



## REGULAR MEETING AGENDA

**Date:** 7/30/2018  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**A. Call To Order**

**B. Roll Call**

**C. Reports and Announcements**

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

**D. Public Comment**

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**E. Consent Calendar**

- E1. Approval of minutes from the July 16, 2018, Planning Commission meeting. ([Attachment](#))

**F. Public Hearing**

- F1. Use Permit/Evelyn Li/1031 Almanor Drive:  
Request for a use permit to construct a new attached secondary dwelling unit on a lot less than 6,000 square feet in size in the R-1-U (Single Family Urban Residential) zoning district. The proposal also requests a use permit for remodeling and additions (including a new second story) to the existing single-story, single-family nonconforming structure on a substandard lot with respect to lot area and width. The proposed additions would exceed 50 percent of the existing floor area, and the value of the proposed work would exceed 50 percent of the existing value within a 12-month period. The proposed project is considered equivalent to a new structure. ([Staff Report #18-067-PC](#)) *Continued from the Planning Commission meeting of July 16, 2018*
- F2. Use Permit and Variance/Whitney Peterson and Kyle Larson/947 Lee Drive:  
Request for a use permit to determine the Floor Area Limit (FAL) for a lot with less than 5,000 square feet of developable area, and for the construction of a new two-story, single-family

residence on a substandard lot in the R-1-U (Single-Family Urban Residential) zoning district. In addition, a request for a variance for construction of a first-story encroachment of 10 feet into the required 20-foot rear yard setback. ([Staff Report #18-068-PC](#))

- F3. Use Permit Revision/Tusker Medical/155 Jefferson Drive:  
Request for a use permit revision to expand the usable gross floor area in which previously approved quantities and classes of hazardous materials would be used, all within an existing building on a lot in the R-MU-B (Residential, Mixed-Use, Bonus) zoning district. There would be no changes to previously approved quantities or classes of hazardous materials on the site as part of the project. ([Staff Report #18-069-PC](#))

## G. Informational Items

- G1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: August 13, 2018
  - Regular Meeting: August 27, 2018
  - Regular Meeting: September 17, 2018

## H. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.menlopark.org](http://www.menlopark.org) and can receive e-mail notification of agenda and staff report postings by subscribing to the “Notify Me” service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 07/25/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission’s consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk’s Office at 650-330-6620.