



## SPECIAL MEETING AGENDA

**Date:** 5/12/2020

**Time:** 5:00 p.m.

**Closed Session Location:** Teleconference

**Special Meeting Location:** [Joinwebinar.com](https://www.joinwebinar.com) – ID# 963-935-259

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/publiccommentMay12](https://menlopark.org/publiccommentMay12)\*
  - Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-4071 \*
  - Access the special meeting real-time online at:  
[joinwebinar.com](https://www.joinwebinar.com) – Regular Meeting ID 963-935-259  
\*Written and recorded public comments and call-back requests are accepted up to 1 hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**Special Session ([Joinwebinar.com](https://www.joinwebinar.com) – ID# 963-935-259)**

**A. Call To Order**

**B. Roll Call**

**C. Commission/Committee Vacancies and Appointments**

- C1. Consider applicants and make appointments to fill vacancies on the various City commissions and committees ([Staff Report #20-094-CC](#))

**D. Consent Calendar**

- D1. Receive and file the investment portfolio review as of March 31, 2020 ([Staff Report #20-100-CC](#))
- D2. Adopt Resolution No. 6557 to adopt the Bay Area integrated regional water resources management plan October 2019 update ([Staff Report #20-101-CC](#))
- D3. Authorize the city manager to execute an agreement with BMS/Data911 for replacement of police mobile computers in an amount not to exceed \$116,915.93 ([Staff Report #20-102-CC](#))
- D4. Authorize the city manager to renew the Joint-Use Library Initiative memorandum of understanding with Ravenswood City School District for the Belle Haven branch library facility and operations ([Staff Report #20-103-CC](#))

**E. Regular Business**

- E1. Provide direction on program and service reductions for the city manager's proposed fiscal year 2020-21 budget and authorize issuance of notice of intent to layoff affected positions ([Staff Report #20-104-CC](#))
- E2. Update the City Council and public on COVID-19 health emergency and the City's response ([Attachment](#))
- E3. Approve Resolution No. 6554 amending the City's records retention schedule ([Staff Report #20-096-CC](#))

**F. Informational Items**

- F1. Annual review of Taser program for the period beginning April 1, 2019 and ending April 1, 2020 ([Staff Report #20-080-CC](#))
- F2. Annual review of data captured by Automated License Plate Readers for the period beginning April 1, 2019 through April 1, 2020 ([Staff Report #20-087-CC](#))
- F3. City Council agenda topics: May 2020 to July 2020 ([Staff Report #20-095-CC](#))

- F4. Employee engagement survey results ([Staff Report #20-082-CC](#))
- F5. Pilot public art project update ([Staff Report #20-088-CC](#))
- F6. Roles of City Council, emergency services director and volunteers during a prolonged state of emergency ([Staff Report #20-099-CC](#))

**G. City Councilmember Reports**

**H. City Manager's Report**

**I. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 5/8/2020)