



## SPECIAL AND REGULAR MEETING AGENDA

**Date:** 2/9/2021

**Time:** 4:00 p.m.

**Special and Regular Meeting Location:** Joinwebinar.com – ID# 740-236-091

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/publiccommentFebruary9](https://menlopark.org/publiccommentFebruary9)\*
  - Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5071\*
  - Access the meeting real-time online at:  
[joinwebinar.com](https://joinwebinar.com) – Meeting ID 740-236-091
  - Access the meeting real-time via telephone (listen only mode) at:  
(415) 930-5321  
Meeting ID 861-863-885 (# – no audio pin)  
\*Written and recorded public comments and call-back requests are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch regular meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing

the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](http://menlopark.org/agenda)).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**Special Session ([Joinwebinar.com](http://Joinwebinar.com) – ID# 740-236-091)**

**A. Call To Order**

**B. Roll Call**

**C. Study Session**

- C1. Provide direction on water rates and receive an update on Menlo Park Municipal Water operations including revenues, expenses and billing services ([Staff Report #21-037-CC](#))
- C2. Pension liabilities presentation with actuarial consultant ([Staff Report #21-035-CC](#))

**Regular Session ([Joinwebinar.com](http://Joinwebinar.com) – ID# 740-236-091)**

**D. Report from Closed Session**

**E. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

**F. Consent Calendar**

- F1. Accept the City Council meeting minutes for January 14, 19, 26, and February 1, 2021 ([Attachment](#))
- F2. Receive and file the investment portfolio review as of December 31, 2020 ([Staff Report #21-025-CC](#))
- F3. Adopt Resolution No. 6614 supporting the City’s crosstown shuttle for application for the lifeline transportation program fiscal year 2021-22 and fiscal year 2022-23, and adopt Resolution No. 6615 supporting the City’s shuttle program for application for the sustainable transportation planning grant fiscal year 2021-22 ([Staff Report #21-036-CC](#))
- F4. Adopt Resolution No. 6611 accepting up to \$198,950 of grant funding from the California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 ([Staff Report #21-026-CC](#))
- F5. Approve automatic contract extension with Team Sheeper, Inc. for continued operation of the Burgess Pool through August 31, 2022 ([Staff Report #21-027-CC](#))

## **G. Public Hearing**

- G1. Adopt Resolution No. 6613 to establish the proposed newsrack permit fees  
([Staff Report #21-029-CC](#))

## **H. Recess**

## **I. Regular Business**

- I1. Receive and file report on labor relations and receive public input on upcoming labor negotiations with American Federation of State, County and Municipal Employees Local 829, Service Employees International Union Local 521, and Menlo Park Police Officers' Association  
([Staff Report #21-020-CC](#))
- I2. Receive and file report on labor relations and receive public input on unrepresented management compensation plan review ([Staff Report #21-021-CC](#))
- I3. Adopt Resolution No. 6612 rescinding withdrawal from Peninsula Library System joint powers agency; and authorize the city manager to execute a five-year agreement in an amount not to exceed \$176,695 for a cloud-based enterprise technology platform to enhance public services  
([Staff Report #21-028-CC](#)) ([Presentation](#))

## **J. Informational Items**

- J1. City Council agenda topics: February 2021 to March 2021 ([Staff Report #21-024-CC](#))
- J2. Update on proposed amendments to City Council procedures ([Staff Report #21-032-CC](#))
- J3. Review user fee cost recovery fiscal policy (City Council Procedure #CC-10-0001)  
([Staff Report #21-033-CC](#))
- J4. Update on the emergency water storage/supply project ([Staff Report #21-034-CC](#))
- J5. 2021 City Council goal setting workshop summary ([Staff Report #21-031-CC](#))
- J6. Formation of an interview panel to provide recommendation to full City Council on the selection of a housing element consultant for the housing element (2023 – 2031) update process  
([Staff Report #21-030-CC](#))

## **K. City Manager's Report**

## **L. City Councilmember Reports**

## **M. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 2/4/2021)