



## REGULAR MEETING MINUTES

**Date:** 2/28/2018  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center  
Cypress Room  
700 Alma St., Menlo Park, CA 94025**

### A. Call To Order

Chair Stanwood called the meeting to order at 6:41 p.m.

### B. Roll Call

Present: Chair Stanwood, Vice Chair Johnson, Commissioner Harris and Commissioner Staley  
Absent: Commissioner Baskin, Commissioner Lane and Commissioner Palefsky  
Staff: Community Services Director, Derek Schweigart

### C. Public Comment

There was no Public Comment.

### D. Presentations and Proclamations

#### D1. Childcare Programs and the Big Lift Grant Update

Recreation Supervisor, Natalya Jones and Office Assistant, Stephanie Hong gave a presentation on the Big Lift Grant. They mentioned how the grant has enhanced the Belle Haven Child Development Center and how it has benefited the children and families enrolled in the program as well as the staff. They also mentioned the requirements to continue receiving funding from the grant.

### E. Regular Business

#### E1. Approve the Parks and Recreation Commission minutes for the meeting of January 24, 2018 ([attachment](#))

**ACTION:** Motion and second (Johnson/Harris) to accept the Parks and Recreation Commission meeting minutes of January 24, 2018; passes 4-0-3 (Commissioner Baskin, Lane and Palefsky absent)

#### E2. Review of City Council Goals and discussion of Parks and Recreation Commission Work Plan

Update for 2018-2020 ([Staff Report #18-003-PRC](#))

Community Services Director, Derek Schweigart, and the Commission reviewed the City Council goals and the Parks and Recreation Commission Work Plan for 2018-2020. After discussion, the Commission agreed to bring a list of goals to the March 28, 2018 Parks and Recreation Commission meeting.

**F. Reports and Announcements**

F1. Commissioner Reports (Staley)

Commissioner Staley reported on the progress of Flood Park and Bedwell Bayfront Park.

F2. Community Services Director's update and announcements ([Staff Report # 18-004-PRC](#))

Community Services Director, Derek Schweigart, gave the Community Services Director's update and announcements.

**G. Informational Items**

G1. Update on Team Sheeper Pool Operator Contract ([Staff Report # 18-005-PRC](#))

Community Services Director, Derek Schweigart, gave the Commission an update on the Team Sheeper Pool Operator Contract. After discussion, no action was taken.

**H. Adjournment**

Chair Stanwood adjourned the meeting at 8:26 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of March 28, 2018