



SPECIAL MEETING AGENDA

Date: 2/4/2020
Time: 5:30 p.m.
City Hall – “Sharon Heights” conference room, 2nd Fl
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Regular Business

- C1. Approve the January 15, 2020, Finance and Audit Committee meeting minutes ([Attachment](#))
- C2. Receive and review the memorandum on the comprehensive annual financial report (CAFR) component sections ([Attachment](#))
- C3. Receive and discuss the independent auditor’s report for the fiscal year ended June 30, 2019
- C4. Review and approve the February 11, 2020 Finance and Audit Committee update to the City Council
- C5. Receive and file the investment portfolio review as of December 31, 2019 ([Attachment](#))

D. Reports and Announcements

- D1. Director’s report
- D2. Subcommittee reports
 - CAFR format subcommittee (Chair Tronson and Vice Chair Shepherd)
 - Budget format subcommittee (Vice Chair Shepherd)
 - Infrastructure communication subcommittee (Royse and Westcott)
 - Pension communication subcommittee (Vice Chair Shepherd and Maguire)
- D3. Review future agenda topics and work plan ([Attachment](#))

E. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission’s consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

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