



## REGULAR MEETING AGENDA

**Date:** 8/26/2019  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**A. Call To Order**

**B. Roll Call**

**C. Reports and Announcements**

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

**D. Public Comment**

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**E. Consent Calendar**

E1. Approval of minutes from the August 12, 2019, Planning Commission meeting. ([Attachment](#))

**F. Public Hearing**

- F1. Use Permit Revision/Harbrinder Kang/202 Gilbert Avenue:  
Request for a use permit revision for an extension to a use permit granted by the Planning Commission in 2017 and extended administratively in 2018 to construct a new two-story, single-family residence on a substandard lot with regard to lot width and area in the R-1-U (Single Family Urban Residential) zoning district. ([Staff Report #19-062-PC](#))
- F2. Use Permit Revision/Brian Nguyen/445 Oak Court:  
Request for a revision to a previously-approved use permit to demolish a single-story residence and detached garage and construct a new two-story residence including a basement, detached garage, and secondary dwelling unit on a substandard lot with regard to lot width, located in the R-1-U (Single-Family Urban Residential) zoning district. The proposed revision includes modifications to the windows and doors to change the proposed material to fiberglass from aluminum and wood-

clad. ([Staff Report #19-063-PC](#))

- F3. Use Permit/Ying-Min Li/1333 Laurel Street:  
Request for a use permit to demolish an existing single-family residence with a detached garage and construct two two-story, single-family residences and a detached one-car garage on a substandard lot with respect to lot width in the R-3 (Apartment) zoning district. The proposal includes administrative review of a tentative parcel map to subdivide the project into two condominium units. ([Staff Report #19-064-PC](#))

## **G. Study Session**

- G1. Study Session/Jason Chang/1075 O'Brien Drive:  
Request for a study session to review a proposal to demolish an existing single-story warehouse and office building at 1075 O'Brien Drive and portions of an existing R&D building at 20 Kelly Court, and construct a new seven-story mixed-use building, approximately 100,000 square feet in size, with a restaurant and outdoor seating on the ground floor, six levels of office and R&D uses, and rooftop garden in the LS-B (Life Sciences, Bonus) zoning district. A six-level parking structure with a helipad would also be constructed adjacent to the portion of the building to remain at 20 Kelly Court. A pedestrian bridge, approximately 45 feet above grade, would connect the parking structure and proposed mixed-use building. The proposal also includes a request for a new chemical storage bunker on the east side of the existing building at 20 Kelly Court. The parcels at 20 Kelly Court and 1075 O'Brien Drive would be merged. The proposal also includes a request for bonus level height and floor area ratio in exchange for community amenities. ([Staff Report #19-065-PC](#))
- G2. Study Session/Richard Mielbye/3723 Haven Avenue:  
Request for a study session review for a future application for a use permit, architectural control, and possible environmental review of a new 167-room hotel in the O-B (Office - Bonus) zoning district. ([Staff Report #19-066-PC](#))

## **H. Informational Items**

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: September 9, 2019
  - Regular Meeting: September 23, 2019
  - Regular Meeting: October 7, 2019

## **I. Adjournment**

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 08/21/2019)