

Belle Haven Neighborhood Library Advisory Committee



SPECIAL MEETING AGENDA

Date: 8/13/2018
Time: 7:00 p.m.
Belle Haven Branch Library
413 Ivy Dr., Menlo Park, CA 94025

A. Call to Order

B. Roll Call

C. Public Comment

Under “Public Comment,” the public may address the Committee on any subject not listed on the agenda. Each speaker may address the Committee once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Committee cannot act on items not listed on the agenda and, therefore, the Committee cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. Regular Business

- D1. Approve minutes from the July 16, 2018, Special Meeting ([attachment](#)) – 5 min
- D2. Discuss and approve next committee meeting date – 5 min
- D3. Consider requests for future agenda items – 5 min
- D4. Discuss and consider writing a letter of response to the final needs assessment– 45 min
- D5. Discuss and consider forming subcommittees to work on needs identified in final needs assessment

E. Informational Items

- E1. Library Systems Improvements project update
- E2. Hayward Library presentation and tour announcement

F. Committee Member Reports

- F1. Individual Committee member reports – 5 min

G. Adjournment

At every Regular Meeting of the Committee, in addition to the Public Comment period where the public shall have the right to address the Committee on any matters of public interest not listed on the agenda, members of the public have the

right to directly address the Committee on any item listed on the agenda at a time designated by the Chair, either before or during the Committee's consideration of the item.

At every Special Meeting of the Committee, members of the public have the right to directly address the Committee on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Committee by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Committee meetings, may call the City Clerk's Office at 650-330-6620.

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