



## SPECIAL MEETING AGENDA

**Date:** 7/24/2019  
**Time:** 3:00 p.m.  
**City Hall – “Downtown” Conference Room, 1st Floor**  
**701 Laurel St., Menlo Park, CA 94025**

**A. Call to Order**

**B. Roll Call**

**C. Regular Business**

- C1. Approve minutes for the May 15, 2019, Sister City Committee regular meeting ([Attachment](#))
- C2. Discuss plans for the 2019 Bizen Student Exchange delegation visit
- C3. Consider requests for future agenda items

**D. Reports and Announcements**

- D1. 2019 Sister City program calendar
- D2. Individual Committee Member reports
- D3. Staff updates and announcements

**E. Adjournment**

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission’s consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk’s Office at 650-330-6620.

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email

notification of agenda and staff report postings by subscribing to the “Notify Me” service at [menlopark.org/notifyme](http://menlopark.org/notifyme).  
Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 7/19/2019)