

Environmental Quality Commission



REGULAR MEETING MINUTES

Date: 4/18/2018
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Chair London called the meeting to order at 6:38 p.m.

B. Roll Call

Present: DeCardy, Chair London, Marshall, Vice Chair Martin, Smolke
Absent: Bedwell, Dickerson
Staff: Sustainability Manager Rebecca Lucky, Senior Sustainability Specialist Alexandria Skoch, Sustainability Specialist Candise Almendral and Administrative Assistant Hannah Guenther

C. Public Comment

- Councilmember Catherine Carlton spoke about her service on the League of Cities Environmental Quality policy committee, the impacts of China's foreign waste restrictions and her support for increasing the number of electric vehicle infrastructure in new development.

D. Regular Business

D1. Discuss and provide feedback on the Heritage Tree Ordinance update project review (Staff Report #18-006-EQC).

Sustainability Manager Rebecca Lucky introduced the item.

Commission came to a consensus to support the proposed scope of work including the formation of a balanced stakeholder taskforce, and added the inclusion of other environmental specialists and/or environmental organization members to the taskforce. There was also an idea to use the taskforce as a sounding board for recommendations when the Urban Forest Master Plan project begins.

D2. Approve a recommendation to the City Council for an Environmental Quality Commission representative to serve on the Transportation Master Plan Oversight and Outreach Committee starting May 1, 2018 (Staff Report #18-005-EQC).

Sustainability Manager Rebecca Lucky introduced the item.

ACTION: Motion and second (London/Marshall) to allow Commissioner DeCardy to continue serving on the Transportation Master Plan Oversight and Outreach Committee, passed (4-0-1-2; DeCardy abstained, Bedwell and Dickerson absent).

D3. Discuss and authorize the Chair to send a letter to the City Council about recommended amendments to the Climate Action Plan (Attachment).

Chair London introduced the item.

ACTION: Motion and second (DeCardy/Martin) to approve Chair London's letter to City Council about recommended amendments to the Climate Action Plan with the inclusion of green design standards meeting and/or exceeding ConnectMenlo requirements. The motion passed (5-0-2; Bedwell and Dickerson absent).

- D4. Discuss the Environmental Quality Commission's quarterly report to the City Council.

Chair London introduced the item.

This item was continued to the Environmental Quality Commission meeting scheduled for May 16, 2018.

- D5. Approve the March 21, 2018, Environmental Quality Commission meeting minutes (Attachment).

Sustainability Manager Rebecca Lucky introduced the item.

ACTION: Motion and second (DeCardy/London) to approve the March 21, 2018, Environmental Quality Commission meeting minutes, passed (5-0-2; Bedwell and Dickerson absent).

- D6. Consider request for future agenda items

The Commission identified the following as future agenda items:

1. Environmental Quality Commission Quarterly Report
2. Review Environmental Quality Commission Two Year Work Plan
3. Select new commissioners for chair and vice chair positions
4. Welcome new commissioners
5. Review calendar to determine if meetings in summer need to be canceled

E. Reports and Announcements

- E1. Subcommittee reports

There were no subcommittee reports.

- E2. Individual commissioner reports

There were no commissioner reports.

- E3. Staff update and announcements

Sustainability Manager Rebecca Lucky provided a verbal report on the electric vehicle charging policy update and Caltrans Willow Road/U.S. 101 Intersection project.

F. Adjournment

Chair London adjourned the meeting at 8:52 p.m.

Minutes prepared by Hannah Guenther.