



REGULAR MEETING AGENDA

Date: 8/25/2020

Time: 5:00 p.m.

Regular Meeting Location: Joinwebinar.com – ID# 488-664-435

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Submit a written comment online:
menlopark.org/publiccommentAugust25*
 - Record a comment or request a call-back when an agenda topic is under consideration:
Dial 650-474-5071*
 - Access the regular meeting real-time online at:
joinwebinar.com – Regular Meeting ID 488-664-435
 - Access the regular meeting real-time via telephone (listen only mode) at:
(914) 614-3221
Regular Meeting ID 775-418-569 (# – no audio pin)
*Written and recorded public comments and call-back requests are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
 - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:
Channel 26
 - Online:
menlopark.org/streaming

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing

the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

Regular Meeting (Joinwebinar.com – ID# 488-664-435)

A. Call To Order

B. Roll Call

C. Public Comment

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

D. Study Session

D1. Provide direction on the solid waste rate review process ([Staff Report #20-181-CC](#))

E. Consent Calendar

E1. Accept the City Council meeting minutes for July 14, 16, and 28, 2020 ([Attachment](#))

F. Regular Business – no staff presentations

F1. Review and adopt City Council Procedure #CC-20-013 –“City Councilmember requests” ([Staff Report #20-154-CC](#)) – **continued from 7/28**

F2. Review and adopt City Council Procedure #CC-20-014 – “Videoconference meeting participation” ([Staff Report #20-182-CC](#))

F3. Approve first amendment to interim city attorney services agreement with Jorgenson, Siegel, McClure & Flegel, LLP ([Staff Report #20-178-CC](#))

F4. Appropriate \$150,000 for contract planning services and authorize the city manager to sign an amended contract with the M-Group for a total contract amount of \$200,000 ([Staff Report #20-184-CC](#))

F5. Adopt Resolution No. 6580 approving guidelines for written protests of utility rate increases subject to Proposition 218 ([Staff Report #20-175-CC](#))

- F6. Adopt a resolution designating the public works director and assistant public works director as the City's authorized agents to obtain federal financial assistance from the California Office of Emergency Services and Federal Emergency Management Agency ([Staff Report #20-187-CC](#))
- F7. Award a construction contract to Golden Bay Construction, Inc. for the Pierce Road sidewalk and San Mateo Drive bike route installation project ([Staff Report #20-185-CC](#))
- F8. Adopt Resolution No. 6582 accepting the Alcoholic Beverage Control grant to support programs deterring alcohol sales to minors ([Staff Report #20-186-CC](#))
- F9. Authorize the city manager to enter in an agreement with SZS Engineering to develop a self-evaluation and transition plan pursuant to the Americans with Disabilities Act ([Staff Report #20-177-CC](#))
- F10. Approve the 2020-21 Finance and Audit Committee workplan ([Staff Report #20-176-CC](#))

G. Regular Business

- G1. Update on and consideration of extension/modifications to the Downtown street closure and temporary outdoor use permit pilot program ([Staff Report #20-179-CC](#))
- G2. Adopt Resolution No. 6581 to approve amendments to the salary schedule as of August 30, 2020 to include salary ranges for information technology staff needs and receive update on personnel vacancies as of August 18, 2020 ([Staff Report #20-180-CC](#))

H. Informational Items

- H1. City Council agenda topics: September 2020 to October 2020 ([Staff Report #20-173-CC](#))
- H2. Update on future City Council agenda items related to the Bayfront Canal and Atherton Channel flood protection project and associated drainage easement ([Staff Report #20-174-CC](#))
- H3. Update on the actuarial valuation for the other post-employment benefits trust fund as of June 30, 2019 ([Staff Report #20-183-CC](#))

I. City Manager's Report

- I1. Update the City Council and public on COVID-19 health emergency and the City's response ([Attachment](#))

J. City Councilmember Reports

K. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.org. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.org/agenda and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 8/20/2020)