



## REGULAR MEETING AGENDA

**Date:** 6/18/2018  
**Time:** 6:30 p.m.  
**Menlo Park Library – Lower Level Meeting Room**  
**800 Alma St., Menlo Park, CA 94025**

### **A. Call to Order**

### **B. Roll Call**

### **C. Public Comment**

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

### **D. Regular Business**

- D1. Approve the minutes from the May 21, 2018 Library Commission Meeting ([Attachment](#)) – 5 min
- D2. Discuss whether to continue library support group socials – 5 min
- D3. Discuss and consider holding a publicly noticed informational meeting of library support groups – 10 min
- D4. Discuss and consider having informational presentations at future Commission meetings by representatives from other library support groups and by library staff – 10 min
- D5. Discuss and consider changing the July meeting date of the Commission to not conflict with the next Belle Haven Neighborhood Library Advisory Committee meeting – 5 min
- D6. Discuss and consider the appointment of a Library Commission representative to the Belle Haven Neighborhood Library Advisory Committee– 10 min
- D7. Review and discuss adjustments to the Library Commission’s work plan ([Attachment](#)) – 10 min
- D7. Consider requests for future agenda items – 5 min

### **E. Informational Items**

- E1. Library System Improvements project update – 10 min
- E2. Belle Haven Neighborhood Library Needs Assessment project update – 10 min
- E3. Staff report – update on Library’s approved budget for fiscal year 2018/19 – 5 min

**F. Commissioner Reports**

- F1. Individual commissioner reports – 5 min
- F2. Informal sharing of audio/digital/print books currently reading – 10 min

**G. Adjournment**

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org](http://menlopark.org) and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 06/14/2018)