



SPECIAL MEETING AGENDA

Date: 11/14/2018

Time: 6:00 p.m.

**City Hall – “Belle Haven” Conference Room, 2nd Floor (location change)
701 Laurel St., Menlo Park, CA 94025**

A. Call to Order

B. Roll Call

C. Public Comment

Under “Public Comment,” the public may address the Task Force on any subject not listed on the agenda. Each speaker may address the Task Force once under Public Comment for a limit of three minutes. The Task Force cannot act on items not listed on the agenda and, therefore, the Task Force cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. Consent Calendar

D1. Approve the amendment of October 3, 2018 approved meeting minutes ([Attachment](#))

E. Regular Business

E1. Community building (10 min)

E2. Approve the October 25, 2018, Heritage Tree Task Force meeting minutes ([Attachment](#)) (5 min)

E3. Review and discuss the appeal rules in the heritage tree ordinance and select best practices or ideas for Phase II analysis ([Staff Report #18-009-HT](#)) (2.75 hours)

E4. Discuss next meeting agenda topics and possible addition of meetings for Phase II analysis.

F. Adjournment

At every Regular Meeting of the Task Force, in addition to the Public Comment period where the public shall have the right to address the Task Force on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Task Force on any item listed on the agenda at a time designated by the Chair, either before or during the Task Force’s consideration of the item.

At every Special Meeting of the Task Force, members of the public have the right to directly address the Task Force on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Task Force by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Task Force meetings, may call the City Clerk’s Office at 650-330-6620.

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