



REGULAR MEETING AGENDA

Date: 10/22/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

E1. Approval of minutes from the October 8, 2018, Planning Commission meeting. ([Attachment](#))

E2. Architectural Control/Panteha Healey/1701 Stone Pine Lane:
Request for Architectural Control for exterior modifications to the front entry and garage door materials and to incorporate cedar siding on a portion of the front façade on an existing single-family, two-story town house in the R3 (Apartment) Zoning District. ([Staff Report #18-086-PC](#))

F. Public Hearing

F1. Use Permit/Yui-Tak Lee/341 Terminal Ave:
Request for a use permit to demolish an existing one-story single-family residence and construct a new two-story single-family residence and a secondary dwelling unit on a substandard lot with respect to width in the R-1-U (Single Family Urban Residential) zoning district. (*Continued by the Planning Commission at the 8/27/18 Planning Commission meeting.* ([Staff Report #18-087-PC](#)))

F2 and F3 have the same staff report number

- F2. Conditional Development Permit Amendment/Facebook, Inc./180-200 Jefferson Drive: Request for an amendment to a Conditional Development Permit (CDP) to decrease the parking ratio; modify on-site circulation for vehicles, pedestrians, and bicyclists; modify the site landscaping plan; increase the amount of building coverage to construct transit shelters; add gross floor area for new guard shacks; and construct related infrastructure for the tenant's proposed inter-campus tram and shuttle operations. As part of the proposed site circulation changes, nine heritage trees are proposed to be removed. The proposed site circulation changes would include modifications to the adjacent property at 220 Jefferson Drive, which would require a use permit and architectural control. Both properties are occupied by a common tenant and located in the O-B (Office, Bonus) zoning district. ([Staff Report #18-088-PC](#))
- F3. Use Permit Revision and Architectural Control Revision/Facebook, Inc./220 Jefferson Drive: Request for use permit and architectural control revisions to decrease the parking ratio; modify the site circulation for vehicles, pedestrians, and bicyclists; and modify the site landscaping to accommodate the tenant's proposed site circulation modifications for its inter-campus tram and shuttle operations. As part of the proposed site circulation changes, five heritage trees are proposed to be removed. The proposed site circulation changes would include modifications to the adjacent property at 180-200 Jefferson Drive, which would require a conditional development permit amendment. Both properties are occupied by a common tenant and are located in the O-B (Office, Bonus) zoning district. ([Staff Report #18-088-PC](#))

G. Regular Business

- G1. Architectural Control/John Fong/725 Oak Grove Avenue: Request for architectural control to perform interior and exterior modifications, including the addition of a mezzanine level to an existing one-story commercial building located in the SP-ECR/D (El Camino Real/Downtown Specific Plan) zoning district. The proposed exterior changes would include replacement of the existing siding with cement plaster and wood siding, reconfiguration of the main entry, new storefront windows and doors, and two new street trees along Oak Grove Avenue. ([Staff Report #18-089-PC](#))
- G2. Architectural Control/Matt Matteson/1000 El Camino Real: Request for architectural control to partially demolish an existing podium to perform waterproofing work on an existing below grade parking garage and install new site improvements. The proposed site improvements would include reconfiguration of the existing entry path and courtyard and modifications to the existing outdoor patio at the rear of the building. The proposal also includes the removal of seven heritage trees along El Camino Real. No other changes to the existing office building are proposed. The existing building is located in the SP-ECR/D (El Camino Real/Downtown Specific Plan) zoning district. ([Staff Report #18-090-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: November 5, 2018
 - Regular Meeting: December 3, 2018

- Regular Meeting: December 10, 2018

I. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 10/17/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.