



REGULAR MEETING AGENDA

Date: 6/4/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

E1. Approval of minutes from the May 7, 2018, Planning Commission meeting. ([Attachment](#))

E2. Sign Review/Sharon Land Company/3000 Sand Hill Road:
Request for sign review for a new monument sign that would feature text greater than 18 inches in height located near an existing office building in the C-1-C(X) (Administrative, Professional and Research District, Restrictive (Conditional Development)) zoning district. ([Staff Report #18-053-PC](#))

E3. Architectural Control/Katherine Glassey/25 Hallmark Circle:
Request for architectural control to perform exterior modifications and to add a new lower level and enclose a first floor deck to an existing single-family townhome in the R-E-S(X) (Residential Estate Suburban, Conditional Development) zoning district. ([Staff Report #18-054-PC](#))

F. Public Hearing

F1. Use Permit/Kevin Rose/635 Pierce Road:
Request for a use permit to partially demolish and construct a new addition and interior

modifications to an existing nonconforming one-story single-family residence, and construct a new detached one-car carport in the R-3 (Apartment) zoning district. The existing residence is nonconforming with respect to the right side yard setback. The value of the work would exceed the threshold for work to a nonconforming structure within a 12-month period. ([Staff Report #18-055-PC](#))

- F2. Use Permit/Ran Chen/1901 Menalto Avenue:
Request for a use permit to demolish an existing single-family residence and construct a new two-story single-family residence on a substandard lot with respect to lot width and area in the R-1-U (Single Family Urban Residential) zoning district. ([Staff Report #18-056-PC](#))
- F3. Municipal Code Amendments:
Electric Vehicle Charging Space and Supply Equipment Requirements/City of Menlo Park: Review and provide a recommendation to the City Council on draft Building Code amendments for the creation of citywide electric vehicle charging space and supply equipment requirements and minor modifications to the Zoning Ordinance for consistency with the new requirements. The City Council will be the final decision-making body on the proposed changes. ([Staff Report #18-057-PC](#))

G. Regular Business

- G1. Below Market Rate Housing Program Guidelines Amendments/City of Menlo Park: Review and provide a recommendation to the City Council on modifications to the City's Below Market Rate (BMR) Program Guidelines. ([Staff Report #18-058-PC](#))
- G2. Nominate and recommend a commissioner to serve on the Heritage Tree Ordinance Taskforce. ([Staff Report #18-059-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: June 18, 2018
 - Regular Meeting: July 16, 2018
 - Regular Meeting: July 30, 2018

I. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting the Planning Division at 650-330-6702. (Posted: 05/30/18)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a

public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.