



SPECIAL MEETING AGENDA

Date: 6/9/2020

Time: 5:00 p.m.

Closed Session: Teleconference

Special Meeting Location: Joinwebinar.com – ID# 932-476-515

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Submit a written comment online:
menlopark.org/publiccommentJune9*
 - Record a comment or request a call-back when an agenda topic is under consideration:
Dial 650-474-5071*
 - Access the special meeting real-time online at:
joinwebinar.com – Special Meeting ID 932-476-515
*Written and recorded public comments and call-back requests are accepted up to 1 hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
 - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:
Channel 26
 - Online:
menlopark.org/streaming

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

Closed Session (Teleconference)

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**

Public Comment on these items will be taken before adjourning to Closed Session.

- C1. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME) and Confidential employees; Service Employees International Union Local 521 (SEIU); Menlo Park Police Sergeants Association (PSA); Menlo Park Police Officers' Association (POA); and Unrepresented Management

Attendees: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, Interim City Attorney Cara Silver, Labor Negotiator Charles Sakai

Special Session ([Joinwebinar.com](https://www.joinwebinar.com) – ID# 932-476-515)

- D. Call To Order**
- E. Roll Call**
- F. Report from Closed Session**
- G. Commission/Committee Vacancies and Appointments**

- G1. Consider applicants and make appointments to fill vacancies on the various city commissions and committees ([Staff Report #20-094-CC](#))

H. Consent Calendar

- H1. Accept the City Council meeting minutes for May 12, 18 and 19, 2020 ([Attachment](#))
- H2. Adopt Resolution No. 6560 authorizing the submittal of a grant application for the Local Early Action Planning grant program and authorize the city manager to execute required application and agreement documents ([Staff Report #20-114-CC](#))
- H3. Authorize the city manager to enter into a contract with ICF International (ICF) to prepare an environmental impact report (EIR) for the proposed approximately 100,000 square foot life science, office and retail building at 1075 O'Brien Drive and 20 Kelly Court for the amount of \$364,016.93 and future augments as may be necessary to complete the environmental review for the proposed

project ([Staff Report #20-115-CC](#))

- H4. Authorize the city manager to execute master agreements with consulting firms for on-call architectural, landscape architectural, civil engineering, construction inspection, municipal engineering, and materials testing services ([Staff Report #20-116-CC](#))
- H5. Authorize the city manager to sign a letter of commitment for construction of the Bayfront Canal and Atherton Channel flood protection and habitat restoration project ([Staff Report #20-117-CC](#))
- H6. Adopt Resolution No. 6561 approving the final map for a condominium project located at 975 Florence Lane; authorizing the city clerk to sign the final map; and authorizing the city manager to sign the agreements required to implement the conditions of project approval ([Staff Report #20-118-CC](#))
- H7. Waive the 15-day early release staff report requirement of City Council Procedure No. CC-11-0001 titled Public Input and Outreach regarding Labor Negotiations for any concessions agreed by labor units before June 30, 2020 ([Staff Report #20-119-CC](#))

I. Public Hearing

- I1. Public hearing on proposed fiscal year 2020-21 budget ([Staff Report #20-122-CC](#))

J. Regular Business

- J1. Update the City Council and public on COVID-19 health emergency and the City's response ([Attachment](#))
- J2. Review and provide feedback on proposed vehicle miles travel thresholds for environmental review of development and capital projects ([Staff Report #20-120-CC](#))
- J3. Authorize city manager to execute an amendment to the professional services agreement with Team Sheeper, Inc. for operation of the Burgess Pool and Belle Haven Pool during the reactivation stages, until the local emergency concerning the COVID-19 pandemic is terminated and direct the city manager to revise Emergency Order No. 2 to allow for the reopening of the pools ([Staff Report #20-121-CC](#))

K. Informational Items

- K1. City Council agenda topics: June 2020 to August 2020 ([Staff Report #20-112-CC](#))

L. City Manager's Report

M. City Councilmember Reports

N. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.org. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.org/agenda and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 6/5/2020)