



REGULAR MEETING AGENDA

Date: 10/8/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

- E1. Approval of minutes from the September 17, 2018, Planning Commission meeting. ([Attachment](#))

F. Public Hearing

- F1. Use Permit/Robert & Michelle Garff/333 Yale Road:
Request for a use permit to demolish an existing single-family residence and construct a new two-story single-family residence with a basement and attached two-car garage on a substandard lot with respect to width in the R-1-U (Single-Family Urban Residential) zoning district. The proposal includes a request to remove three heritage trees (including one street tree), and excavation within the required side setbacks for lightwells. ([Staff Report #18-083-PC](#))
- F2. Use Permit Revision/Sam Sinnott/1320-A Willow Road:
Request for a revision to a use permit (originally granted in 2001 and extended in 2003) for the retail sale and on-site consumption of wine in association with the operation of a wine storage and production facility. The proposed revisions would increase the amount of signage and advertising permitted indoors, outdoors, and online; adjust the minimum prices of wines available for sale and consumption on-site to 30 dollars or more per bottle and three dollars or more per tasting; provide

daily wine tastings from noon to 8:00 PM seven days a week; and host up to 150 wine tasting events per year between the hours of noon and 10:00 PM. All wine tastings and events will be held indoors and will not exceed 50 persons at any time. The project site is located in the LS-B (Life Sciences, Bonus) zoning district. ([Staff Report #18-084-PC](#))

G. Study Session

- G1. Study Session/Sagar Patel/1704 El Camino Real:
Request for a study session to review a revised architectural control and variance request to construct a new 68-room hotel consisting of lobby area and parking on the first story and hotel rooms on the second and third stories in the SP-ECR/D (El Camino Real/Downtown Specific Plan) zoning district. The proposed development would be at the Public Benefit Bonus level, which would exceed the Base level floor area ratio (FAR) on the subject site. The public benefit bonus proposal includes the contribution of Transient Occupancy Tax (TOT) revenues to the City on an on-going basis. No actions will take place at this meeting, but the study session will provide an opportunity for the Planning Commission and the public to become more familiar with the revised proposal and to provide feedback. ([Staff Report #18-085-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: October 22, 2018
 - Regular Meeting: November 5, 2018
 - Regular Meeting: December 3, 2018

I. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the “Notify Me” service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 10/03/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission’s consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk’s Office at 650-330-6620.