

# Parks & Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 3/28/2018  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center**  
**Cypress Room**  
**700 Alma St., Menlo Park, CA 94025**

### A. Call To Order

Chair Stanwood called the meeting to order at 6:33 p.m.

### B. Roll Call

Present: Chair Stanwood, Vice Chair Johnson, Commissioner Baskin, Commissioner Harris, Commissioner Palefsky and Commissioner Staley  
Absent: Commissioner Lane  
Staff: Community Services Director, Derek Schweigart

### C. Public Comment

There was no Public Comment.

### D. Presentations and Proclamations

#### D1. Update on South Bay Salt Pond Restoration Project ([attachment](#))

Executive Project Manager, John Bourgeois with South Bay Salt Pond Restoration Project gave an update on the South Bay Salt Pond Restoration Project. He explained to the Commission the plan of the project partners and the City of Menlo Park to inform interested and affected stakeholders and the general public about the truck traffic and construction. After discussion, no action was taken.

### E. Regular Business

#### E1. Approve the Parks and Recreation Commission minutes for the meeting of February 28, 2018 ([attachment](#))

**ACTION:** Motion and second (Johnson/Harris) to accept the Parks and Recreation Commission meeting minutes of February 28, 2018; passes 6-0-1 (Commissioner Lane absent)

#### E2. Discussion of Parks and Recreation Commission Work Plan Goals for 2018-2020 ([attachment](#))

Community Services Director, Derek Schweigart, and the Commission discussed the Parks and Recreation Commission Work Plan Goals for 2018-2020. After discussion, the Commission agreed to share their goals with Derek and he will prepare a presentation for the April 25, 2018 Parks and Recreation Commission meeting.

## **F. Reports and Announcements**

### **F1. Commissioner Reports (Baskin)**

Commissioner Baskin reported on how the staff shortage at the Gymnastics Center has been noticed by the community. She also mentioned that she has heard from community members that they would like food trucks at the parks so that they can eat with their family at the park and enjoy the outdoors.

### **F2. Community Services Director's update and announcements ([Staff Report # 18-006-PRC](#))**

Community Services Director, Derek Schweigart, gave the Community Services Director's update and announcements.

## **G. Informational Items**

### **G1. City Council Work Plan Transmittal and Capital Improvement Program (CIP) process update ([attachment](#))**

Community Services Director, Derek Schweigart, gave the Commission an update on the City Council Work Plan Transmittal and Capital Improvement Program (CIP) process update. After discussion, no action was taken.

## **H. Adjournment**

Chair Stanwood adjourned the meeting at 8:10 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of May 23, 2018