



REGULAR MEETING AGENDA

Date: 12/10/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

None

F. Public Hearing

- F1. Use Permit Revision/Donna and Carter Busse/1360 Defino Way:
Request for a use permit revision to modify the approved exterior siding on a residence, from shingles to board and batten. In May of 2016 the Planning Commission approved a use permit to remodel and add a second story to an existing nonconforming single-story, single-family residence located in the R-1-U (Single Family Urban Residential) zoning district, where the proposed work exceeded 50 percent of the existing replacement value in a 12-month period. Construction is under way on the approved project. ([Staff Report #18-99-PC](#))
- F2. Use Permit and Variance/Mark Milani/1346 Hoover Street:
Request for a use permit to demolish an existing detached garage, and construct an addition to an existing nonconforming single-family residence, consisting of an attached two-car garage and a second story with a second dwelling unit. The proposal includes a variance request on the first floor to reduce the left side setback to five feet (where 10 feet is required) for the new addition of

the garage. The proposed second floor addition would meet the minimum required setbacks. The subject parcel is a substandard lot with respect to lot area and width in the R-3 (Apartment) zoning district. (Staff Report #18-100-PC) *Continued by the Planning Commission from the 9/17/18 Planning Commission meeting.*

- F3 Architectural Control and Use Permit/Mark Cyril Johnson/600 Sharon Park Drive:
Request for architectural control review of exterior modifications to an existing pool house and site amenities in the R-3-A-X (Garden Apartment, Conditional Development) zoning district. The proposed exterior modifications would include new siding, windows, doors, and modifying the exterior color scheme. Improvements to the site amenities include new landscaping, outdoor kitchens, seating areas, tot lot, and dog park area. The proposal also includes a request for a use permit for excavation within a required setback, per the existing Conditional Development Permit, for a new retaining wall. In conjunction with the proposed improvements, 13 heritage trees located throughout the site are proposed for removal. (Staff Report #18-101-PC)
- F4 Use Permit Revision/Scott Erickson/2245 Avy Avenue:
Request for a use permit revision to update the use of the existing Phillips Brooks School located in the P-F (Public Facilities) zoning district. The request includes adding an annual summer enrichment program to the regular operation of the school and increasing the employee cap from 58 to 68 employees year-round. (Staff Report #18-102-PC)

G. Informational Items

- G1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: January 14, 2019
 - Regular Meeting: January 28, 2019
 - Regular Meeting: February 11, 2019

H. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 12/05/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.