



SPECIAL MEETING AGENDA

Date: 9/13/2018
Time: 6:00 p.m.
City Hall – “Downtown” Conference Room, 1st Floor
701 Laurel St., Menlo Park, CA 94025

A. Call to Order

B. Roll Call

C. Public Comment

Under “Public Comment,” the public may address the Task Force on any subject not listed on the agenda. Each speaker may address the Task Force once under Public Comment for a limit of three minutes. The Task Force cannot act on items not listed on the agenda and, therefore, the Task Force cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. Regular Business

- D1. Community building (20 min)
- D2. Approve the August 23, 2018 Heritage Tree Task Force meeting minutes ([Attachment](#)) (10 min)
- D3. Review and discuss intent and purpose and best practices ([Staff Report 18-003-HT](#)) (60 min)
- D4. Review and discuss definition of heritage tree and best practices ([Staff Report 18-004-HT](#)) (60 min)
- D5. Discuss addition of two or more meetings between October and November 30 (15 min)

E. Adjournment

At every Regular Meeting of the Task Force, in addition to the Public Comment period where the public shall have the right to address the Task Force on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Task Force on any item listed on the agenda at a time designated by the Chair, either before or during the Task Force’s consideration of the item.

At every Special Meeting of the Task Force, members of the public have the right to directly address the Task Force on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Task Force by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Task Force meetings, may call the City Clerk’s Office at 650-330-6620.

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