



## REGULAR MEETING AGENDA

**Date:** 7/28/2020

**Time:** 5:00 p.m.

**Regular Meeting Location:** Joinwebinar.com – ID# 211-064-659

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/publiccommentJuly28](https://menlopark.org/publiccommentJuly28)\*
  - Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5071\*
  - Access the regular meeting real-time online at:  
[joinwebinar.com](https://joinwebinar.com) – Regular Meeting ID 211-064-659
  - Access the regular meeting real-time via telephone (listen only mode) at:  
415-930-5229  
Regular Meeting ID 745-634-714 (# – no audio pin)  
\*Written and recorded public comments and call-back requests are accepted up to 1 hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing

the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](http://menlopark.org/agenda)).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

### **Regular Meeting ([Joinwebinar.com](http://Joinwebinar.com) – ID# 211-064-659)**

#### **A. Call To Order**

#### **B. Roll Call**

#### **C. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

#### **D. Presentations and Proclamations**

D1. Proclamation: RethinkWaste 2020 trash to art contest winners ([Attachment](#))

#### **E. Consent Calendar**

E1. Accept the City Council meeting minutes for June 1, 2, 9, 16, 18, and 19, 2020 ([Attachment](#))

E2. Adopt Resolution No. 6564 authorizing the city manager to execute an agreement with California department of education to reimburse the City for Belle Haven Child Development Center operational costs in fiscal year 2020-21 ([Staff Report #20-156-CC](#))

E3. Consider directing staff to research and analyze The California Schools and Local Communities Funding Act of 2020 ballot measure (California Proposition 15) with a focus on impacts to housing development, the City’s general fund and small businesses ([Staff Report #20-157-CC](#))

E4. Authorize the city manager to enter into a contract with PlaceWorks to prepare an environmental impact report for the proposed mixed-use project at 123 Independence Drive for the amount of \$306,550 and future augments as may be necessary to complete the environmental review for the proposed project ([Staff Report #20-158-CC](#))

[Web form public comment received on item E4.](#)

E5. Appropriate \$50,000 for telework policy implementation through the end of calendar year 2020 ([Staff Report #20-159-CC](#))

E6. Review and adopt City Council Procedure #CC-20-012 – “City Councilmember requests” ([Staff Report #20-154-CC](#))

E7. Authorize the city manager to submit a letter of support for a joint grant application to investigate the feasibility of first/last mile autonomous vehicles ([Staff Report #20-163-CC](#))

E8. Award of a construction contract to Pavement Coatings Co. for the 2020 street preventive maintenance project ([Staff Report #20-162-CC](#))

## **F. Regular Business**

F1. Adopt Resolution No. 6576 adopting the five-year capital improvement plan for fiscal year 2020-21 ([Staff Report #20-161-CC](#))

F2. Appropriate \$35,000 from the general fund unassigned fund balance for fiscal year 2020-21 for a short-term rental compliance contract to activate enforcement of municipal code for transient occupancy tax collection for short-term rentals ([Staff Report #20-160-CC](#))

F3. Update the City Council and public on COVID-19 health emergency and the City's response ([Attachment](#))

## **G. Informational Items**

G1. City Council agenda topics: August 2020 to September 2020 ([Staff Report #20-155-CC](#))

G2. Update on the Belle Haven community center and library project ([Staff Report #20-164-CC](#))

## **H. City Manager's Report**

## **I. City Councilmember Reports**

## **J. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 7/23/2020)