



REGULAR MEETING MINUTES

Date: 1/10/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Chair Walser called the meeting to order at 7:06 p.m.

B. Roll Call

Present: Kirsh, Lee, Levin, Mazzara, Meyer, Nash (arrived at 7:18 p.m.), Walser, Weiner
Absent: Behroozi
Staff: Senior Transportation Engineer Kristiann Choy, Associate Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen reported the selection of Peter Ohtaki as Mayor, Ray Mueller as Mayor Pro Tem, and Kirsten Keith as Complete Streets Commission liaison for 2018. Staff Chen also provided a summary of City Council actions on transportation related items since the December 13, 2017, Commission meeting.

D. Public Comment

There was no public comment received.

E. Regular Business

E1. Approve the Complete Streets Commission regular meeting minutes of December 13, 2017

ACTION: Motion and second (Weiner/Kirsch) to approve the Complete Streets Commission regular meeting minutes of December 13, 2017, passes (5-0-2-2; Mazzara and Meyer abstained, Behroozi and Nash absent).

E2. Recommend to the City Council to approve the proposed modifications to loading zones for Draeger's Market located at 1010 University Drive (Staff Report #18-001-CSC)

Staff Choy provided a presentation (Attachment).

Commissioner Nash joined the meeting at 7:18 p.m.

Dick Poe from 840 Menlo Avenue development provided a presentation (Attachment). Richard Draeger from Draeger's Market provided comments.

- John Hanna, attorney for the owner of 840 Menlo Avenue, spoke in support of moving the loading zone into Parking Plaza No. 4.

- Ken Hayes, architect for the owner of 840 Menlo Avenue, spoke in support of moving the loading zone into Parking Plaza No. 4.
- Jen Wolosin spoke about Draeger's employees parking in Draeger's private lot to increase public parking space availability.

ACTION: Motion and second (Meyer/Levin) to encourage staff to work with Draeger's and 840 Menlo representatives to develop an alternative loading zone location without using Menlo Avenue, passes (8-0-1; Behroozi absent).

F. Informational Items

F1. Update on temporary traffic calming modifications in the Willows neighborhood

Staff Chen provided an update on turn restrictions and other measures implemented at the direction of the City Council.

F2. Update on major project status

Staff Chen provided project updates on the Willow Road/U.S. 101 interchange construction, Ravenswood Avenue railroad crossing, Transportation Management Association study, Middle Avenue Pedestrian and Bicycle Rail Crossing and Main Library Siting projects.

G. Committee/Subcommittee Reports

G1. Update from Middle Avenue Pedestrian and Bicycle Rail Crossing Subcommittee

There was no Subcommittee report. Subcommittee members expressed their desire to meet with the project team prior to the next community meeting.

G2. Update from Multimodal Subcommittee

Commissioner Levin reported that following a recent meeting related to transportation demand management programs for the Dumbarton Corridor, a meeting request was submitted to staff regarding the Caltrain Go Pass program. Staff Chen reported that Menlo Park staff was communicating with Palo Alto staff about their program and will have more information in the future.

G3. Update from Oak Grove, University, Crane Bicycle Improvement Project Subcommittee

Commissioner Kirsch reported that the one-year trial period ends in August 2018. Staff Chen explained that following the trial period, the study would be presented to the Commission.

G4. Update from Safe Routes to School Program Subcommittee

Commissioner Walser reported the Subcommittee previously met with the City's Transportation Demand Management Coordinator before last month's Commission meeting. Staff Chen reported staff is working on many projects and has yet to complete the request for proposal for consultant services related to the safe routes to school coordinator.

G5. Update from Transportation Master Plan Subcommittee

Commissioner Levin reported that minutes were published for the first Transportation Master Plan Oversight and Outreach Committee meeting. The Subcommittee plans to meet and present an update at the February Commission meeting in preparation for the second Oversight and Outreach Committee meeting tentatively planned for March 2018.

H. Adjournment

Chair Walser adjourned the meeting at 9:22 p.m.