



**SPECIAL AND REGULAR MEETING AGENDA - AMENDED**

**Date:** 12/10/2019  
**Time:** 5:30 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

This amended agenda includes revised title for item F5 and updates to SS2, E6, F3, and F5.

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**5:30 p.m. Study Session**

- SS1. Update on the current Climate Action Plan and potential scope for developing a Climate Action Plan 2.0 ([Staff Report #19-266-CC](#))
- SS2. City drone program ([Presentation](#))

**7:00 p.m. Regular Meeting**

- A. Call To Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

**E. Consent Calendar**

- E1. Accept the City Council meeting minutes for October 29, November 5, and November 12, 2019 ([Attachment](#))
- E2. Authorize the City Manager to enter into a funding agreement with the Peninsula Arts Guild for crossing improvements to El Camino Real and receive and file an update on anticipated construction traffic impacts for the Guild Theater ([Staff Report #19-264-CC](#))

- E3. Transmittal of the Annual Report on the status of the transportation impact, storm drainage, recreation in-lieu, below market rate housing in-lieu, and construction impact fees collected as of June 30, 2019 ([Staff Report #19-262-CC](#))
- E4. Approve the formation of a Youth Advisory Committee to advise staff and the Parks and Recreation Commission ([Staff Report #19-265-CC](#))
- E5. Waive second reading and adopt Ordinance No. 1061 amending Chapter 13.26 [Transportation Impact Fee program] of Title 13 [Streets, sidewalks and utilities] and adopt resolution No. 6533 to establish new Transportation Impact Fee rates ([Staff Report #19-267-CC](#))
- E6. Authorize the city manager to enter into an agreement for water utility billing services ([Staff Report #19-263-CC](#))

#### **F. Regular Business**

- F1. Adopt Resolution No. 6534 approving the City Council Community Funding Subcommittee's recommendations regarding the 2019-20 community funding allocation ([Staff Report #19-268-CC](#))
- F2. Adopt Resolution No. 6535 endorsing the declaration of a climate emergency that demands accelerated actions on the climate crisis and requests regional collaboration to address climate change ([Staff Report #19-269-CC](#))
- F3. Receive the comprehensive annual financial report for the fiscal year ended June 30, 2019 ([Staff Report #19-261-CC](#))
- F4. Update and appoint or reappoint councilmembers to various City Council ad hoc subcommittees ([Staff Report #19-260-CC](#))
- F5. First reading and introduction of Ordinance No. 1062 amending Title 12 [Buildings and Construction] of the Menlo Park Municipal Code to adopt local amendments to the California Building Standards Code, adopt Resolution No. 6532 ratifying the Menlo Park Fire Protection District ordinance adopting amendments to the 2019 California Fire Code with modifications, and adopt Resolution No. 6530 to direct fines collected for violations of the construction and demolition recycling ordinance (12.48) to be used for zero waste initiatives ([Staff Report #19-250-CC](#))
- F6. First Reading and introduction of ordinance No. 1064 banning sale of flavored tobacco and e-cigarette devices ([Staff Report #19-270-CC](#))
- F7. Authorize a pool rental fee waiver of \$12,000 for Mr. Max Fennell to conduct a 12-week learn-to-swim program at the Belle Haven pool beginning in January 2020, and authorize staff to waive standard contract instructor revenue share requirements for the program ([Staff Report #19-271-CC](#))

#### **G. Informational Items**

- G1. City Council agenda topics: December 2019 to February 2020 ([Staff Report #19-259-CC](#))
- G2. Update on the Belle Haven Multi-generational Community Center and Library ([Staff Report #19-272-CC](#))

**H. City Manager's Report**

**I. City Councilmember Reports**

**J. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the city clerk's office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 12/5/2019)