



REGULAR MEETING AGENDA

Date: 8/12/2019
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under "Reports and Announcements," staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under "Public Comment," the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

E1. Approval of minutes from the July 22, 2019, Planning Commission meeting. ([Attachment](#))

E2. Approval of minutes from the July 29, 2019, Planning Commission meeting. ([Attachment](#))

F. Public Hearing

F1. Use Permit/Mauro & Adela Gildo-Mazzon/313 O'Connor Street:
Request for a use permit for a project including first-, second-, and basement-level additions and interior modifications to an existing non-conforming single-family residence in the R-1-U (Single Family Urban Residential) district. The work would exceed 50 percent of the replacement value of the existing structure in a 12-month period. The proposal includes a request for excavation within the required right side yard for basement light wells. The new second story would include a secondary dwelling unit, accessed from the right side, which would be slightly larger than 640 square feet, as may be permitted with a use permit. ([Staff Report #19-057-PC](#))

- F2. Use Permit/Ed and Shionda Nickerson/704 Laurel Avenue:
Request for a use permit to demolish an existing single-family residence and construct a new two-story residence with an attached two-car garage on a substandard lot with respect to lot width. The property is located in the R-1-U (Single Family Urban Residential) zoning district. A secondary dwelling unit that is under construction at the rear of the lot would remain. ([Staff Report #19-058-PC](#))
- F3. Use Permit/Michelle Miner/611 Woodland Avenue:
Request for a use permit to construct a new two-story residence on a substandard lot with regard to minimum lot width and area in the R-1-U (Single Family Urban Residential) zoning district. The lot is currently vacant with the exception of a tennis court. Two multi-trunk heritage size trees in fair condition, one English walnut and one orange, are proposed for removal. ([Staff Report #19-059-PC](#))
- F4. Use Permit/Michelle Miner/615 Woodland Avenue: Request for a use permit to demolish an existing one-story residence and construct a new two-story residence on a substandard lot with regard to minimum lot width in the R-1-U (Single Family Urban Residential) zoning district. ([Staff Report #19-060-PC](#))

G. Regular Business

- G1. Heritage Tree Ordinance Update/City of Menlo Park:
Review the background of the Heritage Tree Ordinance Update, consider proposed modifications to the Ordinance, and provide recommendations to the City Council. ([Staff Report #19-061-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: August 26, 2019
 - Regular Meeting: September 9, 2019
 - Regular Meeting: September 23, 2019

I. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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