



## REGULAR MEETING AGENDA

**Date:** 12/3/2018  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**A. Call To Order**

**B. Roll Call**

**C. Reports and Announcements**

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

**D. Public Comment**

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**E. Consent Calendar**

- E1. Approval of minutes from the November 5, 2018, Planning Commission meeting. ([Attachment](#))

**F. Public Hearing**

- F1. Architectural Control/Barulch Bennaim/154 Buckthorn Way:  
Request for architectural control to modify the exterior of an existing townhouse in the R-3 (Apartment) zoning district. The request includes modifications to second and third story windows, and modifications to the balcony, and front/garage doors. The proposal also includes repainting the exterior of the residence white. ([Staff Report #18-096-PC](#))
- F2. Architectural Control and Use Permit/G + S Architecture/409 Glenwood Avenue, 417 Glenwood Avenue, and 1357 Laurel Street:  
Request for architectural control to demolish one, two-story residence and one, one-story residence addressed 409 Glenwood and 1357 Laurel Street, relocate an existing two-story residence addressed 417 Glenwood on site, and construct two new two-story multifamily buildings with an underground parking garage. One building would include three dwelling units and one would include four dwelling units. The project site currently contains three dwelling units, and the

project would result in an increase of five units, for a total of eight units at the project site. As part of the project, a use permit would be requested for excavation within the required front setback for egress stairs. One heritage tree is proposed for removal as part of the project. The project site is located within the R-3 (Residential Apartment) zoning district. The proposed project includes consideration of a Mitigated Negative Declaration regarding potential environmental impacts. (Staff Report #18-097-PC)

- F3 Use Permit & Architectural Control/NMSBPCSLDHB/40 Middlefield Road:  
Request for a use permit and architectural control to construct a new single-story office building, 3,681 square feet in size, on a vacant lot in the C-4 (general commercial) zoning district. In addition, the applicant is requesting a parking reduction to provide 16 spaces where 22 spaces are required. The project was previously continued following a Planning Commission public hearing on May 14, 2018. Since then, the applicant has revised the project to increase parking on the site from 12 spaces to 16 spaces by locating a parking puzzler at the rear of the proposed building with access from the adjacent service road. The gross floor area of the proposed building has also increased by 97 square feet to better integrate the parking puzzler into the building. In addition, a parking landscape island at the rear of the site has been reduced in size to accommodate deliveries to the adjacent market. The project includes a dedication of approximately 1,700 square feet of right-of-way along Middlefield Road associated with a plan line. (Staff Report #18-098-PC)

## G. Informational Items

- G1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: December 10, 2018
  - Regular Meeting: January 14, 2019

## H. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.menlopark.org](http://www.menlopark.org) and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 11/28/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.