



## REGULAR MEETING AGENDA

**Date:** 2/23/2021

**Time:** 5:00 p.m.

**Closed Session Location:** Teleconference

**Regular Meeting Location:** Zoom.us/join – ID# 922 5530 4268

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/publiccommentFebruary23](https://menlopark.org/publiccommentFebruary23)\*
  - Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5071\*
  - Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 922 5530 4268
  - Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 922 5530 4268  
Press \*9 to raise hand to speak

\*Written and recorded public comments are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.

- Watch meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](http://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](http://menlopark.org/agenda)).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

### **Closed Session (Teleconference)**

#### **A. Call To Order**

#### **B. Roll Call**

#### **C. Closed Session**

- C1. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME) and Confidential employees; Service Employees International Union Local 521 (SEIU); Menlo Park Police Sergeants Association (PSA); Menlo Park Police Officers' Association (POA); and unrepresented management

Attendees: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, Interim City Attorney Cara Silver, Human Resources Director Theresa DellaSanta

[Web form public comment received on item C1.](#)

### **Regular Session ([Zoom.us/join](https://zoom.us/join) – ID# 922 5530 4268)**

#### **D. Call To Order**

#### **E. Roll Call**

#### **F. Study Session**

- F1. User fee cost recovery fiscal policy (City Council Procedure #CC-10-001)  
([Staff Report #21-048-CC](#))

#### **G. Report from Closed Session**

#### **H. Public Comment**

Under "Public Comment," the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

**I. Presentations and Proclamations**

- I1. Proclamation: Black History Month ([Attachment](#))
- I2. Proclamation: COVID-19 Victims and Survivors Memorial Day ([Attachment](#))

**J. Consent Calendar**

- J1. Accept the City Council meeting minutes for January 30, February 5, and February 9, 2021 ([Attachment](#))
- J2. Receive and file the general fund operations report for the quarter ended December 31, 2020 ([Staff Report #21-041-CC](#))
- J3. Adopt fiscal year 2021-22 budget principles ([Staff Report #21-040-CC](#))

**K. Regular Business**

- K1. Adopt Resolution No. 6617 to authorize a loan to HIP Housing Development Corporation up to \$5.5 million for the acquisition and conversion of existing housing units to deed restricted affordable housing units at 6 – 8 Coleman Place and authorize the city manager to execute all related agreements and loan documents ([Staff Report #21-042-CC](#)) ([Presentation](#))

[Web form public comment received on item K1.](#)

**Recess**

**K. Regular Business – continued**

- K2. Consider modifications to the Downtown street closure and temporary outdoor use permit pilot program and adopt urgency Ordinance No. 1075 regarding travel lanes on Santa Cruz Avenue and Ryan’s Lane ([Staff Report #21-043-CC](#))

[Web form public comment received on item K2.](#)

- K3. Adopt Resolution No. 6616 approving an agreement between the City of Menlo Park and Burke Williams Sorenson, LLP for city attorney services, with Nira F. Doherty as designated city attorney and authorize the mayor to execute the agreement ([Staff Report #21-047-CC](#))

[Web form public comment received on item K3.](#)

- K4. Approve legal services agreement with Jorgenson, Siegel, McClure & Flegel to provide transitional services ([Staff Report #21-045-CC](#))

- K5. 2021 City Council priorities and work plan adoption ([Staff Report #21-046-CC](#))

[Web form public comment received on item K5.](#)

**L. Informational Items**

- L1. City Council agenda topics: March 2021 ([Staff Report #21-038-CC](#))
- L2. 2030 climate action plan progress on existing building electrification requirements (CAP No. 1) ([Staff Report #21-039-CC](#))
- L3. Transmittal of background information on the City's 2020-2025 capital improvement plan ([Staff Report #21-044-CC](#))

**M. City Manager's Report**

**N. City Councilmember Reports**

**O. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 2/18/2021)