



SPECIAL AND REGULAR MEETING AGENDA

Date: 11/13/2018
Time: 6:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

Councilmember Catherine Carlton will be participating by phone from:
Hotel City Centro Oaxaca.
Aldama 410 Oaxaca de Juárez, Oaxaca, OAX, Mexico 68080

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

6:00 p.m. Study Session

SS1. Employee pension obligations ([Staff Report # 18-211-CC](#))

7:00 p.m. Regular Session

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Commission Report

E1. Sister Cities Committee update

F. Consent Calendar

- F1. Accept the City Council meeting minutes for October 23 and October 29, 2018 ([Attachment](#))
- F2. Adopt Resolution No. 6461 authorizing the annual destruction of obsolete records ([Staff Report #18-207-CC](#))
- F3. Authorize the City Manager to execute a three year master agreement with HortScience, Inc. for (1) ongoing evaluation of arborist reports and associated heritage tree protections for development proposals that require planning and building permit review and (2) tasks associated with the heritage tree ordinance update, and appropriate and \$100,000 from the general fund unassigned fund

balance ([Staff Report #18-201-CC](#))

- F4. Authorize the City Manager to execute an agreement with Cartegraph Systems, LLC. for implementation of an operations management system enterprise software as a service solution in amount not to exceed \$213,248 over three fiscal years ([Staff Report #18-206-CC](#))
- F5. Adopt Resolution No. 6465 authorizing the City Manager to sign an amendment to the contract with the State of California Department of Education to reimburse the City up to \$1,011,860 for child care services at the Belle Haven Child Development Center for fiscal year 2018-19 ([Staff Report #18-202-CC](#))
- F6. Authorize the City Manager to execute an amendment to the agreement with Gates + Associates in an amount of \$21,195 for the Parks and Recreation Facilities Master Plan project ([Staff Report #18-203-CC](#))
- F7. Authorize the City Manager to execute five-year master agreements with multiple consulting firms for on-call transportation services ([Staff Report #18-204-CC](#))
- F8. Second reading and adoption of Ordinance No. 1052 amending the City Manager's powers and duties to include design approval authority ([Staff Report #18-209-CC](#))

G. Public Hearing

- G1. Consider the Planning Commission's recommendation to approve a Conditional Development Permit amendment to make modifications that would allow for a transit facility and associated site improvements on the project site located at 180-200 Jefferson Drive. The project would reduce the number of parking spaces and remove nine heritage trees

Consider the Planning Commission's recommendation to approve use permit and architectural control revisions to make modifications that would allow for a transit facility and associated site improvements at 220 Jefferson Drive. The project would reduce the number of parking spaces and remove five heritage trees ([Staff Report #18-200-CC](#))

H. Regular Business

- H1. Adopt Resolution No. 6470 to approve the permanent installation of bicycle improvements on Oak Grove Avenue, Crane Street, and University Drive, appropriate funds and authorize the City Manager to award construction contracts ([Staff Report #18-208-CC](#))

I. Informational Items

- I1. Preliminary year-end close financial review of general fund operations as of June 30, 2018 ([Staff Report #18-212-CC](#))
- I2. Update on the Stanford University 2018 general use permit project ([Staff Report #18-210-CC](#))

J. City Manager's Report

K. Councilmember Reports

L. Adjournment

At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the City Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

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