definition), offering conflict resolution as part of the appeals process, and using existing tree fund to deposit violations and other heritage tree related permit fees in, passed (7-0-3; Combs, K. LeMieux, T. LeMieux absent)

ACTION: Motion and second (Judas/Marshall) to recommend to the City Council the preferred option from the policy options report dated May 9 (Attachment A in the staff report) to require inspection of replacement trees twice- once to confirm planting and a second inspection at two years to confirm the tree is thriving and include a public web based mapping application to track tree replacements, passed (6-1-3; Sammut-Johnson dissenting; Combs, K. LeMieux, T. LeMieux absent)

E. Reports and Announcements

E1. Staff update and announcements

Sustainability Manager Rebecca Lucky introduced the item.

E2. Next Agenda

Sustainability Manager Rebecca Lucky introduced the item.

F. Adjournment

Vice Chair Cole adjourned the meeting at 9:10 p.m.

Candise Almendral, Project Contractor