6:00 p.m. Study Session

SS1. Provide direction on the future process for the draft project study report for the Ravenswood Avenue railroad crossing study and the draft scope for additional studies (Staff Report #19-009-CC)

Senior Transportation Engineer Angela Obeso made the presentation (Attachment).

- Verle Aebi spoke in support of option C and asked that the City Council consider traffic impacts and a possible traffic signal at Ravenswood Avenue and Alma Street.
- Marcy Abremowrtz spoke against the elevated track option.
- Bob Kelly spoke against the elevated track option.
- Ike Griffin made a presentation regarding the design of the crossing (Attachment).
- Elizabeth Blois spoke against the elevated track option and in support of revisiting the trench/tunnel option.
- Shazank Charan spoke against the elevated track option.
- Katie Behroozi spoke about the increased bicycle and pedestrian safety resulting from grade separation and the reduction of noise.
- Adina Levin with donated time from Jen Wolosin spoke in favor of option C and funding opportunities.
- Philip Miller spoke in favor of multi-grade separation, which is not present in option A.
- Charles Thompson spoke against grade separation in its entirety.
- Brooke C. spoke against option A and in support of option C.
- Henry Riggs expressed concerns regarding construction.
- Steven Geiser spoke against option A and in favor of option C.

City Council requested staff to return this item in February as a regular business item with modifications to option C.

7:00 p.m. Regular Session

A. Call to Order

Mayor Pro Tem Taylor called the meeting to order at 7:37 p.m.

B. Roll Call

Present: Carlton, Combs, Nash, Taylor
Absent: Mueller
Staff: Interim City Manager Starla Jerome-Robinson, City Attorney Bill McClure, City Clerk Judi A. Herren
C. Pledge of Allegiance

Mayor Pro Tem Taylor led the Pledge of Allegiance.

D. Report from Closed Session

None.

E. Presentations and Proclamations

E1. Proclamation: Recognizing John McGirr

Mayor Pro Tem Taylor read the proclamation. John McGirr accepted the proclamation (Attachment).

F. Public Comment

- Madeleine Roe spoke in favor of the removal of red light cameras.
- Jason Pressesky spoke about growing noise pollution in the City from gas-powered blowers and requested that the City Council require electric blowers and ban gas powered blowers (Attachment).

G. Consent Calendar

G1. Accept the City Council meeting minutes for December 18, 2018 (Attachment)

G2. Approval of City Council appointments to various regional agencies, to City Council subcommittees, and as liaisons to City Council advisory bodies and outside agencies (Staff Report #19-002-CC)

G3. Authorize the City Manager to execute an agreement with Beyaz and Patel, Inc. for Reservoir No. 2 roof replacement design and engineering services (Staff Report #19-004-CC)

G4. Second reading and adoption of Ordinance No. 1052 amending the City Manager's powers and duties to include design approval authority (Staff Report #19-005-CC)

G5. Authorize the City Manager to enter into a joint permitting agreement with the City of East Palo Alto and the Midpeninsula Regional Open Space District for the Ravenswood Bay Trail project (Staff Report #19-006-CC)

G6. Authorize the City Manager to execute an agreement with Cartegraph Systems, LLC. for implementation of an operations management system enterprise software as a service solution in amount not to exceed $213,248 over three fiscal years (Staff Report #19-008-CC)

The City Council received confirmation about data safety during the conversion.

ACTION: Motion and second (Combs/Nash) to approve the consent calendar, passed unanimously (Mueller absent).

H. Regular Business

H1. Approve the proposed Library System Improvements project scope, planning process, goals and tentative timeline (Staff Report #19-001-CC)
Interim Library Services Director Sean Reinhart made the presentation (Attachment).

- Monica Corman spoke in support of approving the proposed Library System Improvements project.
- Lynne Fovinci spoke in support of approving the proposed Library System Improvements project.
- Elyse Stein spoke in support of approving the proposed Library System Improvements project.
- Katie Hadrovic spoke in support of approving the proposed Library System Improvements project.
- Libby Toub spoke in support of approving the proposed Library System Improvements project.
- Jacqui Cebrian spoke in support of approving the proposed Library System Improvements project.

The City Council reinforced the need to make the Belle Haven branch a priority and the need to shorten the timeline.

**ACTION:** Motion and second (Combs/Carlton) to approve the proposed Library System Improvements project scope, planning process, goals and tentative timeline, failed 2-2 (Nash and Taylor dissenting, Mueller absent).

The City Council requested staff update the Attachment A to the staff report to reflect the prioritization of the Belle Haven branch.

**ACTION:** Motion and second (Carlton/Combs) to approve the proposed Library System Improvements project scope, planning process, goals and tentative timeline with an updated Attachment A prioritizing the Belle Haven branch, passed 3-1 (Nash dissenting, Mueller absent).

I. **Informational Items**

I1. Update on the Transportation Master Plan status (Staff Report #19-007-CC)

J. **City Manager's Report**

K. **Councilmember Reports**

City Councilmember Carlton reported on an upcoming World Economic Forum in Davos Switzerland.

L. **Adjournment**

Mayor Pro Tem Taylor adjourned the regular meeting to closed session at 9:12 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of January 29, 2019.
RAVENSWOOD AVENUE
RAILROAD CROSSING STUDY
City Council, Study Session, January 15, 2019
EXISTING RAILROAD CROSSINGS
Previous grade separation studies performed
- Since 1950s
- City led study in 2003-2004

2013: San Mateo County Transportation Authority (SMCTA) Grade Separation Measure A grant received

2015: Rail Subcommittee and City Council direction
- Two alternatives selected to advance
  - Roadway underpass
  - Hybrid (Railroad tracks raised, roadway lowered)

2016: Current study began
PROJECT PURPOSE

- Advance previous work
- Improve public safety
  - Bicycles
  - Pedestrians
  - Vehicles
  - Trains
- Improve traffic
  - Additional trains = more gate downtime
  - Reduce traffic delays
  - Alleviate congestion
  - Improve flow at railroad crossing
CURRENT SCOPE

- Project Study Report (PSR)
  - Focused on two alternatives
  - Design criteria and constraints
  - Conceptual designs and cost estimates
  - Technical evaluation and comparison

- Community Engagement
  - Gathering community feedback
  - Record community preferences
  - Report to City Council

- Goal: Select a preferred alternative
COMMUNITY ENGAGEMENT TO DATE

- Community Meetings
  - May 2, 2016
  - October 4, 2016
  - June 7, 2017
- Rail Subcommittee Meetings
  - March 20, 2017
  - April 17, 2018
- Chamber of Commerce
  - September 29, 2016
- Property/Business Owners
  - More than 25 meetings
  - May 2016 – September 2017
- Ongoing City Staff coordination
  - Caltrain
  - Atherton including City Council Study Session, December 6, 2017
  - Palo Alto including Rail Committee, November 8, 2017

- Commission Meetings
  - Parks & Recreation Commission – May 25, 2016
  - Transportation Commission – November 9, 2016
  - Bicycle Commission – November 14, 2016
  - Planning Commission – December 5, 2016
  - Planning Commission – September 11, 2017
  - Atherton Transportation Committee – September 12, 2017
  - Complete Streets Commission – September 13, 2017
- City Council Meetings
  - February 7, 2017 – Study Session
  - April 4, 2017 – Study Session
  - October 10, 2017 – Regular Business
  - January 16, 2018 – Informational Item
  - May 8, 2018 – Regular Business
  - December 4, 2018 – Informational Item
  - January 15, 2019 – Study Session
COMMUNITY FEEDBACK

- **Recurring Themes:**
  - More Grade Separations
  - Minimize Height of the Railroad
  - Improve Pedestrian & Bicycle Access and Safety
  - Improve Connectivity between Alma St & Ravenswood Ave
  - Coordinate with other Projects
  - Minimize Driveway Impacts
  - Inform owners about Property Impacts
  - Station Configuration
  - Aesthetics

- **Wish List Items:**
  - Menlo Park as a “Quiet Zone”
  - Grade Separation at Encinal Avenue
  - Railroad Trench or Tunnel
  - Viaduct/Fully Raised
ALTERNATIVES

ALTERNATIVE A: UNDERPASS
(RAVENSWOOD ONLY)

ALTERNATIVE C: HYBRID
(RAVENSWOOD, OAK GROVE, & GLENWOOD)
CITY COUNCIL ACTION, MAY 8, 2018

Approved the following motion:

- Move forward with Alternative A which provides for an underpass crossing at Ravenswood Avenue and keeps Oak Grove, Glenwood and Encinal Avenues open to all modes of traffic as existing
- Appropriate $31,000 from the undesignated fund balance to complete the project
- Authorize the City Manager to amend the agreement with AECOM
Provided direction to bring back the following additional items:

- Letters to Palo Alto, Atherton, Redwood City, Mountain View and Sunnyvale to request consideration of a multi-city trench or tunnel.
- Letter to Caltrain to request a bicycle/pedestrian path adjacent to the rail within Caltrain right-of-way.
- Additional scope of work and appropriation request to prepare (1) a financial assessment of a trench/tunnel; (2) a conceptual design, noise, tree, and visual impact assessment of a fully elevated alternative.
CITY COUNCIL, DECEMBER 4, 2018

Informational Item

- Update on letters to Palo Alto, Atherton, Redwood City, Mountain View and Sunnyvale
- Update on letter to Caltrain
- Draft scope of work for additional studies
- Draft Project Study Report (PSR)
COMMENTS RECEIVED (AS OF 4 P.M.)

- Total comments received by 4 p.m. on January 15, 2019
- Total of 75 comments received
- Total of 64 unique commenters
- Three categories of comments
  - Draft Project Study Report
  - Draft Scope of work, additional studies
  - General
COMMENTS RECEIVED – DRAFT PSR

Comments received
1. Opposed to Alternative A (32)
2. In support of Alternative C (21)
3. Specific design comments (3)
4. Move forward with Alternative A (3)
PROJECT STUDY REPORT OPTIONS

- Option 1 – Approve the PSR with the current preferred alternative selection of Alternative A.
  - Prior City Council action holds, no revisions needed
  - Return to City Council on January 29, 2019
  - Begin securing funding in February 2019

- Option 2 – Select Alternative C as the preferred alternative and direct staff to revise the PSR to reflect this selection.
  - Revise PSR
  - Return to City Council in February 2019
  - Begin securing funding in March/April 2019

- No additional scope or fees required for either option
1. Study traffic impacts during construction for all alternatives (4)
2. Add visual studies (5)
3. Add more detail into the noise studies, including to assess future train frequencies (3)
4. Add acoustical and vibration studies (3)
5. Add local property value financial impact studies (3)
6. Add eminent domain or right-of-way requirement study for the fully elevated grade separation alternative (4)
7. Modify assumptions to apply a rail grade greater than 1% for tunnel and raised track studies (2)
8. Add alternative to keep freight rail (Union Pacific) at grade and tunnel Caltrain (1)
9. Prefer to not perform any more studies (1)
NEW COMMENTS RECEIVED – DRAFT
SCOPE OF WORK, ADDITIONAL STUDIES

New comments received after January 3, 2019:
10. Comparisons to viaduct study in Palo Alto (2)
11. Scope should be reviewed by City Council Rail Subcommittee (1)
12. Study vertical track alignment that starts rising at northern City border (1)
13. Identify all potential impacts to south end and north end neighborhoods (1)
14. Evaluate other options at Encinal (such as bicycle/pedestrian only crossing) (1)
15. Study train station area layout, plaza (1)
16. Complete additional studies in shortest amount of time (1)
DRAFT SCOPE OF WORK
ADDITIONAL STUDIES OPTIONS

- Option 1 – Approve the original draft scope of work (Attachment C) with no changes and appropriate $275,000 to begin the additional studies.
- Option 2 – Incorporate the staff recommended revisions and return to City Council.
- Option 3 – Forgo the draft scope of work and direct staff to not perform additional studies.
GENERAL COMMENTS

1. Prefer more than one grade separation (11)
2. Add traffic signal at Ravenswood/Alma, either as a near-term improvement or in lieu of a grade separation (7)
3. Extend the public comment period (4)
4. Prefer below ground alternatives like tunnel or trench (3)
5. Opposed to fully raised alternative (3)
6. Prefer above ground alternatives like hybrid or fully raised tracks (2)
7. Prefer “no build” option, no grade separations (2)
8. Preference to “do anything” to move forward with grade separation(s) (2)
9. Push to create a Peninsula-wide plan (1)
10. Opposed to below ground alternatives like tunnel or trench (1)
11. NEW: Interest in a vehicle underpass at Willow Road to connect to El Camino Real (1)
DIRECTION REQUESTED

Draft Project Study Report options:
- Option 1 – Approve current PSR
- Option 2 – Revise preferred alternative, revise PSR

Draft Scope of Work, additional studies, options:
- Option 1 – Approve the original draft scope of work
- Option 2 – Revise scope of work
- Option 3 – Do not perform additional studies
THANK YOU
ALTERNATIVES EVALUATED
RAIL PROFILES

Profile Constraints:
- Maintain Profile within Menlo Park City Limits
- Vertical Clearance ≥ 27'-0" over RR; 15'-6" under RR
- 1% Maximum Grade
- Station & Crossover Tracks must be on a constant grade (vertical tangent)
- Vertical Curves needed to transition from one grade to the next
TRENCH ALTERNATIVE PROFILE
### DRAFT ADDITIONAL SCOPE OF WORK – COMMENTS (PAGE 1)

<table>
<thead>
<tr>
<th>Comment</th>
<th>Commenter Describing this Issue</th>
<th>Staff recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Study traffic impacts during construction for all alternatives</strong></td>
<td>3</td>
<td>High level evaluation of traffic impacts during construction (i.e. construction staging and roadway closures) for the tunnel and fully raised alternatives are included in the draft scope of work and staff recommended revisions. Construction staging and roadway closures were previously evaluated for Alternatives A and C and are documented in the draft PSR. Detailed traffic impacts will be evaluated during environmental phase and mitigations will be incorporated during the design phase.</td>
</tr>
<tr>
<td>2. <strong>Add visual studies</strong></td>
<td>3</td>
<td>The creation of three-dimensional renderings to illustrate the visuals of the fully raised alternative are included in the draft scope of work. The recommended revisions to the draft scope of work include providing examples of above ground structures of the tunnel alternative. Detailed visual studies will be performed during environmental and design phases.</td>
</tr>
<tr>
<td>3. <strong>Add more detail into the noise studies, including to assess future train frequencies</strong></td>
<td>2</td>
<td>The draft scope of work includes analysis of single event and daily noise exposure for existing conditions and four build alternatives (Task 8). The draft scope was prepared to follow the Federal Transit Administration (FTA) noise impact criteria.</td>
</tr>
<tr>
<td>4. <strong>Add acoustical and vibration studies</strong></td>
<td>2</td>
<td>Noise (acoustical) analysis is provided as part of the draft scope of work (Task 8). Vibration analysis and any necessary updates to the noise analysis would be performed during environmental study phase and potential mitigations would be included in design phase.</td>
</tr>
<tr>
<td>5. <strong>Add local property value financial impact studies</strong></td>
<td>2</td>
<td>There is no precedent known for performing this type of study for this type of project, therefore no changes are proposed to the draft scope of work regarding this comment. Financial studies evaluating options to finance the tunnel alternative will be performed as part of the proposed draft scope (Task 6).</td>
</tr>
</tbody>
</table>
6. Add eminent domain or right-of-way requirement study for the fully elevated grade separation alternative

A high level right-of-way requirement study is included in the draft scope of work in the tunnel feasibility task (Task 6.1) and a more detailed right-of-way requirement study will be performed as part of the environmental study and design phases.

7. Modify assumptions to apply a rail grade greater than 1% for tunnel and raised track studies

For the fully raised rail alternative, the draft scope of work includes a track profile analysis to determine the maximum grade needed to provide sufficient elevation to avoid roadway excavation at Glenwood Avenue (Task 7.1). For the tunnel alternative, an evaluation of rail elevation is included in recommended revisions to the draft scope of work.

8. Add alternative to keep freight rail (Union Pacific) at grade and tunnel Caltrain

Not proposed for incorporation to the scope of work at this time.

9. Prefer to not perform any more studies

Noted.
DRAFT ADDITIONAL SCOPE OF WORK – NEW COMMENTS

<table>
<thead>
<tr>
<th>Comment</th>
<th>Commenter Describing this Issue</th>
<th>Staff recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10. Comparisons to viaduct study in Palo Alto</td>
<td>2</td>
<td>A more thorough comparison would need to be undertaken to fully understand the similarities and differences between the two areas and constraints, for example the differing Caltrain right-of-way widths, the presence of a station or not, and potential landscaping replacement areas.</td>
</tr>
<tr>
<td>11. Scope should be reviewed by City Council Rail Subcommittee</td>
<td>1</td>
<td>Draft scope was coordinated with 2018 City Council Rail Subcommittee. City Council may direct staff to present to current Rail Subcommittee. This will delay returning to City Council with this item, timeline to be determined.</td>
</tr>
<tr>
<td>12. Study vertical track alignment that starts rising at northern City border</td>
<td>1</td>
<td>Noted, requires City Council direction as it conflicts with public feedback from this community.</td>
</tr>
<tr>
<td>13. Identify all potential impacts to south end and north end neighborhoods</td>
<td>1</td>
<td>Noted, requires City Council direction and definition of “potential impacts”. Many types of impacts for the entire corridor are included in the draft scope of work.</td>
</tr>
<tr>
<td>14. Evaluate other options at Encinal (such as bicycle/pedestrian only crossing)</td>
<td>1</td>
<td>Current study keeps Encinal Avenue as existing. Other options can be considered, with City Council direction on constraints and options to evaluate.</td>
</tr>
<tr>
<td>15. Study train station area layout, plaza</td>
<td>1</td>
<td>Many variations on station layout are possible and may require a separate outreach process to finalize. This item is not completely dependent upon grade separation option and will be evaluated in detail as part of environmental study and design phase.</td>
</tr>
<tr>
<td>16. Complete additional studies in shortest amount of time</td>
<td>1</td>
<td>Noted.</td>
</tr>
</tbody>
</table>
### COMPARISON MATRIX

<table>
<thead>
<tr>
<th>Alternatives</th>
<th>A</th>
<th>C</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduce Potential Rail/Vehicle Conflict</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Three grade separations for Alt C vs. one for Alt A</td>
</tr>
<tr>
<td>Improve East/West Connectivity</td>
<td>[ ]</td>
<td>[ ]</td>
<td>More grade separations, better east/west mobility across town</td>
</tr>
<tr>
<td>Improve East/West Ped/Bike Access</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Increased safety and connectivity for Alt C</td>
</tr>
<tr>
<td>Reduce Potential Horn &amp; Gate Noise</td>
<td>[ ]</td>
<td>[ ]</td>
<td>With elimination of at-grade crossings, horn or gate noise will potentially be reduced</td>
</tr>
<tr>
<td>Maintain Alma St/Ravenswood Ave Connection</td>
<td>[ ]</td>
<td>[ ]</td>
<td>No direct access to/from Ravenswood from/to Alma St for Alt A</td>
</tr>
<tr>
<td>Increase Visual Impacts</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Railroad profile remains at current elevation for Alt A</td>
</tr>
<tr>
<td>Minimize Property/Driveway Impacts</td>
<td>[ ]</td>
<td>[ ]</td>
<td>More impacts to properties with 3 grade separations, Alt C</td>
</tr>
<tr>
<td>Minimize Disruption During Construction</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Fewer roads and properties impacted during construction for Alt A</td>
</tr>
<tr>
<td>Improve Traffic Pattern Predictability</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Improved traffic circulation for Alt C</td>
</tr>
<tr>
<td>Order of Magnitude Cost</td>
<td>$160-200M*</td>
<td>$310-380M*</td>
<td>Lower overall cost for Alt A</td>
</tr>
</tbody>
</table>

* Preliminary (Subject to Change)
RAVENSWOOD AVE. RAILROAD CROSSING PROJECT
“ALTERNATIVE A”
SPIN CAMERA

THE ARCHITECTURAL, ENGINEERING AND LANDSCAPING DETAILS SHOWN IN THE FOLLOWING VIDEO ARE CONCEPTUAL IN NATURE ONLY. THESE DETAILS WILL NOT BE FINALIZED UNTIL THE DESIGN PHASE OF THE PROJECT.
Alternative C
3D Animation Flyover

RAVENSWOOD AVE. RAILROAD CROSSING PROJECT
“ALTERNATIVE C”
RAVENSWOOD ANIMATION
Coordinate with Town of Atherton City Council on rail elevation
Coordinate with City of Palo Alto on their study
Confirm remaining San Mateo County Transportation Authority (SMCTA) Measure A Grade Separation grant funds available
Coordinate with City’s legal counsel on developing policy on passing tracks
Report back with peak hour gate downtime
Questions posed:
- Is the Town open to elevation within Atherton limits?
- Is the Town interested in partnering on grade separations?

Mayor Keith’s letter to Mayor Lempres

Presentation at Atherton City Council meeting, December 6, 2017

Not in support of elevation within Town limits

Not interested in partnering on grade separations that raise tracks

Felton Gables residents in attendance requesting no rail elevation at Menlo Park-Atherton boundary
CITY OF PALO ALTO COORDINATION

- Ongoing staff-to-staff coordination
- Menlo Park staff participation in Connecting Palo Alto Technical Advisory Committee
- Presentation at Palo Alto Rail Committee meeting, November 8, 2017
- Attendance at Trench/Tunnel Roundtable, March 6, 2018
- Preferred alternative(s) to be selected in December 2018
- General interest to coordinate at Palo Alto-Menlo Park border
SMCTA GRADE SEPARATION FUNDS

- Remaining funds fully committed
- Upcoming ballot measure, Get Us Moving San Mateo County
CITY’S RAIL POLICY

- Ravenswood Avenue as highest grade separation priority
- Removes reference to items that have already been constructed and/or fully funded
- City opposition to elevated three track system, in addition to elevated four track system
- Updates of grammar and verbiage for clarity
# PROJECTED PEAK HOUR GATE DOWNTIME

<table>
<thead>
<tr>
<th>Crossing</th>
<th>% Increase in Gate Down Time</th>
<th>% Gate Down Time Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encinal Ave.</td>
<td>35%</td>
<td>23%</td>
</tr>
<tr>
<td>Glenwood Ave.</td>
<td>53%</td>
<td>24%</td>
</tr>
<tr>
<td>Oak Grove Ave.</td>
<td>14%</td>
<td>27%</td>
</tr>
<tr>
<td>Ravenswood Ave.</td>
<td>42%</td>
<td>28%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Crossing</th>
<th>% Increase in Gate Down Time</th>
<th>% Gate Down Time Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encinal Ave.</td>
<td>69%</td>
<td>23%</td>
</tr>
<tr>
<td>Glenwood Ave.</td>
<td>33%</td>
<td>23%</td>
</tr>
<tr>
<td>Oak Grove Ave.</td>
<td>35%</td>
<td>26%</td>
</tr>
<tr>
<td>Ravenswood Ave.</td>
<td>70%</td>
<td>28%</td>
</tr>
</tbody>
</table>


Percentages Calculated by Menlo Park City Staff
22 Public Comments

Options
1. Maintain existing scope
   • Return to City Council in May 2018
2. Amend scope to include additional alternative(s)
   • Which alternative(s)
   • Return to City Council in Summer/Fall 2018

Recommendation to City Council to maintain existing scope
Willingness to receive more information
VISUAL AID

- Red = 30’
- Blue = 22’
- Orange = 12’
# PROJECTED PEAK HOUR GATE DOWNTIME

## Gate Down Time – Morning Peak Hour

<table>
<thead>
<tr>
<th>Crossing</th>
<th>Current Gate Down Time (minutes/peak morning hour)</th>
<th>Future Change in Gate Down Time (minutes/peak morning hour)</th>
<th>Total Gate Down Time (minutes/peak morning hour)</th>
<th>Worst Case Morning Peak Hour</th>
<th>% Increase in Gate Down Time *</th>
<th>% Gate Down Time Per Hour *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encinal Ave.</td>
<td>10.0</td>
<td>3.5</td>
<td>13.5</td>
<td>7:01-8:01 a.m.</td>
<td>35%</td>
<td>23%</td>
</tr>
<tr>
<td>Glenwood Ave.</td>
<td>9.5</td>
<td>5.0</td>
<td>14.5</td>
<td>7:26-8:26 a.m.</td>
<td>53%</td>
<td>24%</td>
</tr>
<tr>
<td>Oak Grove Ave.</td>
<td>14.0</td>
<td>2.0</td>
<td>16.0</td>
<td>7:26-8:26 a.m.</td>
<td>14%</td>
<td>27%</td>
</tr>
<tr>
<td>Ravenswood Ave.</td>
<td>12.0</td>
<td>5.0</td>
<td>17.0</td>
<td>7:37-8:37 a.m.</td>
<td>42%</td>
<td>28%</td>
</tr>
</tbody>
</table>

## Gate Down Time – Afternoon Peak Hour

<table>
<thead>
<tr>
<th>Crossing</th>
<th>Current Gate Down Time (minutes/peak afternoon hour)</th>
<th>Future Change in Gate Down Time (minutes/peak afternoon hour)</th>
<th>Total Gate Down Time (minutes/peak afternoon hour)</th>
<th>Worst Case Afternoon Peak Hour</th>
<th>% Increase in Gate Down Time *</th>
<th>% Gate Down Time Per Hour *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encinal Ave.</td>
<td>8.0</td>
<td>5.5</td>
<td>13.5</td>
<td>4:51-5:51 p.m.</td>
<td>69%</td>
<td>23%</td>
</tr>
<tr>
<td>Glenwood Ave.</td>
<td>10.5</td>
<td>3.5</td>
<td>14.0</td>
<td>4:51-5:51 p.m.</td>
<td>33%</td>
<td>23%</td>
</tr>
<tr>
<td>Oak Grove Ave.</td>
<td>11.5</td>
<td>4.0</td>
<td>15.5</td>
<td>4:51-5:51 p.m.</td>
<td>35%</td>
<td>26%</td>
</tr>
<tr>
<td>Ravenswood Ave.</td>
<td>10.0</td>
<td>7.0</td>
<td>17.0</td>
<td>4:52-5:52 p.m.</td>
<td>70%</td>
<td>28%</td>
</tr>
</tbody>
</table>


* = Calculated by Menlo Park City Staff
RECENT CONCERNS RECEIVED

- Why did this study not include other alternatives?
- Does Alternative C put entire length of rail on a berm?
- Would construction close all east-west streets concurrently?
- Have we been collaborating with neighboring cities?
- Can more modest projects address our traffic issues at these crossings?
RECENT CONCERNS RECEIVED, CONT.

- Is a full viaduct technically feasible?
- Do viaduct and tunnel require temporary tracks or “shoofly”?
- Can viaduct, tunnel and trench provide open space to be used for public purposes?
ALTERNATIVE A: UNDERPASS
RAVENSWOOD AVENUE
ALTERNATIVE C: HYBRID
RAVENSWOOD AVENUE

630 ft
ALTERNATIVE C: HYBRID OAK GROVE AVENUE
ALTERNATIVE C: HYBRID
GLENWOOD AVENUE
ALTERNATIVES EVALUATED

RAIL PROFILES

- Alternative A
- Alternative B
- Alternative C

Enchanted Ave
Glenwood Ave
Oak Grove Ave
Ravenswood Ave
San Francisco Creek

Caltrain Station Platform

Alt C Max Fill = 10 ft
Alt B Max Fill = 14 ft

Alt C Max Fill = 10 ft
Alt B Max Fill = 6 ft

Alt C Max Fill = 5 ft

750 ft South of Ravenswood
Alt C Max Fill = 10 ft
Alt B Max Fill = 17 ft
COMMUNITY FEEDBACK

- Recurring Themes:
  - More Grade Separations
  - Minimize Height of the Railroad
  - Improve Pedestrian & Bicycle Access and Safety
  - Improve Connectivity between Alma St & Ravenswood Ave
  - Coordinate with other Projects
  - Minimize Driveway Impacts
  - Inform owners about Property Impacts
  - Station Configuration
  - Aesthetics

- Wish List Items:
  - Menlo Park as a “Quiet Zone”
  - Grade Separation at Encinal Avenue
  - Railroad Trench or Tunnel
  - Viaduct/Fully Raised
ROADWAY UNDERPASS ALTERNATIVE - LOCAL EXAMPLES

Jefferson Ave, Redwood City
ROADWAY UNDERPASS ALTERNATIVE - LOCAL EXAMPLES

Paseo Padre Parkway, Fremont

Valley Ave, Pleasanton
HYBRID / SPLIT ALTERNATIVE - LOCAL EXAMPLES

San Carlos Station

Holly Street

Main entrance on San Carlos Avenue and El Camino Real

Plaza under station platform
HYBRID / SPLIT ALTERNATIVE - LOCAL EXAMPLES

Belmont Station

Transit stops on El Camino Real side

Ralston Avenue

Plaza and breezeway on Old County Road side
AESTHETICS
AESTHETICS
Berm Examples – San Carlos

10-12 Ft Berm South of San Carlos Caltrain Station
Wall Examples – Belmont

10-12 Ft Wall South of Belmont Caltrain Station
WALL RENDERINGS

Looking West, Typical Breezeway

Ravenswood Avenue Railroad Crossing Project
Ravenswood Avenue Railroad Crossing Project

Looking West, just North of Oak Grove
WALL RENDERINGS

Looking West, just South of Glenwood

Ravenswood Avenue Railroad Crossing Project
ANIMATION FROM LIBRARY PARKING LOT
EXISTING AND ALTERNATIVE A

Alma Street
ANIMATION FROM LIBRARY PARKING LOT
ALTERNATIVE B, HYBRID

Alma Street
ANIMATION FROM LIBRARY PARKING LOT
ALTERNATIVE C, HYBRID

Alma Street
Alternative C

Oak Grove Ave

Ravenswood Avenue Railroad Crossing Project
Alternative C
Glenwood Ave

Ravenswood Avenue Railroad Crossing Project
Shoofly

To San Francisco

N

To San Jose

Ravenswood Avenue Railroad Crossing Project

MENLO PARK

Caltrain

TA

apex

AECOM
Shoofly at Glenwood
Temporary Condition

Section A-A (Looking North)
Garwood Way - 200 feet North of Glenwood Ave
Temporary Condition

Section B-B (Looking North)
600 feet North of Ravenswood Ave
Alternative A – Stages 1 & 2

- Relocate Utilities
- Install shoring, excavate roadway, and install temporary bridge
- Construct shoofly
Alternative A – Stage 3, 4 & 5

- Shift railroad to shoofly
- Finish north side roadway
- Excavate south side roadway
- Construct Railroad and Alma St Bridges
Alternative A – Stage 6, 7 & 8

- Finish Roadway
- Remove shoofly

Total Construction Duration → 3-4 Years
Alternative C – Stage 1 & 2

- Relocate Utilities
- Install shoring, excavate roadway, and install temporary bridge
- Construct shoofly
Alternative C – Stage 3, 4 & 5

- Shift railroad to shoofly
- Construct rail embankment and railroad bridges
- Excavate south side roadways
Alternative C – Stage 6, 7 & 8

- Shift railroad to new embankment
- Finish roadways
- Remove railroad shoofly

Total Construction Duration → 4-5 Years
Ravenswood Avenue Railroad Crossing  
Supplemental Comments Received  
City Council, Study Session, January 15, 2019

From: Marcy Abramowitz  
Sent: Friday, January 04, 2019 11:21 AM  
Subject: Fwd: Input for Scope of Work of Possible New Track Plan

Dear Transportation Department,

I am writing in response to your recent outreach soliciting input to the design of the upcoming grade separation studies. What follows is the resubmission of my email to you from last May, which provided input to important topics that should be included in any study of an elevated track through Menlo Park.

In addition, I will add that I remain a firm believer that the best long-term option for our City overall is to put the train underground.

As an aside, Nikki, I was delighted to see that you have returned to Menlo Park. Welcome back. I wish you all a happy new year.

Best,  
Marcy

Begin forwarded message:
From: Marcy Abramowitz  
Subject: Input for Scope of Work of Possible New Track Plan  
Date: May 22, 2018 at 7:29:09 AM PDT

Hi Nikki,

Here are our prioritized thoughts as input for the study.

1. **Visual Study A**: Numerical analysis of the distance from the track that the fully elevated train (i.e. cumulative of track + train + catenary wires) could be seen from ground level looking from both east and west sides along the length of the track through MP; Plus, 3D visuals (as were done for Options A and C) of what the fully elevated train would look like from both east and west.

2. **Visual Study B**: Analysis of impact of fully elevated train (again, track + train + catenary wires) on daylight plane, taking into consideration light blocked and shadows cast on both sides, throughout the movement of the sun on residential areas. (Note: residential construction requires assessment of daylight plane, so analysis of an elevated train on neighboring residences should adhere to the same requirement.)

3. **Acoustical Study** of loudness and reach of all train noise after elevation, trench or tunnel, including any required removal of sound barriers such as trees and structures

4. **Vibration Study** on extent of travel of vibration once elevated and with concurrent removal of barriers such as trees and structures

5. **Real Estate Financial Impact Study** looking at local real estate prices over the time of construction and afterwards in terms of light, sound and visual implications

Ravenswood Avenue Railroad Crossing
Supplemental Comments Received
City Council, Study Session, January 15, 2019

7. Traffic Study looking at traffic flow and congestion impact of construction and required shoo-fly or other temporary requirements on traffic and residential access - closures and lost access in particular

I didn’t include it here, but I recall discussion at the last meeting (or perhaps the one before) about gaining Caltrain and UP approval for grade changes >1% that might be important for a non-grade track.

Please let me know if you’d like to discuss any of this.

Also, just so you know, we are not planning to attend tonight’s meeting, since it sounds like there isn’t a need. We are all very appreciative of you keeping us informed and involved.

Best,
Marcy

From: Debbie Hall
Sent: Wednesday, January 9, 2019 9:29 PM
Subject: Railroad grade separation

I am writing to express my strong opinion that Menlo Park should pursue grade separation at more than one intersection. The draft report on what options to study recommends separation on Ravenswood Ave., which experiences the highest number of car crossings, but I believe we also need it on Oak Grove and possibly on Glenwood. Separating at just one intersection will end up driving many more drivers to Ravenswood. I think we need two options to connect the two sides of our town without interference from the train schedule, not just one.

Thank you!

Debbie Hill

From: Aurelie Harou
Sent: Friday, January 11, 2019 2:11 PM
Subject: Ravenswood Ave Railroad crossing

Dear Angela,

I recently learned about the Ravenswood Avenue Railroad Crossing Project. I am pleased to hear about this project, especially considering the danger this intersection has posed in the past.

I am a new resident to Menlo Park and specifically to Linfield Oaks, living on Laurel. I have been deeply concerned by the amount of traffic that comes through Laurel, especially during work hours. I wonder why there are no plans to include an underpass at Willow Road so as to reduce the dangerous and heavy
traffic in this residential neighborhood (most traffic is not local but they are trying to get through to El Camino from 101).

Thank you for your attention,
Aurélie Harou

From: David Wollenberg  
Sent: Friday, January 11, 2019 11:58 AM  

Angela—I am not available to come to the meeting—however, from our perspective, the most desirable approach is to do a full underpass at Ravenswood. The alternative approaches will create an unsightly elevation of the tracks.

David

David A. Wollenberg  
President  
The Cortana Corporation

From: dana hendrickson  
Sent: Sunday, January 13, 2019 7:15 AM  
Subject: Fwd: Recommendations For Initial Menlo Park FEGS Study  

Hi Angela:

A follow-up email to the Jan 4 email to CC will be sent on Monday (January 20).

The mayor has agreed to meet and discuss our major concerns with the scope of the FEGS study.

These will be published in The Almanac this week.

The scope and recommended revisions should be reviewed by the NEW Rail Subcommittee before the entire NEW city council discusses it. This should be obvious.

Question: I am curious about how many residents provided feedback on grade separations - not tunnels – over the holidays.

What is the number? Where can I find their comments?
Menlo Park residents deserve a **politically unbiased** evaluation of fully elevated grade separations (FEGS) so all can judge the FACTUAL trade-offs between this alternative and the Ravenswood-only underpass approved by the previous City Council. To that end, the design of the FEGS study – and ongoing evaluations – must reflect a genuine interest in identifying a FEGS solution that best accomplishes the following objectives.

- Improves vehicle traffic circulation and safety
- Improves east-west bike and pedestrian connectivity (convenience, safety)
- Improves the vitality of the up-and-coming Train Station Area Business District
- Minimizes the amount and duration of negative effects caused by construction
- Mitigates negative impacts on nearby neighborhoods
- Secures sufficient state and county funding
- Completed in the shortest possible calendar time, e.g. 2030, not many years later

**Unfortunately, the scope of an initial FEGS study proposed by staff at the December 4, 2018 does NOT reflect this attitude.** A group of residents believes city staff has artificially constrained the technical feasibility evaluation of rail profiles, and thereby, eliminated potentially desirable, practical FEGS solutions. This fact is clearly known by city staff and puts the very objectivity of the study scope into question.

“A track profile analysis to determine the maximum grade needed to provide sufficient elevation to avoid roadway excavation at Glenwood Avenue (span completely over the street); while simultaneously avoiding impact to Encinal Avenue. (Source: Staff Report: December 4, 2018)

A **positive approach** requires the City Council and staff to abandon its “traditional” negative attitudes towards elevating tracks above existing grades. These were formed with insufficient (a) facts about actual trade-offs and (b) informed feedback from current residents. Our city council must ensure that residents have a clear and sound understanding of practical solutions, and their voices are heard.

The first step should be the completion of an initial FEGS study that evaluates the three primary areas of concern repeatedly raised by residents.
- The **technical feasibility** of various possible fully elevated rail profiles
- The **noise implications** of these profiles versus existing conditions
- The **aesthetic impacts** of these profiles
Ravenswood Avenue Railroad Crossing
Supplemental Comments Received
City Council, Study Session, January 15, 2019

We believe the initial study should determine whether a FEPS solution could be designed that meets the following criteria:

- Fully elevated grade separations at least at Ravenswood and Oak Grove
- Some type of separation at Glenwood, either fully elevated or hybrid with minor street lowering
- Built entirely within Menlo Park city boundaries
- Have maximum grades acceptable to Caltrain, greater than its standards.
- Acceptable visual and noise impacts on south end and north end neighborhoods
- Encinal might be closed to vehicle traffic only; pedestrian and bicyclist crossings would be provided

In addition to the proposed noise analysis, the study deliverables should include the following:

- Rail profile designs that use 1%, 1.25% and 1.5% maximum average grades
- Elevation drawings and CAD images for the most promising rail profile(s) that illustrate
  - Train bridges
  - The northern and southern grades
  - A fully elevated structure that connects Ravenswood and Oak Grove.
    Note: All elevation drawings should include “ghost tress” (current and planned) that visually screen
    the elevated structure and train electrification equipment.
- A preliminary layout for train station area
- Comparative matrices for Alternative A, C and FEPS similar to the ones in the enclosed document with clear explanations for all technical ratings.
- Project cost estimates assuming grades can be either viaducts or stabilized embankments

Finally, this study should also identify all potential impacts to south end and north end neighborhoods and suggest design mitigation alternatives We encourage you to revise the scope and deliverables for the FEPS study and ensure its completion in the shortest possible time. We believe an FEPS alternative MIGHT be far superior to Alternative A, and our city should be well prepared for this outcome to avoid additional project delays.

We have spent at least a hundred volunteer hours in our efforts to assist our city during the past year, and we continue to welcome opportunities to discuss our findings with the Rail Subcommittee and other council members. Our invitation remains open.
FEGS Study Scope Recommendation – January 3, 2019

Objective

Menlo Park residents deserve a *politically unbiased* evaluation of fully elevated grade separations (FEGS) so they can judge the FACTUAL trade-offs between this alternative and the Ravenswood-only underpass approved by the previous City Council. To that end, the design of the FEGS study must reflect a genuine interest in identifying the FEGS solution that best accomplishes the following objectives.

- Improves vehicle traffic circulation and safety
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- Improves the vitality of the up-and-coming Train Station Area Business District
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- Mitigates negative impacts on nearby neighborhoods
- Secures sufficient state and county funding
- Completed in the shortest possible calendar time, e.g. 2030, not many years later

Design Concept
FEGS Study Scope Recommendation – January 3, 2019

Track Profile

- Do NOT rule out practical technical designs, i.e., ignore politics
- Base case: profile stays entirely within Menlo Park city boundaries
- Variant: profile extends into Atherton but grade has little elevation there
- Base case: Ravenswood, Oak Grove and Glenwood are fully elevated
- Variants: Glenwood is lowered; no grade separation at Glenwood
- Caltrain maximum average grade standard (1%) CAN be exceeded.
  (e.g., 1.25%, 1.5%, 1.75%, 2.0%)

Traffic Circulation (Project Completion)

- Ravenswood, Oak Grove, Glenwood, Encinal
- El Camino, Middlefield
- Alma @ Ravenswood

Noise

- Compare noise levels: FEGS versus existing conditions
- Identify possible mitigation methods and estimate costs

Aesthetics

Unlike in most Peninsula cities, e.g., Palo Alto, San Carlos, Mountain View, the Caltrain tracks pass through a central commercial district with retail, restaurants, and offices on both sides. Therefore, the grade separation solution must meet both very high functional and aesthetic standards.

- Identify what people in world cities consider beautiful overhead rail structures
- Provide attractive elevated structure designs that are acceptable to Caltrain
  o Northern & southern grades
  o Train bridges
  o Train Station Area (Oak Grove to Ravenswood)
  o Glenwood to Oak Grove rail connector
- Illustrate visual impacts at ground level
  o North of Glenwood
  o Glenwood – to – Ravenswood
  o South of Ravenswood
- Illustrate visual impact of best screening (trees, landscaping, ivy)
Impact on Private Property

- Locations
- Impact
- Ways to compensate property owners and likely costs

Construction

- Overall project duration
- Street closures
- Temporary traffic circulation Impacts (Ravenswood,)

Construction Costs

- Breakdown major components
  - Train bridges
  - Grades (stabilized berm, graduated viaduct)
  - Glenwood – to – Ravenswood connector
  - New train station (?)
  - Shoofly, if required

Table 3. Capital Outlay Project and Support Estimate

<table>
<thead>
<tr>
<th>Alternative</th>
<th>Construction</th>
<th>R/W &amp; Utility</th>
<th>Support</th>
<th>Escalation*</th>
<th>Range #</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>$90.2</td>
<td>$21.8</td>
<td>$33.5</td>
<td>$33.4</td>
<td>$160 to $210</td>
</tr>
<tr>
<td>C</td>
<td>$150.6</td>
<td>$60.8</td>
<td>$57.6</td>
<td>$61.8</td>
<td>$310 to $380</td>
</tr>
</tbody>
</table>

*Escalation to estimated mid-point of construction (2025)

# Range is based on +/- 10%, rounded up to the nearest $10M.

The level of detail available to develop these capital outlay project estimates is only accurate to within the above ranges and is useful for long-range planning purposes only.

Train Station Area Public Plaza

- Proposed in Specific Plan
- Impact of open and elevated rail connector on appearance & potential functionality
Major Project Risk Factors (Schedule and Cost)

Table 4. Milestone Schedule For Alternative A (Ravenswood Only)

<table>
<thead>
<tr>
<th>Project Milestones</th>
<th>Estimated Scheduled Delivery Date (Month Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draft PSR</td>
<td>August 2018</td>
</tr>
<tr>
<td>Final PSR</td>
<td>December 2018</td>
</tr>
<tr>
<td>Preliminary Engineering and Environmental Review</td>
<td>March 2021</td>
</tr>
<tr>
<td>*PS&amp;E (Final Design)</td>
<td>June 2023</td>
</tr>
<tr>
<td>*Begin Construction</td>
<td>October 2023</td>
</tr>
<tr>
<td>*End Construction</td>
<td>September 2027</td>
</tr>
</tbody>
</table>

*Assuming funding is available/secured

Grade Separation Risks

- Dependency - Funding amount and timing
- Dependency - Relocation of Hetch Hetchy pipeline
**FEGS Study Scope Recommendation – January 3, 2019**

**Comparison Grade Separation Alternatives**

Use the following Comparative Matrices to rank and support the rankings for how well each grade separation alternative meets individual project objectives.

**=> Ratings**

Matrix entries reflect our current assessments based on published consultant reports and our own research. These will be revised, as necessary, based on the actual FEGS study.

<table>
<thead>
<tr>
<th>Relative Importance*</th>
<th>Alternatives</th>
<th>A</th>
<th>C</th>
<th>Fully Elevated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 5</td>
<td>Grade Separations #</td>
<td>1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>East-West Vehicle Flow (less congestion)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>North-South Vehicle Flow (less congestion)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Vehicle/Train Crashes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Alma-Ravenswood Vehicle Connectivity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Train, Horn, Signal Noise</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bike Safety, Convenience, Comfort</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pedestrian Safety, Convenience, Comfort</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Potential Visual Impacts - Train Station Area</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Potential Visual Impacts @ Grade Separation</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Potential Visual Impacts - North of Oak Grove</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Potential Visual Impacts - South of Ravenswood</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Impact on Private Property/Driveways</td>
<td></td>
<td></td>
<td>NONE</td>
</tr>
<tr>
<td></td>
<td>Construction Disruption - Road Closures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Construction Disruption - Project Duration</td>
<td>3.5 Years</td>
<td>4-5 Years</td>
<td>3-4 Years</td>
</tr>
<tr>
<td></td>
<td>Order of Magnitude Cost</td>
<td>$150M - $200M</td>
<td>$310M-$390M</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>Potential Civic Plaza (Specific Plan)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Risk (Dependencies) - Schedule/Cost</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Likely Absolute Impact**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greatest</td>
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<tr>
<td>Significant</td>
</tr>
<tr>
<td>Some</td>
</tr>
<tr>
<td>Insignificant</td>
</tr>
<tr>
<td>Some</td>
</tr>
<tr>
<td>Significant</td>
</tr>
<tr>
<td>Greatest</td>
</tr>
</tbody>
</table>

Notes:

- Relative importance scores should be determined by Menlo Park residents, not the consultant or city staff.

**Compared to existing conditions (no grade separations)**

Submitted by: Adrian Brandt, Dana Hendrickson, Henry Riggs, Steve Schmidt, Mickie Winkler
FEGS Study Scope Recommendation – January 3, 2019

=> Ratings Support

Matrix entries reflect our current assessments based on published consultant reports and our own research. These will be revised, as necessary, during the FEGS study.

Grade Separation Alternatives Matrix - Ratings Support

<table>
<thead>
<tr>
<th>Alternatives</th>
<th>A 1 Grade Separation</th>
<th>C 3 Grade Separations</th>
<th>FEGS 3 Grade Separations</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>East-West Vehicle Flow (less congestion)</td>
<td>Ravenswood Only</td>
<td>Ravenswood, Oak Grove, Glenwood</td>
<td>Ravenswood, Oak Grove, Glenwood, Encinal Closed</td>
<td></td>
</tr>
<tr>
<td>North-South Vehicle Flow (less congestion)</td>
<td>El Camino, Middlefield</td>
<td>El Camino, Middlefield</td>
<td>El Camino, Middlefield</td>
<td></td>
</tr>
<tr>
<td>Reduced Vehicle/Train Accidents</td>
<td>Ravenswood Only</td>
<td>Ravenswood, Oak Grove, Glenwood</td>
<td>Ravenswood, Oak Grove, Glenwood, Encinal Closed</td>
<td></td>
</tr>
<tr>
<td>Alma-Ravenswood Vehicle Connectivity</td>
<td>No Connection</td>
<td>Depends on a 4-way traffic light.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bike Safety, Convenience, Comfort</td>
<td>New bike lanes</td>
<td>New bike lanes @ 3 Separations</td>
<td>New bike lanes @ 3 Separations + Train Area* **</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Ravenswood only)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pedestrian Safety, Convenience, Comfort</td>
<td>Ravenswood only</td>
<td>@ 3 Separations</td>
<td>@ 3 Separations + Train Area **</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Potential Visual Impacts - Train Station Area</td>
<td>Physical &amp; Visual Separation</td>
<td>10-foot High Berm</td>
<td>20-foot Open Rail Structure</td>
<td></td>
</tr>
<tr>
<td>Potential Visual Impacts @Grade Separation</td>
<td>Deep &amp; Wide Underpass (Jefferson in Redwood City)</td>
<td>Less Deep But Wide Underpass</td>
<td>No Underpasses</td>
<td></td>
</tr>
<tr>
<td>Potential Visual Impacts - North of Oak Grove</td>
<td>No change</td>
<td>Mature Tree Screen East Side Tall Buildings On ECR Side</td>
<td>Mature Tree Screen East Side Tall Buildings On ECR Side</td>
<td></td>
</tr>
<tr>
<td>Potential Visual Impacts - South of Ravenswood</td>
<td>Mature Tree Screen East Side Tall Buildings On ECR Side</td>
<td>Mature Tree Screen East Side Tall Buildings On ECR Side</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact on Private Property/Driveways</td>
<td>None</td>
<td>Glenwood, Oak Grove, Ravenswood</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Construction Disruption - Road Closures</td>
<td>Single lane traffic - months long</td>
<td>Single lane traffic - months long</td>
<td>2-3 weekend closures</td>
<td></td>
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<tr>
<td>Construction Disruption - Project Duration</td>
<td>3.5 Years</td>
<td>3-5 Years</td>
<td>3-4 years</td>
<td></td>
</tr>
<tr>
<td>Order of Magnitude Cost</td>
<td>$150M-$200M</td>
<td>$310M-$390M</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>Potential Central Plaza (Specific Plan)</td>
<td>Very limited - Tracks at Grade</td>
<td>No - Solid Berm</td>
<td>Yes - Open Rail Structure</td>
<td></td>
</tr>
</tbody>
</table>

Project Risk (Major Dependencies) Relocate Hetch Hetchy Pipeline Relocate Hetch Hetchy Pipeline None Identified
Funding: Amount & Timing Funding: Amount & Timing Funding: Amount & Timing

Notes:

* Bicyclists and pedestrians can cross under elevated rail structure anywhere between Ravenswood and Oak Grove

** Ideally bike lanes would be physically separated from vehicle lanes and be at grade. Alternative A – Shared bike pedestrian sidewalk has 5% to 7% grade
Alternative C – Ravenswood: separate sidewalk has 5% grade, Glenwood and Oak Grove bike lanes share street and have 7.5% grades
Alternative FEGS – no grade (0%) and should be physically separated from vehicles
Exhibit 1 – Noise & Rail Height Impacts of Elevated Rail Structures

Source: Clem Tiller – Caltrain-HSR Compatibility Blog
www.caltrain-hsr.blogspot.com/

Since noise is probably the #1 or #2 concern raised by viaduct foes, AECOM should consider a U-shaped bridge/viaduct design.

The U-Shaped Grade Separation

Unlike other designs where the tracks are on top of the viaduct, it does two things by putting the tracks down inside the 'U' shape:

- Minimizes track/train elevation for any given desired clearance over roads below (minimizing grades and/or ramping length)
- Minimizes noise by shielding the track-wheel interface since the tracks are down inside the 'U' shape (see diagram)

While some cities and towns on the peninsula are still holding out for trenches or tunnels to bury the railroad tracks out of sight, the astronomical cost and difficulty of constructing such structures below the water table in seismically unstable soils makes it likely that above ground solutions will ultimately prevail, anywhere rail traffic needs to be separated from road traffic. An attractive above ground solution is the U-shaped grade separation. A U-shaped grade separation is a type of railroad bridge used to elevate the tracks above road traffic with as few community impacts as possible; there are no property takes and all

Submitted by: Adrian Brandt, Dana Hendrickson, Henry Riggs, Steve Schmidt, Mickie Winkler
road turning movements are preserved. The bridge structure consists of sections made from two pre-stressed concrete side beams, forming the two sides of a U shape, connected by a flat slab forming the bottom of the U, on which the tracks are laid. The side beams bear the bending loads from the weight of the bridge and the trains that it carries. This is not a typical railroad bridge design; it is a specialized configuration used to quickly and efficiently build elevated urban metros in cities where systems are being built from scratch in a densely built environment.

While the peninsula rail corridor is not a new metro system, these U-shaped structures could still prove useful in a major push to grade-separate the 40 grade crossings that remain, enabling higher speeds and more train traffic while relieving road congestion and improving east-west access across the tracks.

What are the advantages of U-shaped grade separations?

U-shaped grade separations combine several attractive features that make them ideally suited for developed areas along the peninsula rail corridor, and certainly much better than the massive hollow core concrete box girder bridges considered standard issue by the HSR project as shown in the graphical comparison on the previous page.

- Lower track elevation. The U shape minimizes the depth of the structure (measured from the underside of the bridge span to the top of the rails) to 3 feet or less. This allows the standard 16-foot road clearance to be provided by raising the tracks just 19 feet above the road surface, about 8 feet less than the large elevated concrete box-girder viaducts that were proposed during the 2010 Analysis of Alternatives for peninsula HSR. The rails are lowered thanks to the U shape, which places the structural support of the bridge to the sides, rather than under the trains.

- Lower visual impacts. When the tracks don't need to rise as much, the rail approaches to a grade separation become correspondingly shorter and less obtrusive, impacting fewer views. The structures above rail level, such as overhead electrification poles, are also lowered. This reduces the so-called "Berlin Wall" effect of a grade separation structure.

- Lower train noise. The side beams function as natural sound walls, trapping rail noise before it has a chance to escape into adjacent neighborhoods. They are especially effective because they are thick and quite close to the train. This obviates the need to add sound walls on top of the bridge, making the finished structure less visually obtrusive.

- Better earthquake resistance. The lower profile of the bridge structure reduces bending moments applied to the piers and foundations, whether by earthquake forces or train braking and acceleration or wind loads. This makes the bridge piers less massive and integrates them better into the built environment.

- Better station integration. Where stations must be located on an elevated section, structures are simplified thanks to the lower profile of the track, which reduces the
reach of stairs, ramps, escalators or elevators, making for a more passenger-friendly environment. The side beams of a U-shaped viaduct have their top flange at the same height as the train floor and form the actual platform interface, 50 inches above the rail and 72 inches from the track center line, allowing the U-shaped structure to continue uninterrupted through the station.

- **Better safety in case of derailment.** The side beams are close to the train. In case of a derailment, train cars will be guided by the structure and will not topple off the bridge. This feature is known as "derailment containment."

- **Lower construction cost.** U-shaped elements can be prefabricated off-site and assembled with minimal disruption compared to traditional cast-in-place construction methods. Using standardized elements throughout the corridor, in dozens of locations, provides economies of scale. The decreased profile changes for both rail and road (whether the U-shaped bridge is elevated or at-grade with the road sunk underneath) require less excavation or fill.

The U-shaped design can minimize property takes, preserve turning movements for cars and trucks, cost much less to build than below-grade solutions, and tread more lightly through built-up neighborhoods than a conventional (box beam) viaduct or split-grade separation. U-shaped bridges are ideal for grade separation in dense areas like the peninsula.
Exhibit 2 – Elevated Structure Aesthetics

Both the grade separations, i.e., train bridges, and the rail structures between them will run through a central city business district. Therefore, the structure design must meet high standards for BOTH functionality and aesthetics.

Design Criteria

- Graceful profile - Low mass, thin spans, narrow columns, wide arches
- Unified design for grade separations and connecting structures
- Attractive materials on exterior
- Minimalist train platform
- Integrated train station (if existing is replaced)

From Pedestrian Eye Level

Example: Broadway Main – Burlingame Design
Station Improvements

San Mateo – Hillsdale Station Design

East-West Connection (28th Ave)

San Mateo – Elevated Platform

Submitted by: Adrian Brandt, Dana Hendrickson, Henry Riggs, Steve Schmidt, Mickie Winkler
Exhibit 3 – Some Perspectives on Viaducts
AECOM Has Already Provided Palo Alto

- Does not require a shoofly (temporary set of tracks which may take one or more lanes from Alma). Is this possible in Menlo Park
- Does not require lowering and/or lengthy closures of any Alma intersections
- Does not require lowered or fenced roads across or under tracks (best bike/pedestrian experience)
- Does not require easements (such as trench tiebacks which require tree removals and prohibitions)
- Does not require any private property (home or yard) takings
- Does not divide community (allows continuous visual & physical connectivity, landscaping, linear parks, paths, etc.)
- Does not require unduly steep grades
- Has the shortest & least disruptive construction period
Exhibit 4 – Train Station Area Public Plaza

The Menlo Park community has proposed a central public plaza in the train station area and it is now included in the Downtown/El Camino Specific Plan.

No evaluation of grade separations alternatives has considered this important resident feedback. Disregarding this feedback is a huge problem and reflects city government insensitivity to community wants and preferences!

*Figure D2. Connected + Walkable Downtown and Station Area Concept*

Source: Downtown/El Camino Specific Plan (2012)
Exhibit 5 – AECOM FEGS Study Scope Proposal

In May 2018 the City Council instructed city staff to develop a proposal for an FEGS study. Seven months later (December 4, 2018), the following was presented by AECOM, the technical feasibility consultant currently providing grade separation studies for Menlo Park.

Task 7.1 Preliminary Engineering

AECOM will develop preliminary engineering for a fully elevated alternative. The track profile limits will begin just south of Encinal Avenue and end just north of San Francisquito Creek. This task will include the following:

- Engineering (track and road profiles, shoofly track alignment, etc.) to define the limits of construction and approximate quantities to complete an order-of-magnitude cost estimate.
- Utility and Right-of-Way impacts.
- Preliminary cost estimate (using a similar format that was used for Alternatives A & C).
- A track profile analysis to determine the maximum grade needed to provide sufficient elevation to avoid roadway excavation at Glenwood Avenue (span completely over the street); while simultaneously avoiding impact to Encinal Avenue.

Task 7.2 Meetings
AECOM will attend and prepare PowerPoint slides for up to four (4) separate meetings; City Council (1), Rail Subcommittee (1), Planning Commission (1) and the Complete Streets Commission (1).

Task 7.3 Renderings
AECOM will prepare still image, 3D CAD renderings from up to three (3) vantage points.

Task 7.4 Technical Memorandum

AECOM will prepare a Technical Memorandum to summarize the items prepared as part of Task 7.1 and 7.3.

Task 8: Noise Study

AECOM will evaluate how each of the five proposed alternatives, noted below, would affect noise levels; both on a single event (pass-by) basis as well as average daily exposure (such as day-night noise level,) which would likely be used to assess environmental noise impacts as per Federal Transit Administration (FTA) noise impact criteria.

Submitted by: Adrian Brandt, Dana Hendrickson, Henry Riggs, Steve Schmidt, Mickie Winkler
FEGS Study Scope Recommendation – January 3, 2019

The study will include a round of noise measurements describing single event and daily noise exposure for existing conditions. The study will also include prediction of expected changes in noise level (single event and daily exposure) for the different alternatives. The alternatives to be studied are as follows:

i. Existing (Baseline) Condition (No Build)
ii. Alternative A
iii. Alternative C
iv. Alternative D – Fully elevated with three grade separations
v. Alternative E – Multi-city, corridor-wide tunnel

Task 8.1 Review Project information

The AECOM noise team will review provided and relevant project information. At the conclusion of this review, the noise team will develop a data request to the City and/or Caltrain, for any additionally required information.

Task 8.2 Site Visit and Noise Measurements

Two AECOM noise specialists will visit the project area and conduct a series of long-and short-term measurements of current existing conditions. The long-term measurements will run for at least 24 hours at two different locations in the noise study area, and short-term measurements will be conducted for a shorter duration (typically 15-30 minutes each) to document ambient conditions and individual train events at another 4 to 8 locations representing a variety of noise-sensitive land uses throughout the study area. The noise team will also carefully identify and document other existing noise sources present as well as buildings, topography and other features that could influence acoustical propagation in the study area.

Depending on the preliminary tunnel concepts to be evaluated under Alternative E (Tunnel), some noise measurements may also be conducted at other locations outside of the study area to characterize noise sources associated with that alternative (such as passive tunnel vent shafts, or powered ventilation fan stations which may be identified on similar rail tunnels elsewhere.

Task 8.3 Analyze Noise Measurement Data

The noise measurement data will be analyzed and developed into charts and tables to represent the varying noise environment over the course of the day at each of the measurement locations as well as detailed noise levels for individual train events identifying individual contributions from train cars, locomotives and horn soundings on a per event basis (to the degree possible).
Task 8.4 Conduct FTA and CadnaA Noise Modeling

AECOM will conduct an FTA style spreadsheet analysis to predict and compare project related 24-hour (Ldn) noise levels consistent with methods described in the FTA Transit Noise and Vibration Impact Assessment Manual (FTA VA-90-1003-06), general noise assessment method, at up to 20 different point locations representing noise sensitive locations within the project area. The noise team will also develop more detailed noise models using the CadnaA noise model platform to produce noise contour data for typical maximum noise levels for each alternative.

Task 8.5 Develop Draft Noise Technical Memorandum

AECOM will prepare a technical noise memorandum reporting the methodology, results and conclusions of Tasks 8.1 to 8.4.

Task 8.6 Develop Final Noise Technical Memorandum

AECOM will provide responses to one set of agency comments and prepare a final technical memorandum.

DELIVERABLES LIST

The following deliverables will be provided as part of this extra work:

- Draft & Final Technical Memorandum of Viaduct Alternative Analysis
- Draft & Final Noise Technical Memorandum

FEE ESTIMATE

A detailed level of effort per task for this Extra Work (Amendment 3) is provided as an attachment.

AECOM Presentation

AECOM Contact:

Millette Litzinger, PE
Deputy Project Manager
408.961.8417
millette.litzinger@aecom.com

Submitted by: Adrian Brandt, Dana Hendrickson, Henry Riggs, Steve Schmidt, Mickie Winkler
Menlo Park City Council,

It has come to my attention that a restructuring plan is being considered for the Ravenswood-El Camino intersection that would include the blocking of vehicular traffic from Alma St. I know that many local residents, including myself, reacted strongly against the summer trials that closed Alma to vehicular traffic.

It seems obvious to local residents that the source of danger is from the crosswalk at Ravenswood that facilitates pedestrian access to the Menlo Park Caltrain station. As recently as October 2018 a vehicle was struck by a 78-MPH train at this intersection due to vehicles stopped for pedestrian crosswalk traffic with no room to provide safe egress for the blocking vehicle. Closing Alma will only exacerbate this dangerous issue, as it did during the trial.

As a member of the community and a frequent user of this intersection, I hereby request that the council count my vote against closing Alma St. to vehicular access from Ravenswood. This will be an obvious detriment to all vehicle traffic, as well as a threat to pedestrian crosswalk traffic.

Regards,

Vadim Konings
January 15, 2019

Via E-Mail
Angela R. Obeso
Senior Transportation Engineer
City of Menlo Park
ARObeso@menlopark.org

Re: Grade Separation Studies – Ravenswood Avenue

Dear Angela:

Please provide this letter to the members of the City Council as part of the Study Session occurring tonight regarding the Caltrain Grade Separation Studies. We have met before to discuss various issues related to the grade separation at Ravenswood Avenue. I am writing on behalf of the owners of Menlo Park Office Center, located at 1000 El Camino Real, on the corner of El Camino Real and Ravenswood Avenue in Menlo Park.

In our past discussions, I have related my concerns about the fact that the primary access to our parking garage, which is beneath the building and which contains the vast majority of our parking, comes from a driveway accessed from Ravenswood Avenue. I have expressed our opposition to any alternative that results in the elimination of our access to Ravenswood, which I understood would likely occur in the event that Ravenswood Avenue itself is recessed below the railroad tracks.

As the Council is aware, our waterproofing repair project at the property is currently under an appeal related to the necessary removal of redwood trees on the El Camino Real frontage. As has been explained to the appellants as well as those council members present at our recent open forum on the topic, the much larger redwood and oak trees on the Ravenswood Avenue property frontage will remain untouched by the project. Importantly, however, most of those trees are sited rather close to the sidewalk and to Ravenswood Avenue, and in its deliberations about which design alternative to select for grade separations, the Council should consider the detrimental impact that a Ravenswood Avenue grade separation could have on these trees if the alternative selected were to require Ravenswood Avenue to be recessed. To my knowledge, this has not been studied as a part of the grade separation project. I am not personally knowledgeable about how wide the construction area for such a grade separation would have to be, but I do know that the root systems of these trees are quite extensive, and given that they have been there for over 30 years, it should be expected that such a project could be quite detrimental to them.

The concerns expressed above lead us to strongly favor either a raised aqueduct or full tunneling of the railroad tracks as the preferred alternatives for grade separation rather than the recessing of Ravenswood Avenue itself.

Respectfully,

MPOC Investors, LLC
By: JB Matteson, Inc., Managing Agent

Matt Matteson
Co-President and COO

MATTESON

Matteson Realty Services, Inc. BRE Lic. 01183115 | Matteson Real Estate Equities, Inc. BRE Lic. 01787731
Matteson Management Services, Inc. BRE Lic 01204246
Proclamation

RECOGNIZING JOHN MCGIRR

WHEREAS, on September 16, 1996, John McGirr joined the City of Menlo Park Finance team as a Revenue and Claims Coordinator before being promoted to Revenue and Claims Manager; and

WHEREAS, John was the chief administrator of the City's business license tax program, served as the main contact for transient occupancy tax collection, acted as chief architect of the City's master fee schedule, administered utility users' tax, and managed the general liability program for claims against the City, ultimately ensuring that during his tenure, John was sure to collect every penny the City was due and that the City never spent more than was necessary; and

WHEREAS, John's work in Menlo Park served as an example for revenue managers across the state with his involvement in the California Municipal Revenue and Tax Association, resulting in being elected to the board leadership position of treasurer and receiving the first ever CMRTA President's Award for extraordinary service; and

WHEREAS, John represented the City at the San Mateo Financial Officers Group; sat as a committee member on the Bay Cities Joint Powers Insurance Authority; served as the president of the American Federation of State, County, and Municipal Employees Local 829, the unit representing the City's supervisory staff; and

WHEREAS, John supervised, mentored, and developed staff in not only the finance division but also in other departments and won citywide employee recognition for Leadership and Professional Development in 2018; and

WHEREAS, John brought a larger-than-life personality to the office where his sharp wit set the standard for humor and where his everyday use of a tie set the standard for professionalism, particularly the one day a year when he would spice up the holidays with a festive version,

NOW THEREFORE, BE IT PROCLAIMED that I, Cecilia Taylor, Mayor Pro Tem of the City of Menlo Park, on behalf of the City Council, congratulate and express my sincere gratitude to John McGirr for his loyalty and service over the past 22 years.

Cecilia Taylor, Mayor Pro Tem
January 2019
Esteemed city council of Menlo Park

I am here to express my concerns about the growing noise pollution associated with gasoline powered leaf blowers in Menlo Park. In general, noise pollution in Menlo Park is on the rise. This is due in part to increased, traffic, increasing amounts of development, particularly teardowns, and the increased use of gasoline powered leaf blowers.

I would like to address the third of these sources of increased noise pollution: gasoline powered leaf blowers. It is my personal experience that the use of these devices can be so obtrusive, that I am forced to seek shelter indoors when gardeners come to service neighboring properties. There are alternatives that are significantly quieter. First there is hand raking. I see no reason that hand raking cannot replace much of the work now done by polluting and obtrusive leaf blowers. In areas where hand raking is not practical or sufficient, electrically powered leaf blowers (either corded or cordless) can be used. Therefore I am here to urge the council to explore the possibility of implementing the following guidelines and regulations for commercial gardening services.

1. Menlo Park encourages the practice of hand raking
LIBRARY SYSTEM IMPROVEMENTS
Sean Reinhart, Interim Director of Library Services
STAFF RECOMMENDATION
Staff recommend approval of:

- Project scope
- Process
- Goals
- Timeline
GOALS
TWO OVERARCHING GOALS

- **Long Term Goals**
  - Develop and Construct 21st Century Facilities
    - Reduce City maintenance costs/reduce carbon footprint
    - Eliminate design deficiencies that hinder services
    - Improve operational efficiency
    - Create flexible, tech-infused community spaces to serve Menlo Park children and families now and for the next 75 years

- **Short Term and Ongoing Goals**
  - Address and resolve current deficiencies
  - Improve services within existing facilities
    - Limitations
SCOPE
PROJECT SCOPE - MAJOR COMPONENTS

Priority 1: New Belle Haven Library

- Develop and implement a comprehensive plan to design, finance, construct and operate a new public library facility to replace the Belle Haven Branch Library currently located on the Belle Haven School campus.

Priority 2: New Main Library

- Develop and implement a comprehensive plan to design, finance, construct and operate a new public library facility to replace the current Main Library on the Burgess campus.

Priority 3: Short-term improvements

- Identify and implement needed short-term improvements to current library facilities, services and operations to ensure the continuous provision of high-quality, modern and safe library facilities for Menlo Park residents pending the development of new facilities.
PROCESS
LIBRARY SYSTEM IMPROVEMENTS PROJECT (LSIP)

- Implemented at Council’s direction Oct 2017
- $1M LSIP capital/design fund, $140K improvements fund
- Advisory group recommendations
  - Library Commission
  - Belle Haven Neighborhood Library Advisory Committee (BHNLAC)
  - Other stakeholders
- Incorporates broad community input
- Expert consultation, best practices, quality data, future trends
PROJECTED TIMELINE
JANUARY 2015
OPERATIONAL AND ADMINISTRATIVE REVIEW OF THE LIBRARY DEPARTMENT
Phase I – Initial Study, Assessment, and Community Input
(January 2017 to April 2019)
Phase I – Initial Study, Assessment, and Community Input (January 2017 to April 2019)
Phase I – Initial Study, Assessment, and Community Input
(January 2017 to April 2019)
Phase I – Initial Study, Assessment, and Community Input
(January 2017 to April 2019)
Phase I – Initial Study, Assessment, and Community Input
(January 2017 to April 2019)

* All dates are tentative and subject to change.
Phase I – Initial Study, Assessment, and Community Input
(January 2017 to April 2019)

* All dates are tentative and subject to change.
JUNE 2019
RFP/RFQ FOR
PRELIM. DESIGN –
BELLE HAVEN AND
MAIN LIBRARY
(PROPOSED)

Phase II – Preliminary Design (June 2019 to June 2020)

* All dates are tentative and subject to change.
Phase II – Preliminary Design (June 2019 to June 2020)

SEPT. 2019
INITIATE
PRELIMINARY
DESIGN PROCESS

JANUARY 2019
LSIP COUNCIL DIRECTION

APRIL 2019
COUNCIL APPROVAL: BH SPACE NEEDS STUDY

MARCH 2019
LIBRARY STRATEGIC PLAN UPDATE

JUNE 2019
RFP/RFQ FOR PRELIM. DESIGN – BELLE HAVEN AND MAIN LIBRARY (PROPOSED)

* All dates are tentative and subject to change.
PAST

JANUARY 2019
LSIP COUNCIL DIRECTION

APRIL 2019
COUNCIL APPROVAL: BH SPACE NEEDS STUDY

MARCH 2019
LIBRARY STRATEGIC PLAN UPDATE

FUTURE

SEPTEMBER 2019
INITIATE PRELIMINARY DESIGN PROCESS

JUNE 2019
RFP/RFQ FOR PRELIM. DESIGN – BELLE HAVEN AND MAIN LIBRARY (PROPOSED)

DEC. 2019
INITIAL REVIEW FINANCING OPTIONS

Phase II – Preliminary Design (June 2019 to June 2020)

* All dates are tentative and subject to change.
JAN. 2020
EVALUATE AND IDENTIFY FINANCING OPTIONS

Phase II – Preliminary Design (June 2019 to June 2020)

* All dates are tentative and subject to change.
Phase III – Design Development and Financing (January 2020 to December 2021)

*All dates are tentative and subject to change.
Phase IV – Construction (April 2022 – August 2025)

*All dates are tentative and subject to change.*
Phase IV – Construction (April 2022 – August 2025)

* All dates are tentative and subject to change.
APR 2022 – AUG 2025
CONSTRUCTION

APRIL 2022
RECEIVE BIDS & AWARD CONTRACTS

AUG. 2025
FACILITIES OPEN. OPERATIONS, BUILDING CERTIFICATIONS

DEC 2021
DESIGN DEVELOPMENT COMPLETE

JAN 2020
EVALUATE AND IDENTIFY FINANCING OPTIONS

Phase V – Operations and Certifications

* All dates are tentative and subject to change.
STATUS UPDATES
Circulation per capita is 13th highest of all 183 California public library systems

2018 average 10 library visits per capita per year

Library ranks #1 in City resident satisfaction survey

Public support for library system improvements is strong – 76%
BELLE HAVEN BRANCH LIBRARY

- Belle Haven Library Space Needs Study is well underway
- Numerous stakeholder interviews, focus groups and community workshops
- Participation is strong; feedback from community members about process has been positive
- A citywide survey is in the field now, in print and online
- Direct mailed to every Menlo Park household north/east of Bay Road
- Available in English and Spanish
- Over 800 responses received to date
- Library Commission will review the draft Space Needs Study on January 28 and February 25
- City Council will review the draft study March 12 and the final study April 9
The withdrawal of John Arrillaga's philanthropic pledge is a financial setback; however now that the pledge is no longer a driving factor, there is more time and flexibility to proceed with the next steps of the project in a way that actively involves and engages community members in every step of the process.

The need to address the deficiencies of the old Main Library has not changed.

Phase I (initial study) for the main library component of the LSIP project is complete.

When the Belle Haven Space Needs Study is completed on April 9, the two major LSIP project components will be at the same stage of development at the same time.

Opportunity exists to achieve efficiencies, system integration, and economy of scale in Phase II (preliminary design) by moving both LSIP project components forward under one design contract.

Sufficient funding is available in the LSIP project fund for the Phase II preliminary design contract.

Per Council direction, the Belle Haven Branch would remain the first priority.
SHORT-TERM IMPROVEMENTS

- To ensure the continuous provision of high quality, modern and safe library facilities for Menlo Park residents pending the development of new facilities.
  - Belle Haven Branch: City Council appropriated funds and directed staff to implement service and physical enhancements to the Belle Haven Branch Library on October 17, 2017.
  - Belle Haven Branch: New carpeting and shelving, new furniture and interior paint, additional new books and DVDs for the collection were completed and operating hours extended in January 2018.
  - Main Library: Multiple small maintenance projects completed by the Public Works department in 2018 to maintain and repair the building’s aging furniture, equipment and systems infrastructure.
  - Services: Automated renewals; Little Free Library Incentive Program; Student Success Initiative.
STAFF RECOMMENDATION
Staff recommend approval of:

– Project scope
– Process
– Goals
– Timeline
QUESTIONS?
for leaf and litter removal. This produces no noise pollution and dramatically reduces the amount of dust, pollen, and other irritants that are blown into the air.

2. Menlo Park requires the use of electrically powered leaf blowers when using a powered leaf blower. This will reduce noise pollution, as electrically powered leaf blowers are quieter than their gasoline powered counterparts. Two cycle gasoline engines also produce significant amounts of smog forming pollution, as well as particulate pollution. Eliminating their use will contribute to cleaner air, as well as reduce the health risk to garden workers.

Many municipalities in California and around the country have taken steps similar to the guidelines that I am suggesting. I am aware that Menlo Park has a regulation on the books that limits the noise emitted by garden tools. This regulation appears to be either not enforced, or otherwise completely ineffective. I am also aware, that Menlo Park has previously implemented a gasoline powered leaf blower ban in 1998, only to have it overturned by a narrow margin in a public referendum. I beleive that public sentiment has shifted in favor of such a
regulation.

Good alternatives to noisy and highly polluting gasonline powered leaf blowers are available. Why are we not insisting that these be used? We can make Menlo Park a better and quieter place by taking the actions that I have suggested. I respectfully ask that the city council take them into consideration.