



## SPECIAL MEETING AGENDA

**Date:** 5/14/2019  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

### 7:00 p.m. Study Session

#### A. Call to Order

#### B. Roll Call

#### C. Pledge of Allegiance

**SS1.** Study session on the transportation impact fee program update ([Staff Report #19-096-CC](#))

#### D. Commission/Committee Report

D1. Library Commission update and announcements ([Staff Report #19-091-CC](#))

D2. Complete Streets Commission update

#### E. Consent Calendar

E1. Accept the City Council meeting minutes for May 7, 2019 ([Attachment](#))

E2. Adopt Resolution No. 6500 approving the issuance of up to \$64 million of solid waste enterprise bonds to refinance outstanding bonds of the South Bayside Waste Management Authority for cost savings and to fund capital improvements and projects at the Shoreway Environmental Center in San Carlos ([Staff Report #19-097-CC](#))

E3. Approve the Complete Streets Commission 2019-2020 work plan and the Middle Avenue and Olive Street bicycle improvement project on a page ([Staff Report #19-086-CC](#))

E4. Authorize the City manager to amend a contract with ICF Jones & Stokes, Inc. to prepare an environmental impact report for the proposed willow village master plan project at 1350-1390 Willow Road, 925-1098 Hamilton Avenue and 1005-1275 Hamilton Court for the amount of \$967,522 and future augments as may be necessary to complete the environmental review for the proposed project ([Staff Report #19-095-CC](#))

E5. Authorize the city manager to execute a second amendment to the agreement with Gates + Associates in an amount of \$10,560 for the parks and recreation facilities master plan project and appropriate an additional \$15,096 from the general capital improvement plan fund unassigned fund balance ([Staff Report #19-100-CC](#))

- E6. Review and discuss current draft sister city / friendship city criteria, goals and protocols  
([Staff Report #19-101-CC](#))

**F. Regular Business**

- F1. 1) Issue determination on an appeal of the Environmental Quality Commission's approval of a heritage tree permit to remove seven heritage redwood trees at 1000 El Camino Real and 2) determine whether to waive the \$500 appeal fee based on the appellants' request  
([Staff Report #19-092-CC](#))
- F2. Approve the prioritization strategy for projects identified as part of the transportation master plan  
([Staff Report #19-085-CC](#))
- F3. Adopt pilot program to implement the Institute for Local Government's public engagement framework  
([Staff Report #19-098-CC](#))

**G. Informational Items**

- G1. Update on the Parks and Recreation facilities master plan process and timeline  
([Staff Report #19-087-CC](#))
- G2. Review of the City's investment portfolio as of March 31, 2019 ([Staff Report #19-090-CC](#))
- G3. Quarterly financial review of general fund operations as of March 31, 2019  
([Staff Report #19-089-CC](#))
- G4. Executive summary of city manager's proposed budget for fiscal year 2019-20  
([Staff Report #19-088-CC](#))
- G5. El Camino Real/Downtown specific plan biennial review update ([Staff Report #19-093-CC](#))
- G6. City Council adopted 2019-20 priorities and work plan quarterly update ([Staff Report #19-099-CC](#))
- G7. Little free library pilot incentive program update ([Staff Report #19-094-CC](#))

**I. City Manager's Report**

**J. Councilmember Reports**

**K. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the commission on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the city clerk's office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

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