



SPECIAL MEETING MINUTES

Date: 2/22/2021
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

Meeting Location: Zoom.us/join – ID# 976 8438 5934

A. Call to Order

Chair Hadrovic called the meeting to order at 6:31 p.m.

B. Roll Call

Present: Bunyagidj, Cohen, Erhart, Guha (arrived at 6:35 p.m.), Hadrovic, Leep (arrived at 7:01 p.m.)
Absent: None
Staff: Library and Community Services Director Reinhart, Assistant Library Services Director Szegda

Chair Hadrovic announced that former Commissioner Tran had moved out of Menlo Park and so had resigned her position on the Commission.

C. Regular Business

C1. Approve minutes from the January 25, 2021 Library Commission meeting

ACTION: Motion and second (Guha/Bunyagidj) to approve the minutes from the January 25, 2021 Library Commission meeting, passed 5-0-1 (Commissioner Leep not yet arrived).

C2. Discussion: Rebuilding Library and Community Services for post-COVID operations (Staff report 21-008 LC)

Director Reinhart gave a brief presentation (attached) and provided an update to the Commission on the department's plans for service reactivation.

NO ACTION TAKEN

C3. Review/Update: Library Commission agenda calendar

ACTION: By acclamation, the following items were added to the Commission's agenda calendar:

- March 2021 – Commission update to City Council (If required)
- March 2021 – Commission work plan discussion (pending Council goal setting)
- March 2021 – Best practices report – library services and volunteers during the pandemic

D. Informational Items

D1. Department updates

Assistant Director Szegda provided an update on library services and programs, including a brief report on the status of the adult literacy program, Project READ

D2. Update: Menlo Park Community Campus project

Assistant Director Szegda provided an update on the project, and directed Commissioners to two recent staff reports concerning the design and layout of the proposed pool.

D3. Update on potential new library enterprise technology system

Assistant Director Szegda provided an update on the City Council's decision to remain in the Peninsula Library System and to forego the purchase of new library software at this time.

F. Individual Commissioner Reports

Chair Hadrovic reported on the activities of the Library Foundation, and their efforts to expand their board and increase community engagement in preparation for their fundraising efforts.

Chair Hadrovic reported that the application period for those wishing to serve on Commissions is now open and ends April 16. The Library Commission will have two vacancies (one resignation and one term ending

G. Adjournment

Chair Hadrovic adjourned the meeting at 7:50 p.m.

Nick Szegda, Assistant Library Services Director

Minutes approved at 3/15/21 Library Commission meeting

**REIMAGINE
REBUILD
REACTIVATE**



Pivoting to a post-COVID world



WHERE

... we've been
... we are
... we're going

PHASES

Jun '20 - Jan '21	LCS strategic plan update
Jan '21 - Jun '21	"Rebuilding LCS" planning
Jul '21 - Jan '22	Phased-in reactivation
Jan '22 - Jun '22	Evaluation, refinement
Jul '22 - Jan '23	MPCC operations planning
Jan '23 - Mar '23	MPCC start-up of operations



TIMELINE

“How did it get so late so soon?”
— Dr. Seuss

2021



January to March

- Strategic plan update
- Enterprise technology platform and library consortium membership
- Aquatics contract extension – Burgess
- Cost recovery policy update
- Council study sessions
- FY 2021-22 budget process begins

April to June

- Diversity, equity, inclusion, accessibility
- Facilities and program delivery assessments
 - Gymnastics
 - Rec center, gym, athletic fields
 - Childcare
 - Library
 - MPCC interim services (seniors, youth center, OHCC)
- FY 2021-22 budget adoption

2021



July to September

- Service adaptation plan implementation – Q1
- Hybrid onsite / remote
- Lower-risk activities
- 100% remote

- Strategic plan 6-month review
- Performance plan updates

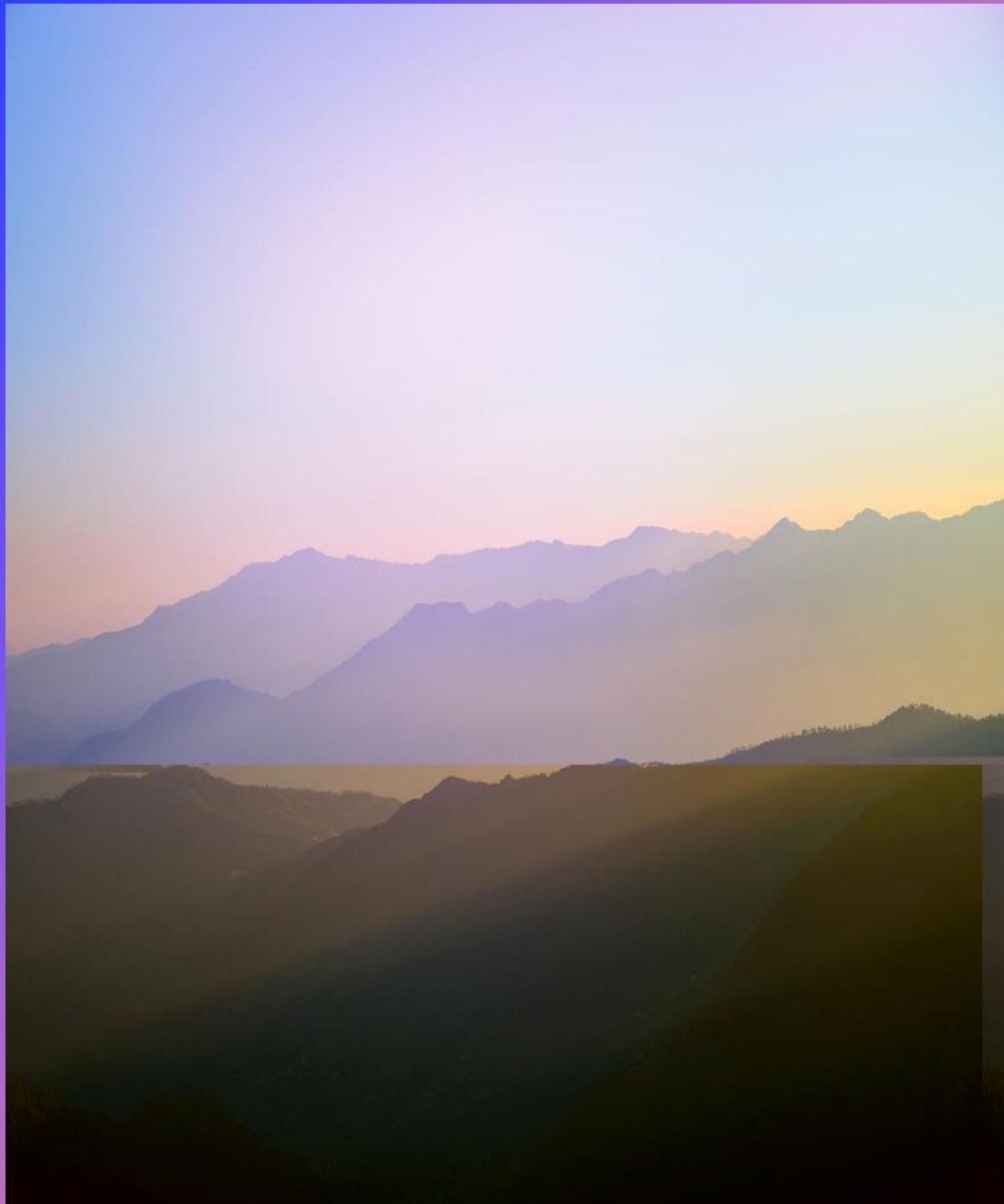
October to December

- Service adaptation plan implementation – Q2
- Hybrid onsite/remote
- Medium- and higher-risk activities
- 100% remote

- Onsite staff retreat

2022





You can have it
all. Just not all
at once.

Oprah Winfrey

REBUILDING LCS

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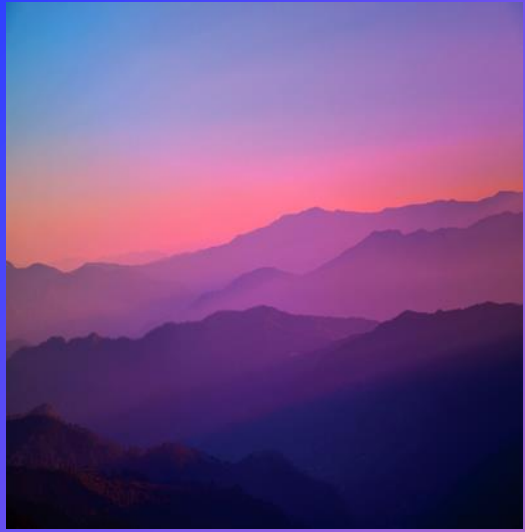


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TEAMWORK

interdependent | independent
trust | verify
accountable | autonomous
service | self
joy | struggle



Alone we can
do so little;
together we
can do so
much.

Helen Keller